



CITY OF WALHALLA

Main Street to the Mountains

AGENDA

WALHALLA CITY COUNCIL MEETING

December 17, 2024

5:30 PM

City Hall | 206 N Church St, Walhalla, SC

Tim Hall
Mayor

Keith Pace
Mayor Pro-Tem

Grant Keehn
Councilman

Sarai Melendez
Councilwoman

Josh Thomas
Councilman

Josh Holliday
Councilman

Kenny Johns
Councilman

Michael Kozlarek
City Attorney

Celia Boyd Myers
City Administrator

I. **Call to Order and Welcome**

Mayor Hall

II. **Moment of Silence**

III. **Pledge of Allegiance**

IV. **Approval of Agenda**

V. **Approval of Minutes:**

A. Regular Council Meeting, November 19, 2024

VI. **Public Comment** (*Public Comment is limited to 5 minutes and must be directed to Council, per City Ordinance 2022-08*)

VII. **Mayoral Proclamations:** None

VIII. **First and Final Reading of Resolutions:**

A. Resolution 2024-14: A Resolution to Present the Lifesaving Award

B. Resolution 2024-15: A Resolution to Recognize District 10U Champions for Soccer

C. Resolution 2024-16: A Resolution to Name the Park at Brown Square the Dennis A. Owen Memorial Park

IX. **Administrator's Report**

A. Monthly Reports

X. **Second, Final Reading and Public Review of Ordinances:** None

XI. **First Reading of Ordinances:**

A. Ordinance 2024-16: An Ordinance to Amend Ordinance 2022-08 Regarding Public Comments



CITY OF WALHALLA

Main Street to the Mountains

XII. **Discussion and/or Action Items** *(to include Vote and/or Action on matters brought up for discussion, if required)*

A. Approval of Design-Build Team for Community Center

XIII. **Executive Session** *(to include Vote and/or Action on matters discussed, if required):*

A. Personnel Matter

B. Contractual Matter: Water Customer

Tim Hall
Mayor

Keith Pace
Mayor Pro-Tem

XIV. **Mayor Comments**

Mayor Hall

Grant Keehn
Councilman

XV. **Adjournment**

Sarai Melendez
Councilwoman

Josh Thomas
Councilman

Josh Holliday
Councilman

Kenny Johns
Councilman

Michael Kozlarek
City Attorney

Celia Boyd Myers
City Administrator

**City of Walhalla
City Council
Tuesday, November 19, 2024 • 5:30 PM
Council Chambers • City Hall
Walhalla, South Carolina
Minutes**

In accordance with the South Carolina Freedom of Information Act, Section 30-4-10 et seq., South Carolina Code, 1976, the media was duly notified of the date, time, and place of the meeting.

Councilmembers Present: Mayor Tim Hall, Mayor Pro Tem Keith Pace, Grant Keehn, Josh Thomas, Kenny Johns and Josh Holliday

Councilmembers Absent: Sarai Melendez

Staff Present: Celia Myers, Kaylee Osbon, Chief Tim Rice, Chief Terry Sanford

Call to Order: Mayor Hall called the meeting to order at 5:30 PM, with a quorum present to conduct the meeting and welcomed all present to the meeting.

Moment of Silence: Mayor Hall called for a moment of silence.

Pledge of Allegiance: Mayor Hall asked for Councilman Holliday to lead the Pledge of Allegiance.

Approval of Agenda: Mayor Hall called for a motion to approve the agenda. Mr. Pace moved to approve the agenda; Mr. Johns seconded. The agenda was unanimously approved.

Approval of Minutes: Mayor Hall called for a motion to approve the minutes of the October 15, 2024 Council meeting. Mr. Keehn moved to approve the minutes, as presented; Mr. Holliday seconded. The motion passed unanimously.

Public Comments: None

Mayoral Proclamations

Mayor Hall read World Pancreatic Cancer Day: Proclaiming November 21st as World Pancreatic Cancer Day.

Mr. Johns made a motion to pass the proclamation; Mr. Pace seconded. The proclamations passed 5-0; with Mr. Keehn abstaining.

Resolution 2024-11: A Resolution to Appoint Laramie Hinkle to OJRSA Board

Mayor Hall read the resolution appointing Laramie Hinkle to Seat 6 of the Oconee Joint Regional Sewer Authority Board. Mr. Johns made a motion to accept Resolution 2024-11; Mr. Keehn seconded. The resolution passed 6-0.

Resolution 2024-12: A Resolution to Recognize Austin Chastain as Firefighter of the Year

Mayor Hall read the resolution to honor and recognize Austin Chastain as the 2024 Firefighter of the Year. Mr. Pace made a motion to accept Resolution 2024-12; Mr. Johns seconded. The resolution passed 6-0.

Resolution 2024-13: A Resolution to Recognize Sergeant Hunter McCall as Officer of the Year

Mayor Hall read the resolution to honor and recognize Sgt. Hunter McCall as the 2024 Police Officer of the Year. Mr. Johns made a motion to accept Resolution 2024-11; Mr. Holliday seconded. The resolution passed 6-0.

Administrator's Comments: Mrs. Myers presented the monthly reports as presented in the packet.

Second, Final Reading and Public Review of Ordinance 2024-15

Mayor Hall opened the public comment section and invited comments related to Ordinance 2024-15. Hearing none, he closed the public comment section. Mayor Hall introduced Ordinance 2024-15, an Ordinance to amend Ordinance #2021-16, the City of Walhalla Mobile Food Vendor Ordinance, as adopted August 17, 2021, by amending Section 204-6 Operating Requirements; and other matters related thereto. Mr. Pace made a motion to pass Ordinance 2024-15; Mr. Johns seconded. Hearing no discussion, the motion to approve Ordinance 2024-15 passed 6-0.

Walhalla Economic Advisory Committee

Mayor Hall stated this was discussed earlier at the called General committee meeting. He explained this would give businesses a voice and representation with other stakeholders, while also hearing the voice of citizens. It will allow for better promotions for smaller businesses. Mr. Pace asked Mrs. Myers to make sure the change was made to meet quarterly, not monthly, and noted the two seats for minority businesses owners. Mr. Thomas stated that he wanted to make sure this focused on Economic Growth for the city and not turn into a meeting that only talks about the negative. Mr. Holliday stated that it was a good thing to have a relationship with the businesses. Mr. Keehn stated the government was not the solution and should not be getting in the way of business. He stated he was going to be voting no. Mr. Pace stated this was to be focused on moving forward and not going backwards. Mayor Hall explained this was going to give an opportunity to hear voices and to listen to the people, in this case small business owners.

Mr. Pace made a motion to create the Walhalla Economic Advisory Ad-Hoc Committee; Mr. Johns seconded. The motion passed 5-1; with Mr. Keehn opposing.

Bailey Bill, MCIP, Existing Economic Incentives

Mrs. Myers presented a comparison of the Bailey Bill, Multi-County Industrial Park (MCIP) and currently provided economic incentives. It was noted that the proposed Bailey Bill would not include direct oversight by Council, nor allow a case-by-case negotiation. MCIPs would require coordination with Oconee County and would require adopted by their Council, in addition to the City. The City currently offers numerous incentives for economic development, including rebates for business license, HTAX, ATAX, tap fees, sanitation fees, infrastructure improvements and more. The existing program also allows for property tax rebate. Mayor Hall noted that a request had been made to adopt the Bailey Bill and the information provided was to aid Council in making that decision of whether to move forward. He invited discussion among the Council. Mr. Keehn noted that the City should not provide any of the programs and not decide winners and losers in business. Mr. Pace stated that the City should keep the current offerings only, opposed to adding additional programs. He also added that Council should be definitive and make a decision on whether to adopt the Bailey Bill or not, as some members of the public were waiting. Mr. Thomas questioned whether this item was to add a new program or to replace the existing program. After additional discussion, it was decided to keep the existing incentives offered at this time and forego the adoption of the Bailey Bill.

Mutal Aid Agreement with City of Westminster Police Department

Mr. Pace made a motion to approve the proposed Mutal Aid Agreement between the City of Walhalla Police Department and the City of Westminster; Mr. Johns seconded. The motion passed 6-0.

Mutual Aid Agreement with Town of West Union

Mr. Holliday made a motion to accept the proposed Mutal Aid Agreement between the City of Walhalla Police Department and the Town of West Union; Mr. Thomas seconded. The motion passed 6-0.

Executive Session

Mr. Johns moved to enter executive session in order to discuss a contractual matter for a water customer and a legal matter for pending litigation. Mr. Pace seconded. The motion to enter executive session was unanimous. The council entered executive session at 6:21 PM.

Mr. Johns moved to exit executive session; with Mr. Pace seconding. The motion was unanimous. Council exited the executive session at 7:39 PM. No action was taken during the executive session. Council received information only.

Mayor Comments

None were provided.

Hearing no further business, the meeting adjourned at 7:41 PM.

Respectfully Submitted,

Kaylee Osbon, MBA

State of South Carolina)
County of Oconee)
City of Walhalla)

RESOLUTION 2024-14

A Resolution Recognizing the Heroic Actions of Corporal Jerde and Members of the Walhalla Fire Department in a Life-Saving Incident

WHEREAS, on September 9, 2024, at approximately 10:50 a.m., Corporal Jerde of the Walhalla Police Department was dispatched to a motor vehicle collision at the Walhalla Post Office; and

WHEREAS, Corporal Jerde and Walhalla Fire Department personnel, including Firefighters Trevor Marrow and Austin Chastain, and Volunteer Firefighter David Watson, immediately collaborated to assess the driver's condition, removed the driver from the vehicle, and initiated life-saving measures; and

WHEREAS, Corporal Jerde began administering CPR while Firefighters Marrow, Chastain, and Watson worked together to provide essential support, including stabilizing the scene, assisting with patient care, and ensuring the safe and rapid arrival of paramedics; and

WHEREAS, the unified and swift actions of Corporal Jerde and Firefighters Marrow, Chastain, and Watson played a critical role in sustaining the driver's condition until paramedics arrived to continue medical care and transport the driver to the emergency room; and

WHEREAS, it was later determined that due to the immediate and coordinated efforts of Corporal Jerde, Firefighter Trevor Marrow, Firefighter Austin Chastain, and Volunteer Firefighter David Watson, the driver made a full recovery.

WHEREAS, the actions of these public servants exemplify the highest standards of professionalism, dedication, and commitment to the safety and well-being of the citizens of Walhalla.

NOW, THEREFORE, BE IT RESOLVED BY the Mayor and City Council of Walhalla, South Carolina, that we extend our deepest gratitude to Corporal Jerde, Firefighter Trevor Marrow, Firefighter Austin Chastain, and Volunteer Firefighter David Watson for their selfless act.

AND IT IS SO RESOLVED this 17th day of December 2024.

Mayor Tim Hall

Attest:

Celia Myers, City Administrator

State of South Carolina)
County of Oconee)
City of Walhalla)

RESOLUTION 2024-15

A RESOLUTION HONORING THE WALHALLA RECREATION SOCCER 10U DISTRICT CHAMPIONS

WHEREAS, the City of Walhalla recognizes the importance of sports and recreation in fostering teamwork, discipline, and community spirit; and

WHEREAS, under the guidance of their coaches, Cesar Sosa and Jario Hernandez, the team consisting of Axel Broome, David Cantero, Karson Craft, Noah Doherty, Julio Hernandez, Jeremy Kennemore, Tucker Linares, Andre Macias, Jayden Rodriguez, Eden Rubio, Lucas Smith, Cesar Sosa, Isaac Suarez, William Tatum, and Ivan Uribe demonstrated exceptional teamwork and dedication to achieve the title of 10U District Soccer Champions; and

WHEREAS, the Walhalla Recreation Soccer Team has demonstrated exceptional skill, dedication, and sportsmanship throughout their season, culminating in their victory as District Champions; and

WHEREAS, this achievement reflects the hard work and commitment of the players, coaches, parents, and supporters who have contributed to the success of the team; and

WHEREAS, the team's success brings pride and recognition to the City of Walhalla, showcasing the talent and determination of our youth.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Walhalla, South Carolina, that we extend our congratulations to the Walhalla Recreation Soccer Team for their outstanding accomplishment in winning the District Championship.

AND IT IS SO RESOLVED this 17th day of December 2024.

Mayor Tim Hall

Attest:

Celia Myers, City Administrator

State of South Carolina)

RESOLUTION 2024-16

County of Oconee)

City of Walhalla)

**A RESOLUTION TO NAME THE PARK AT BROWN SQUARE THE DENNIS A. OWEN
MEMORIAL PARK**

WHEREAS, Dennis A. Owen served with distinction as a member of the Walhalla City Council, dedicating his time, energy, and vision to the betterment of the community he deeply cared for; and

WHEREAS, during his tenure on the Walhalla City Council, Dennis A. Owen played an instrumental role in shaping policies and initiatives that enhanced the quality of life for residents of Walhalla; and

WHEREAS, Dennis A. Owen passed away while in office, leaving a lasting legacy of leadership, integrity, and commitment to public service; and

WHEREAS, the Walhalla City Council wishes to honor the memory and contributions of Dennis A. Owen by renaming the park at Brown Square in his honor.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Walhalla, South Carolina, The park at Brown Square shall hereby be named The Dennis A. Owen Memorial Park in recognition of his outstanding service and dedication to the City of Walhalla.

AND IT IS SO RESOLVED this 17th day of December 2024.

Mayor Tim Hall

Attest:

Celia Myers, City Administrator



CITY OF WALHALLA

Main Street to the Mountains

TO: Mayor Hall and City Council

RE: October Monthly Report

DATE: December 13, 2024

Tim Hall
Mayor

Please find enclosed an update on the City's recent activities for the month November 2024, along with departmental monthly reports.

Keith Pace
Mayor Pro Tem

Josh Holliday
Councilman

Kenny Johns
Councilman

Grant Keehn
Councilman

Sarai Melendez
Councilwoman

Josh Thomas
Councilman

Administration

HR/Personnel

Mr. Cameron Rankin began with our Water Crew Department.

Mr. Kameron Wood began with our Fire Department.

Michael Kozlarek
City Attorney

Celia Boyd Myers
City Administrator

Economic Development

Met with three prospective/existing businesses.

Harmony Home/Bree Tuttle Interiors, My Cuppa Tea and Freehouse Brewery have opened.

Lupita, Honduran restaurant, is expected open in December.

Infrastructure Projects

SCIIP funded Sewer Rehab Project for the Cane Creek Line has begun and is expected to be complete by August 2025.

SCIIP funded Rocky Knoll Project bid documents available and will close on January 14th.

Gate has been installed at the second entrance of Stumphouse Mountain Park.

Offer on land for the new Police Station was accepted.

Review panel and PRT Committee reviewed RFQs for Community Center.

Meetings

OJRSA Feasibility Committee met December 2nd.

Oconee Economic Alliance (OEA) – November 15th and December 13th.

Tree and Beautification Committee met November 4th and December 10th.

Planning Commission met December 9th.

Various other meetings with Chamber of Commerce, FEMA, consultants, civic organizations, residents, business owners, staff, etc.

Community Engagement/Events

Oconee Chamber of Commerce events.

Christmas Tree Lighting December 6th

Christmas Parade December 7th

Miscellaneous Highlights

New trash and recycle receptacles have been installed in the downtown area.

A video highlighting sanitation services and recycling are near completion and will be distributed soon.

The lights at the pickleball courts (City Park) have been again repaired and now on a timer for evening play.

Capital Improvement and Maintenance (CIP/CMP) requests are due December 31st from departments for FY24-25.

Staff Christmas Luncheon was held on December 13th.



Walhalla Police Department
101 E. Main St.
Walhalla, SC 29691

Chief of Police Timothy J. Rice

Monthly Police Report- November 2024

November Events and Completed Training

- Sgt Hunter McCall completed Principles of Supervision training.
- Firearms Training hosted by Toccoa, GA Police Department.
- 2024 Fall Main Street Merchants Market
- 4 officers participated in Career Day at Walhalla Elementary School.
- New hire for Stumphouse Tunnel Park Ranger Kyle Fox.

TOTAL CALLS FOR SERVICE	1057
TRAINING HOURS	90 HOURS (K9 ? hrs)
Total Arrests	21 (Adult) 0 (Juvenile)
Extra Patrol / Business Checks	453

BREAKDOWN OF OVERTIME BY TYPE:

Shift Coverage	55
Court	11.5
TOTAL OVERTIME	66.5 HOURS (previous month -25 hours)

Upcoming Events and Training and News:

- Police Department Christmas Dinner 12/12/2024
- City of Walhalla Christmas Parade 12/7/2024
- Pursuit Driving and Emergency Vehicle Operations – planning – Coneross Campground
- SSgt Z. McCall to attend training at Federal Law Enforcement Training Center – Mississippi
- First of New Patrol Vehicles expected to be placed into service.
- Release of RFQ/RFP for new Police Department building project.



Walhalla Police Department
101 E. Main St.
Walhalla, SC 29691

Chief of Police Timothy J. Rice

Monthly Reference Material

November 2024 – Month End Stats

<u>Total Calls for Service:</u>	1057
<u>Total Traffic Stops:</u>	218
<u>Total Traffic Collisions:</u>	13

Reports Filed:

Collision Reports:	3
Pursuit After-Action:	0
Incident Reports:	40
Response to Resistance:	1
TOTAL:	44

Citations/Warnings Issued:

Warnings:	137
Traffic Related:	9
Non-Traffic Related:	6
TOTAL:	152

Arrests:

Adults:	21
Juvenile Referrals:	0
TOTAL:	21

<u>Extra Patrols:</u>	TOTAL:	453
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Stumphouse Mountain Park
100 Stumphouse Tunnel Rd.
Walhalla, SC 29691

Chief of Police Timothy J. Rice

Monthly Stumphouse Mountain Park Report- November 2024

Updates:

- Gate supports have been installed at the Stumphouse 2 (Ross Mountain Entrance). The gate is expected to be installed during the first week of December.
- Met with a trail volunteer to discuss additional map signage on the bike trails
- Working on plans to update signage around the park. This includes creating Park Rules signage and standardizing other signs to give a cleaner and more unified look.
- Paving project was completed including the area over the new culvert near the falls.
- Storm debris near the Stumphouse 1 (main park) entrance was removed.
- New Park Ranger was hired and will start training the first week of December.
- Developed systems to start collecting data to better analyze and report usage and financial trends.
- 63 hours of volunteer work for November and 1 hour for a meeting. Thanks to our volunteer group for the hard work last month.
- The Forest Service completed a bat study in the tunnel.

Upcoming Projects

- Gate installation at Stumphouse 2 (Ross Mountain Entrance) is expected the 1st week of December
- Installation of new main entrance sign. This will go to committee in December.
- Pay booth site work preparation and booth installation is planned for December
- Installation of new payment collection boxes near the new pay booths and relocation of existing collection boxes to Stumphouse 2 (Ross Mountain entrance),
- Installation of payment collection signage at Stumphouse 2 (Ross Mountain entrance) after collection boxes are installed.

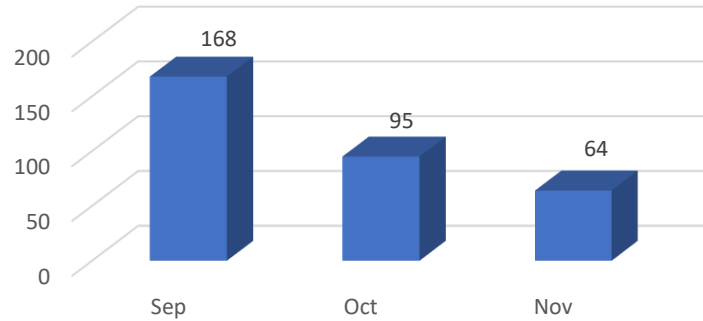


Stumphouse Mountain Park
100 Stumphouse Tunnel Rd.
Walhalla, SC 29691

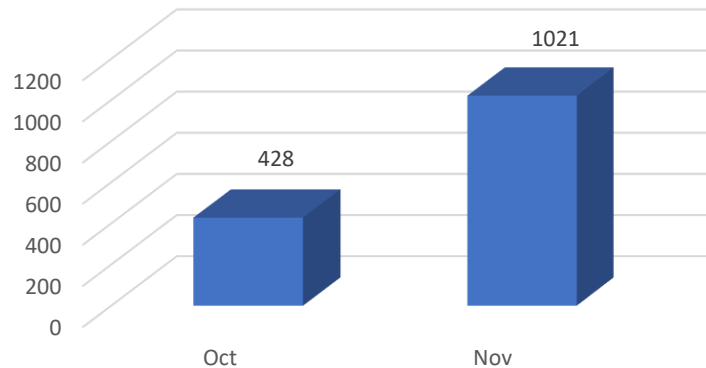
Chief of Police Timothy J. Rice

Statistics

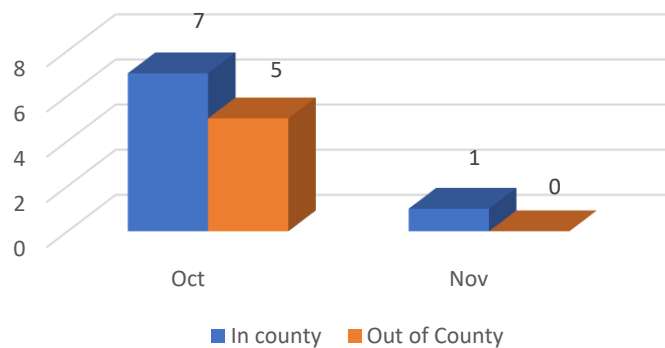
2024 Volunteer Hours



2024 Paid Entrances (estimated)



2024 Park Pass Purchases





Stumphouse Mountain Park
100 Stumphouse Tunnel Rd.
Walhalla, SC 29691

Chief of Police Timothy J. Rice

Photos





Stumphouse Mountain Park
100 Stumphouse Tunnel Rd.
Walhalla, SC 29691

Chief of Police Timothy J. Rice





Stumhouse Mountain Park
100 Stumhouse Tunnel Rd.
Walhalla, SC 29691

Chief of Police Timothy J. Rice





Stumphouse Mountain Park
100 Stumphouse Tunnel Rd.
Walhalla, SC 29691

Chief of Police Timothy J. Rice





Stumphouse Mountain Park
100 Stumphouse Tunnel Rd.
Walhalla, SC 29691

Chief of Police Timothy J. Rice





Stumphouse Mountain Park
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Walhalla, SC 29691

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Stumphouse Mountain Park
100 Stumphouse Tunnel Rd.
Walhalla, SC 29691

Chief of Police Timothy J. Rice





Stumphouse Mountain Park
100 Stumphouse Tunnel Rd.
Walhalla, SC 29691

Chief of Police Timothy J. Rice





City of Walhalla Sanitation Department

Public Works Division

Sanitation Department Monthly Report

November 2024

Collection Data (October 1 – 31, 2024)

Residential Garbage – 294 Tons

Commercial Garbage – 126 Tons

Recyclable Brush/Storm Debris – 81 Loads

C&D Waste – 8 Tons

Collection Data (November 1 – 30, 2024)

Residential Garbage – 216 Tons

Commercial Garbage – 111 Tons

Recyclable Brush/Storm Debris – 26 Loads

C&D Waste – 13 Tons

Mattresses – 1 Ton

Collection Data (July 1, 2023 – June 30, 2024)

Residential Garbage – 2,909 Tons

Commercial Garbage – 1,401 Tons

Recyclable Brush/Storm Debris – 945 Tons

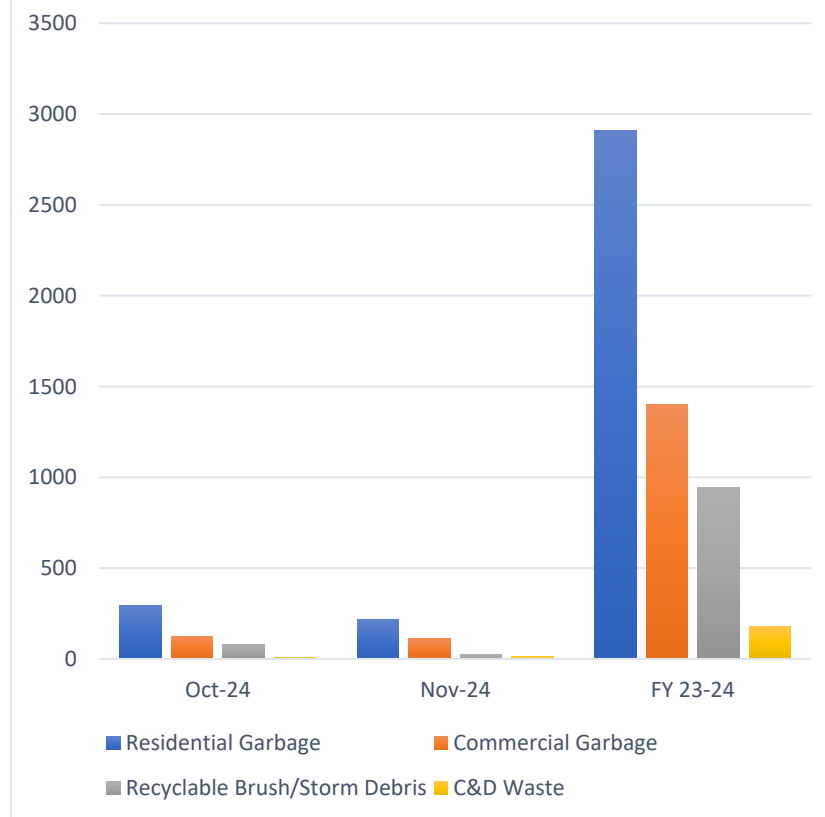
C&D Waste – 179 Tons

Mattresses – 18 Tons

Tires – 2 Tons

Yard Waste – 186 Tons

Collection Data Comparison



Activities

Delivered 23 roll carts; picked up 7 and repaired/replaced five.

During the month of September, our department continued picking up brush, leaves, trash, C&D waste, tires and mattresses. Continued working on waste oil and recycling grants. Replaced seven dumpsters. Continued to clean up debris, brush and trees from Hurricane Helene.



City of Walhalla Streets & Facilities Department

Public Works Division

Streets & Facilities Department Monthly Report

November 2024

Activities

Assisted multiple departments on various projects, including the Water Plant and PRT Departments. A timer was installed for court lighting at the tennis/pickleball courts at the City Park. Christmas decorations were placed through the City and staff assisted with several events, including the Tree Lighting.

Prior to Work at Tennis/Pickleball Courts, Lighting at City Park



Finished Work at Tennis/Pickleball Courts, Lighting at City Park





City of Walhalla Streets & Facilities Department

Public Works Division

Marker Replacement at Main at Catherine



Christmas Decorations





City of Walhalla Fire Department

Home of the Mountaineer Engine Co. Est. 1871

Fire Department Monthly Report

November 2024

FIRE-EMS Response

During the month of November, the Fire Department responded to a total of 119 calls in the fire district. In the City Fire District, there were 64 calls. The County Fire District, there were 55 calls.

Walhalla City:

- EMS/Medical Calls- 44
- MVA Calls- 4
- Alarm Activation - 6
- Building Fire - 1
- Cancelled Enroute - 3
- Powerline Down - 2
- Gas Leak- 2
- Public Service- 2

Total: 64 Calls

County, Mutual Aid Calls (West Union, Mountain Rest, Westminster, Salem, & Pickett Post)

- EMS/Medical Calls- 33
- MVA Calls - 6
- False Alarm - 9
- Control Burn - 2
- Alarm Activation - 1
- Hazardous Condition - 1
- Gas Leak - 2
- Structure Fire - 1

Total: 55 Calls

Total Call Volume November 2024: 119



City of Walhalla Fire Department

Home of the Mountaineer Engine Co. Est. 1871

Walhalla Fire Department currently has two open positions, the position of Fire Chief, as well as one full-time firefighter position. We are actively seeking qualified candidates to fill these positions. One full-time fighter position was filled during the month of November.

COMMUNITY ENGAGEMENT AND SPECIAL EVENTS

WFD assisted in the preparation of and participated in the 2024 Christmas Parade on December 7th.



City of Walhalla PRT Department

Parks, Recreation and Tourism

PRT Monthly Report

December 2024

Highlights

The Recreation Division of PRT has adopted a **Mission, Vision, Statement of Values and a Motto** which is attached. These will be posted in the recreation department, concession stands and gyms.

Policies and procedures- we are 75% finished with creating written policies and procedures for hiring, cash handling, vehicle usage, procurement and facilities maintenance. These are not necessarily new but they needed to be recorded in writing for future reference.

Dear Santa Playground Campaign- we distributed 2400 postcards- English and Spanish- to James M Brown Elementary and Walhalla Elementary. These postcards provide an opportunity for children to share what elements they would like to see on a new city playground.

RecDesk- we are moving forward with more extensive training in order to better track participation, funding and facilitate survey mechanisms. This software will also allow for more efficient facilities rental and payment. RecDesk will also be a tremendous asset as we eventually transition into the new community center.

Sponsorship packet upgrade- we are working on a new sponsorship packet which will allow for multi-year sponsorships and more opportunities for sponsorships. The new packet should be ready for spring sports 2025.

Walhalla PRT Foundation- The foundation board held it's organizational meeting on December 10. The members at this time are Broadus Albertson, David Hyatt, Sarah Reighley, and Adam Littleton. The board adopted it's bylaws, conflict of interest policy and directed the opening of accounts at Blue Ridge Bank. The next meeting will be held in January on a date and time TBD.

Walhalla/ West Union Merchant Team- I met with a couple of members of the merchant team. Dari McBride, Oconee Chamber and the City want to host a meet and greet with the members in January to share how we can all collaborate for a stronger Walhalla.



City of Walhalla PRT Department

Parks, Recreation and Tourism

Parks- 12-11-24

Upcoming Sport and related facilities: Basketball

City Gym and Middle School Gym

- refinished floors
- ramp at City Gym replaced (12/3) and will be painted when weather allows.
- Monitoring Middle School Gym for a film that occasionally develops on the court

Equipment Status:

Trucks: Both trucks are in working order, with the Ford F150 needing an oil change.

Trailer:

Minor tire issues- possible leak along rim; will monitor

Center tail lights will be replaced this month

Gators:

Memorial Field Gator (oldest):

Runs and functions fine but has issues related to age.

Sertoma Gator:

no issues

new Field Drag installed on the rear

will receive a tune up in the next 60 days

New Gator (middle school):

seats 4

hydraulic dump bed, 4 wheel drive, and a front mounted winch

Bobcat (Memorial Field):

leaky rear tire- stem or bead

front mounted hydraulic bucket attachment

finish mower attachment

Mowers:

one 54", one 60", and one 72" Middle School Gym

60" mower Memorial Stadium

City of Walhalla

Parks, Recreation, Tourism Department

105 West South Broad Street, Walhalla SC 29691



City of Walhalla PRT Department

Parks, Recreation and Tourism

Maintenance Update:

City Gym/Old Middle School Gym:

basic sweeping and mopping, vacuuming of the entryway, and bathroom cleaning

City Park:

weekly trash pickup is still occurring and blow leaves off the court

Memorial Field:

field is dormant for recovery after football and soccer

Seeding and fertilizer done prior to football season

Bathrooms are locked until flag football practices begin in the spring

Grass will be cut as needed

Sertoma Field:

Sertoma is dormant

bathroom cleaning and trash pick up

grass cut to once every two weeks

winter rye seed has been spread

blow leaves from walking track once a week through December

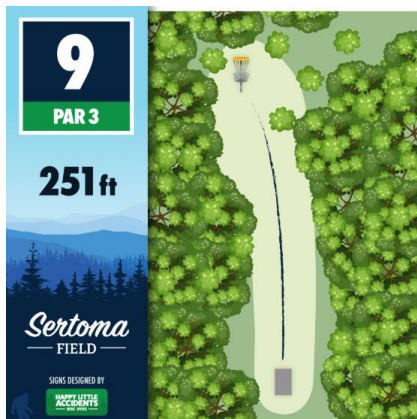
Sertoma Concession Stand: Preparing for the concrete pour. Expect to be ready prior to baseball/ softball season.

Disc Golf:

Grass cut every 3 weeks

Empty trash cans

New tee pad signage to be installed- sample below



City of Walhalla

Parks, Recreation, Tourism Department

105 West South Broad Street, Walhalla SC 29691



City of Walhalla PRT Department

Parks, Recreation and Tourism

Recreation

Status as of 12/11/24

Current Sports:

Basketball

Status of registration: Completed Online Oct 14th-25th, In person Oct 21st-29th

Status of Coaches' Clinic: Held at end of call outs each night

Status of call outs: Completed by November 15

Status of # of participants: Total 220 (last year 252)

Status of # of teams: 24 (last year 24)

Status of uniforms- Ordered



Status of practice schedule: Practice M, T, Th, F (5-9, WMS & City); Saturday (9-5, WMS & City)

Status of games: Begin January 6



City of Walhalla PRT Department

Parks, Recreation and Tourism

Which facilities will be used? During what hours? Old Middle School Gym, City Gym- Monday-Saturday (5pm-9pm)

Equipment Status for current and concluding sports:

Basketball size	Quantity
Junior	16
28.5	23
29.5	15

We are implementing a new inventory tracking sheet to reduce the number of basketballs that sprout legs. Sometimes the kids accidentally walk out the door with them. This document will help us keep better track of those assets.

Basketball Inventory				
Location: City Gym				
Start Number	Practice Times	Coach	Date	Number of Basketball at the end of practice
	5:15			
	6:30			
	7:45			
	5:15			
	6:30			
	7:45			
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Status of Sponsorships

Who have we asked? Estes Heating and Air, Ingles, waiting to hear back from Davenport Funeral Home

Who has signed up to sponsor? Basketball sponsors (\$250+): GameOn, Walhalla Tire, Grind IT Stump removal, Mountain View Restaurant, Owner Built + Design, Off the DeepEnd Services, High Country Automotive LLC, Golden Corner Insurance, TCT Electric, Holiday Orthodontics, Davenport Funeral Home, Blue Ridge Masonic Lodge, Doug's Gravel and Bushhog, JK Hauling, Oconee Pediatrics, StumpHaus Taproom, Albertson Realty



City of Walhalla PRT Department

Parks, Recreation and Tourism

Cost report for Basketball:

Cost of Uniforms: \$11,743.40

Cost of Officials: \$9300 (projected)

Cost of Electricity: \$2350

General Gym Maintenance: \$1000

Total Expenditure: \$24,393.40 (Approximate cost per registrant: \$111)

Registration revenue: \$13,567

Value of Sponsorships specific to basketball: \$3180

Total revenue: \$16,747 (Average revenue per registrant: \$76)

Operating in a deficit of \$7646 (deficit per registrant \$35)

Concession Sales Report (sponsored by the Foundation)- See new inventory sheet attached.

Concession Stand Inventory							
Items Purchased vs Items Sold							
Start	Date:	Date:	Date:	Date:	Date:	Date:	Date:
Drinks							
Water							
Gatorade							
Sprite							
Coke							
Diet Coke							
Dr Pepper							
Prime							
Food							
Chips							
PopCorn							
Slim Jims							
Air Heads							
M&Ms							
Peanut M&M's							
Peanuts							
Snickers							
Reeces							



City of Walhalla PRT Department

Parks, Recreation and Tourism

Tourism and Events

Christmas Tree Lighting and Parade held on December 6 and 7 respectively. Debriefs have been held and major adjustments have been made to increase organization and efficiency as well as address various concerns regarding lighting and logistics. Recreation staff served 11 gallons of hot chocolate.

Parade Participants: 64 entries, 4 no shows, 60 participants

Upcoming events:

The 2025 Event Calendar is attached although it is subject to change.

Mission Statement:

To provide high quality recreational programs and services that enhance the quality of life for all ages, cultures and abilities.

Vision Statement:

To create dynamic recreational programming that fosters growth for citizens and supports an exceptional sense of community.

Motto: Cultivating Leadership Through Play

Statement of Values:

Service

Provide desirable, accessible and safe recreation programs staffed by friendly, knowledgeable people. Solicit feedback, anticipate and respond to changing needs.

Leadership

Create an environment that is supportive, productive, and enriching which facilitates the development of personal and professional potential and outstanding leadership skills for citizens of all ages.

Learning

Foster an environment that supports self-discovery and lifelong learning, creating educational opportunities to enhance knowledge and skills in a variety of recreational and wellness activities. Support educational experiences and training for staff and volunteers.

Kindness

Create an environment that treats all people as individuals in a supportive, courteous manner. Promote the development of social skills, mutual respect, fair play and sportsmanship.

Play

Provide a wide variety of inclusive play opportunities at a variety of skill levels that envelop competitive and non-competitive categories of play for all ages.

Fun

Maximize activities that encourage friendship and camaraderie. Promote positive relationships through positive experiences. Celebrate our successes and accomplishments.

2025 Event Calendar

January	New Year, New You.... Social Media Motivational quotes on Mondays and New Hobby or New Interests ideas from local merchants with photo of related merchandise Recreation activities: Basketball WPAC: Friday 17, Saturday 18, Friday 24, Saturday 25, Friday 31... all at 7:30pm Holidays: New Year's Day (1), MLK Jr. Day (20), Inauguration Day (20) School: 6, 20
February	It's a Love Story... Social Media Monday and Friday post quick stories about why merchants love Walhalla and a photo Recreation activities: Basketball, Baseball & Softball WPAC: Saturday 1, Saturday 8, Friday 21, Friday 28... all at 7:30pm Holidays: Valentines Day (14), Presidents' Day (17) School: 17
March	Luck of the Draw... Social Media Monday announce weekly drawing for Main Street business and Friday post winners of drawing Recreation activities: Baseball, Softball WPAC: Saturday 1, Sunday 9 *3pm, Friday 14, Friday 21, Saturday 22, Friday 28... 7:30pm Holidays: St. Patrick's Day (17) School: Spring Break (17-21)

April	26th: Issaqueena's Last Ride (Rotary, Visit Oconee) Event- non city Race to Valhalla Southeast Gravel Holidays: Tax Day (15), Good Friday (18), Easter (20) School: 18, 21
May	First Saturday (3rd): Mayfest (maybe BBQ, Blue Grass) (Main Street) Event Third Saturday (17th): Jeep Fest (Main Street) Event Sunday before Memorial Day (25th): WPAC concert (Memorial Day) Event- non city Memorial Day (26th): 5K county emergency services Event- non city Holidays: Cinco de Mayo (5), Mother's Day (11), Memorial Day (26) School: Graduation (24), holiday 26th
June	3rd: World Bicycle Day... Social Media Stumphouse Posts on the 3rd and Fridays Summer Nights at Stumphouse? Holidays: Flag Day (14), Father's Day (15), Juneteenth (19) No School
July	3rd: Independence Fest- 6pm- 10pm with fireworks/ Memorial Field Event Holidays: Independence Day (4) No School
August	23rd: Gravel Roll bike race Sunday before Labor Day (31st): WPAC concert (Labor Day) Event- non city

	Recreation Activities: Football, Cheer, Soccer, Baseball, Softball, Volleyball Holidays: none School: First Day of School (5)
September	Third Saturday (15th): Hispanic Heritage Festival (Memorial Field) Event- non city Recreation activities: Football, Cheer, Soccer, Baseball, Softball, Volleyball Holidays: Labor Day (1), First Day Hispanic Heritage Month (15), School: Labor Day (1)
October	First Saturday (4th): Merchant Market (Main Street) Event Third Week (17-19th): Oktoberfest Event- non city Rotary 5K Event- non city Recreation activities: Football, Cheer, Soccer, Baseball, Softball, Volleyball Holidays: Indigenous Peoples Day (13), Halloween (31) School: Fall Break (6-10), Inservice (13)
November	Veteran's Day Parade 2025, 2028, 2031 Event Recreation activities: Basketball Holidays: Election Day (4), Veterans Day (11), Thanksgiving (27-28) School: Thanksgiving break 26-28

December	First Friday (5th): Tree Lighting Event First Saturday (6th): Parade Event Recreation activities: Basketball Holidays: Christmas Eve 24, Christmas 25, New Years Eve School: Dec 22- Jan 2
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City of Walhalla Public Utilities Division

Water Crew, Water Billing, Water Plant, Sewer

Public Utilities Division Monthly Report

November 2024

A new work management system is being implemented. Below is a partial report of the month's activities for water and sewer crews.

Water Activities

Crews responded to customer reported issues and routine maintenance. Locations included, but aren't limited to, Ballenger St, W Bear Swamp, Oak Grove Rd, Poplar Springs Rd, Welborn Rd, Keowee Knoll, Knox Rd, Wildwood Ct, Crystal Falls Rd, Lakewood Dr, Coyote Ridge Rd, North Catherine St, Tanglewood Dr, North Chestnut St, Summer Sweet Ln and Chalmers Mountain Rd. Approximately 20% of work performed was inside City limits and 80% outside.

New Water Taps - 1

Leaks Repaired – 3

New Lines Pulled – 2

Line, Tap, Valve Maintenance – 8

Water Pressure Issues – 2

Additional asset maintenance was performed on the water system and equipment, including line flushing, line replacement, brake work on two pieces of equipment, meter replacement/upgrade, grounds management, water plant maintenance or upgrades, etc. Staff continues to build the water line inventory for EPA regulations.

Additionally, the advertisement for the Design-Build of the second SCIIP Project has been posted. This project includes the installation of ~6,300-LF of 10-inch water main and the refurbishment of the Rocky Knoll Water Booster Station. The deadline is January 14, 2025; and is estimated to cost \$2-\$3 million.

Sewer Activities

Crews responded to reported issues and performed routine maintenance. Approximately 50% of work performed was inside City limits and 50% outside.

New Sewer Taps – 1

Clean Outs – 3



City of Walhalla Public Utilities Division

Water Crew, Water Billing, Water Plant, Sewer

Additional work includes remarking all manholes, bushhogging/cleaning sewer right-of-ways, assisted in the flushing program, repaired and/or replaced sewer mains, FOG maintenance, meter replacement, etc.

Additionally, the Cane Creek Sewer Rehabilitation project, SCIP funded, has begun.

STATE OF SOUTH CAROLINA

)

COUNTY OF OCONEE

)

ORDINANCE 2024-16

CITY OF WALHALLA

)

AN ORDINANCE TO AMEND ORDINANCE #2022-08, THE CITY OF WALHALLA MEETINGS ORDINANCE, AS ADOPTED NOVEMBER 15, 2022 BY AMENDING ARTICLE I, SECTION 2 (E). ADDRESSING THE CITY COUNCIL, TO LIMIT PUBLIC COMMENTS TO THREE MINUTES FROM FIVE MINUTES WITH A MAXIMUM PUBLIC COMMENT SECTION OF THIRTY MINUTES.

WHEREAS, the City of Walhalla, a body politic and corporate and a political subdivision of the State of South Carolina (the "City"), acting by and through its City Council (the "City Council") has previously adopted City of Walhalla Ordinance # 2022-08, the City of Walhalla Meetings Ordinance (the "Ordinance"), which Ordinance contains the City of Walhalla Rules of Decorum (the "Rules"); and,

WHEREAS, Municipal councils are directed to determine their own rules and order of business, establishing the procedures for conducting public meetings;

WHEREAS, the Ordinance contains provisions providing for public comment during Council meetings; and,

WHEREAS, City Council desires to amend the Rules to limit public comments to three minutes from five minutes with a maximum thirty minutes allowed for the public comment section;

NOW, THEREFORE, be it ordained by the City of Walhalla Council, in meeting duly assembled, that:

1. The City of Walhalla Council hereby finds that this proposed amendment is in accord with requirements of the South Carolina Code of Laws Title 5, Chapter 7, Article 250.
2. The City of Walhalla Council hereby amends the City of Walhalla Meeting Rules as previously adopted November 15, 2022, by City of Walhalla Ordinance #2022-08 to state:

Each person shall limit that person's remarks to three minutes, unless further time is granted by the presiding officer. described above. The public comment section shall be limited to a maximum of thirty minutes, unless further time is granted by the presiding officer or majority vote of the Council.

3. Should any portion of this Ordinance be deemed unconstitutional or otherwise unenforceable by any court of competent jurisdiction, such determination shall not affect the remaining terms and provisions of this ordinance, all of which are hereby deemed separable.

4. All orders, resolutions, and enactments of City of Walhalla Council inconsistent herewith are, to the extent of such inconsistency only, hereby repealed, revoked, and rescinded.
5. This ordinance shall take effect and be in full force and effect from and after second reading and enactment by City of Walhalla Council.

AND IS DONE AND RATIFIED in Council Duly assembled this ____Day of _____ 2024.

Tim Hall, Mayor

ATTEST:

Celia Boyd Myers, City Administrator

Introduced By:
First Reading:

Public Hearing,
Second Reading
And Adoption:

Item XII. A. Staff Recommendation for Design-Build Team, Community Center

The review panel consisted of staff with responsibilities over administration, finance and PRT. After reviewing the seven submissions, the team met and discussed each proposal and grade for each.

After discussion, the top three teams were noted. The panel had follow-up questions for each related to current workloads, workload capabilities and fee structure. We requested and received clarification for each. The panel presented the PRT Committee two finalists for their selection. The PRT Committee met December 11th and voted 3-0 to have staff offer their recommendation at the December 17th regular Council meeting.

Based on the strength of the team, positive interactions with firms on previous projects, capacity to manage the project, timeline, etc., staff recommends the City contract with Hogan Construction Group, LLC with design partners, GMC Architects, Studio Main and Kimley-Horn.