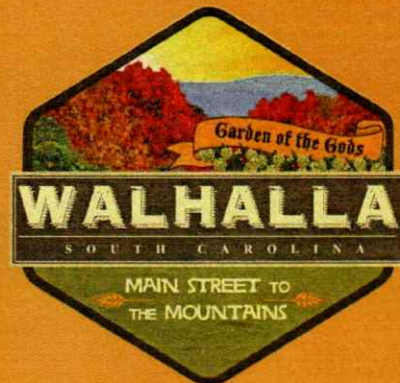


City of Walhalla

FY 24 BUDGET PLANNING

- Enterprise Fund 3/25
- General Fund 4/8
- Hospitality Fund 4/8



CITY OF WALHALLA

"MAIN STREET to the MOUNTAINS"

Mr. Danny Woodward, Mayor Pro Tem
Ms. Sarai Melendez, Councilwoman
Mr. Keith Pace, Councilman
Mr. Tyler Jordan, Councilman

Mr. Danny Edwards, Mayor

Mr. Grant Keehn, Councilman
Mr. David Underwood, Councilman
Mr. Michael Kozlarek, City Attorney
Mr. Timothy B. Burton, City Administrator

MEMO

TO: Department Heads and Program Managers

FROM: Timothy B. Burton, City Administrator 

RE: FY 2024 Budget Goals

DATE: 22 January 2023

On January 21, 2023, City Council met to establish goals for the FY 2024 Budget. These goals will outline the focus that should be kept in mind when developing your budget requests and programs of work. These goals are (in no particular order):

1. Develop opportunities for residential and commercial development.
2. Improve communication, teamwork, customer service with a focus on developing/expanding recreational programs.
3. Invest in human capital; create competitive employee compensation and workforce.
4. Continue to support infrastructure and capital replacement programs.
5. Complete established projects and continue strengthening community partnerships.

I will be sending each of you a separate transmittal on specific items/measures that council would like to see in the upcoming year. This will be helpful in further developing your budget request.

I look forward to working with you to produce a workable and successful budget document that supports our mission.

As always please don't hesitate to contact me if you have any questions or need more information.

FY 2024 Walhalla City Council Goals

Adopted January 21, 2023

- 1. Develop opportunities for residential and commercial development.**
- 2. Improve communication, teamwork, customer service with a focus on developing/expanding recreational programs.**
- 3. Invest in human capital; create competitive employee compensation and workforce.**
- 4. Continue to support infrastructure and capital replacement programs.**
- 5. Complete established projects and continue strengthening community partnerships.**

1. List three things that need the most care and attention over the next 1-5 years in your council committee.

PW-Keep CDL staff

Better communication with public about PW services

PE-Expanding/cleanup of PW shop area- a little cramped

F-Secure more funds from county

F-Equipment is in city possession

F-More public engagement

U- Finish radio meter install

U- redundancy for systems

U-Recruit operators

Retirement incentive for employees when retire

Fully operated motorpool – full service, fuel station, and staff

More outreach for utility employment- better avenues for advertisement

New basketball courts

Upgrade facilities until we get new

Increase personnel for recreation

Keep up equipment and updated – fire

U- continue to repair and replace water and sewer service

U-continue to upgrade system install meters

Recruit CDL drivers

PD- fully staffed

PD – office open until 5pm

2 court basketball gym

Re-establish rec advisory board

Part time to handle some rec sports

Specific sport lessons for sports

Establish church softball

Look at routes for sanitation

College and Main property development

Keep communication open with builders and developer- workforce housing

ALL-Adequate Employee compensation

Fully staffed

Well equipped

Shift from curb appeal to useful

Exercise 1

Establishing Long Term Strategic Goals

City of Walhalla City Council Goal Setting Session

January 21, 2023

Look at affordable housing

F-Support staffing with growth

F-adequate equipment and plan for purchases

F- support mental and physical health

comp plan communication

inventory land for development for housing

Affordable and dignified homes

Maintain and support Main Street

Keep staffing up rec program growth

Explore more options for sports

Re-establish rec advisory board

PW- keep maintaining staff

Strengthen communication for PW

PW- building maintenance (max. resources from within)

2. Setting aside present budget problems, what one thing would you like to see done over the next five years that is not presently being planned?

Walhalla become best rec dept in Oconee (expand opportunities and facilities)

New basketball and soccer facilities (parks and playground) benches for parents or a new park

Full infrastructure replacement (all new water and sewer lines)

Rec complex in one location

Add equipment at playground

Improve water/sewer lines

Fully put needs first then wants after

More opportunity for investing in training for elected officials

See council as a team

3. As a councilperson, what three things (city wide) need the most attention over the next five years?

Growing revenue stream – capitalize

Limit recurring expenses and debt

Making services better

Steadily increase employee compensation and benefits

Work more with OC and WPAC to bring more block parties

City restrooms

Exercise 1

Establishing Long Term Strategic Goals

City of Walhalla City Council Goal Setting Session

January 21, 2023

Depot property expand to a full city park
Upgrades to equip, pay and benefits
New facilities for rec and police
City restrooms
No increase in water and sewer
City restrooms
Continue to improve revenue stream
Employee compensation
Infrastructure
Housing – focus on residential opportunities
Ensure infrastructure is maintained
Increase rec opportunities and sports
Keep up with communication from city to citizen and back
Walhalla to be healthiest, affordable, and safest city
Walhalla have best education
Workforce development so you can learn, work, and retire
Hold each other accountable

List your main priorities for each department.

- Administration

- Find ways to help streamline*
- Reduce backlog of projects*
- Keep building on SHMP as far revenue*
- Delegate operations*
- Pay increases by performance*
- Lower COLA, use merit instead*
- Keep advertising the city*
- Don't overload, complete projects started*
- Bring building codes back to city*
- Develop Merit raise system*
- Be Fully staffed, equipped, and compensated*
- Increase travel and training for professional development training*
- Increase mayor and council expense for development*
- Prioritize projects*
- Personnel evaluation training for each dept*

- Community Development

- Perform Land inventory*
- Advertising all of Walhalla (broader scope)*
- Ordinance enforcement*
- Outreach to developers*
- Look at housing for different income levels*
- Continue to support Main St- some changes*
- Support businesses/downtown*
- Code enforcement*
- Establish grants with infrastructure for areas that are lacking*
- Shift from focus from one street to all over Walhalla*
- Develop housing plan*
- Quarterly Main Street reports*
- Continue to bring in quality of life*
- Develop residential opportunities*
- Improve in grants*

Exercise 2

Establishing Priorities for Each Department

City of Walhalla City Council Goal Setting Session

January 21, 2023

- Police

- Continue positive progress*
 - Quarterly mtce report on PPE and other equipment*
 - Expand office hours*
 - Continue training*
 - Expand hours*
 - Expand office hours*
 - Access to language – support and enhance*

- Public Works

- Publish trash routes*
 - Cleaner work area and public representation*
 - Stockpile unused equipment and sell*
 - Schedule of trash pickup*
 - Keep maintenance log*
 - Clean up facilities*
 - Communication*
 - Not enough large containers*
 - Chain of command – next in charge*
 - Strengthen communication*
 - Market and advertise services*

- Fire

- Need additional county funding*
 - Continue to grow*
 - Work as teams*
 - No single person shifts*
 - Budget for safety equipment*
 - Upgrade as necessary*
 - Have needed supplies*
 - Increase volunteer, health supplies, dues, equip mtce, capital, grants*

Exercise 2

Establishing Priorities for Each Department

City of Walhalla City Council Goal Setting Session

January 21, 2023

- Recreation

Plan for future growth, find grants

Dept head in the office

1. Flag football and 2. volleyball

Communication with public to get out information

Establishing existing programs- fees can pay for part time

Grants

Utilize part time for lessons

Reorganize sponsorships more advertisement

- Court

Reduce backlog of cases

Reconfigure office hours

Access to language support

- Utilities

- Billing Office:

Reconfigure Billing dates

Maintain good PR

Keep window staffed

Reconfigure Billing dates

Stagger window lunches

- Water Crew

Work to be fully staffed

Work to be fully staffed

Exercise 2

Establishing Priorities for Each Department

City of Walhalla City Council Goal Setting Session

January 21, 2023

- Water Plant

- Recruit operators*

- Redundancy in systems*

- Open up lower tiers and build upon that*

- Staffing*

- Recruit lower and train them up*

- Sewer

- Plan to keep public informed about costs of OJRSA*

- West Union sewer relationship*

- Better rapport with public*

- Continue to make repairs*

- Keep working to make sure OJRSA repairs Flat Rock pump station*

Exercise 2

Establishing Priorities for Each Department

City of Walhalla City Council Goal Setting Session

January 21, 2023

After Hearing everyone's responses. What do you feel are the City's 5 Main Goals?

1. Grow revenue- residential and commercial development
2. Improve infrastructure- Flat Rock and CFUNDS
3. Pay and equip staff
4. Improve customer service
5. Better communication- city services and attractions

1. Make city infrastructure worry free
2. Continue with Main Street program
3. Promote all of city
4. Residential and commercial development
5. Dept heads continue work together
6. Finish city projects

1. Finish projects
2. Upgrade equipment for safety
3. Plan and implement projects for growth of city
4. Plan for changes in rec dept
5. Dev of housing for various incomes

1. Finish projects
2. Improve infrastructure continually
3. Employee pay and benefits
4. Affordable housing
5. Development of College and Main

1. Freedom, respecting people's freedom
2. Well-equipped and compensated employees
3. Meeting resident's common needs (safety, clean water, clean environment, recreation-quality of life)
4. Residential development
5. Commercial development

1. Invest in employees (pay and benefits)
2. Invest in Comprehensive Plan- housing
3. Continue and finish projects and programs -continue partnerships
4. Invest in local economy with partnerships
5. Strengthen communication within the body of government and citizens

Exercise 3

Establishing City Goals

City of Walhalla City Council Goal Setting Session

January 21, 2023



CITY OF WALHALLA

FY 2024

BUDGET GUIDANCE

DECEMBER 21, 2022

CITY OF WALHALLA
206 N CHURCH ST
WALHALLA, SC 29691

**CITY OF WALHALLA
FY 2024 BUDGET GUIDANCE**

General Fund

It is unlikely there will be large growth in the general fund this year. It is anticipated that revenues will remain stable and that departments should develop their requests with this in mind. The past FY additional staff and an 8% raise was added, so this will reduce any additional funds that may come in. General Fund resources will be placed on requests that make measurable progress in one or more of the following areas:

- Providing outstanding service: bolstering customer service in a timely and professional manner, as well as equity in service delivery.
- Reinvesting in facilities: adequately maintain our current facilities in a safe and operational state.
- Public Safety: equipping department operations to better handle increased demands for services and keeping our citizens and visitors safe.

Departments should limit ongoing add requests to only the highest priority programs and services. As part of your submission, you will be asked to propose options for how your request might be offset by a reduction to an existing program or service, and what the impact of that trade-off might be. This will allow Council to assess whether the add package should be funded with new General Fund money, an offset to an existing program, or not at all.

Hospitality Fund

Departments and non-profit organizations that could receive funds from Hospitality Revenues will need to request separately their requests for those funds. Notably, Main Street should meet with their board and develop a budget request for submittal. Other non-profits that make annual requests should do the same. Submissions in this category should specifically account for how these funds will enhance the livability, opportunities, and tourism for Walhalla.

Enterprise Fund

This year monthly payments will be allocated in the operating budget to fund contingency and depreciation as directed by the 2018 bond ordinance. Special attention should be paid to ensuring that operations and maintenance costs do not override revenues with respect to the debt coverage ratio.

Capital Improvement Fund

This year capital expenditures will be at a stable level if not lower than last year. All capital requests will be considered on an amount set aside by council for capital improvements. These

requests will be in the capital improvement fund. Again, priority will be placed on requests that make measurable progress in one or more of the following areas:

- Providing outstanding service: bolstering customer service in a timely and professional manner, as well as equity in service delivery.
- Reinvesting in facilities: adequately maintain our current facilities in a safe and operational state.
- Public Safety: equipping department operations to better handle increased demands for services and keeping our citizens and visitors safe.

Capital Replacement Plan

A component of this year's budget will be outlining all your capital assets and creating a replacement plan. It is to be understood that this plan or portions of the plan may or may not be funded. Having a yearly plan will enable Council to see the entire health of our facilities and fleet and be a useful tool in future planning.

Lease Purchases

This year all lease purchases will be fund off the top of the respective fund that they come from, general or enterprise. You will not see an amount funded in your departments "leases and contracts" line item. This line item will be reserved for leases or contracts that your department may use in the fiscal year.

Shared Expenses

This year costs associated with activities that benefit more than one department may be spread across those affected departments. Most notably this will affect Sanitation and Utilities since they are a big user of our billing and collection system. This will also apply to departments that share human capital resources. For example, recreation may use utility staff for projects, a portion of this time will be billed to recreation. This new method of accounting is necessary to ensure we maintain our appropriate debt service coverage ratio in regard to our revenue bonds that were issued in 2018.

Performance Management

Building upon last year's enhanced focus on performance, departments should highlight performance metrics throughout the budget process. Wherever possible, please use performance measures to quantify the impact of your existing services and any budget requests. You will be asked you how the decisions we make can positively impact those measures. The City Administrator will provide additional information about the metrics that are being used to measure progress in these areas. Any ongoing department requests should clearly explain how the investment will make progress against those metrics.

Department Narratives

Your budget submission should also include a narrative for your department and program of work. Feel free to use the ones from FY 2023 budget documents or create your own. If you use the one from FY 23 please update it to reflect current numbers.

Annual Report

The development of an annual report was discussed at the July 2021 department head meeting. This will be part of the budget process as well. It provides both council and the public a snapshot of your program along with the successes and challenges you experience over the past year. Annual report components will be submitted in February and published in by March for presentation to Council.

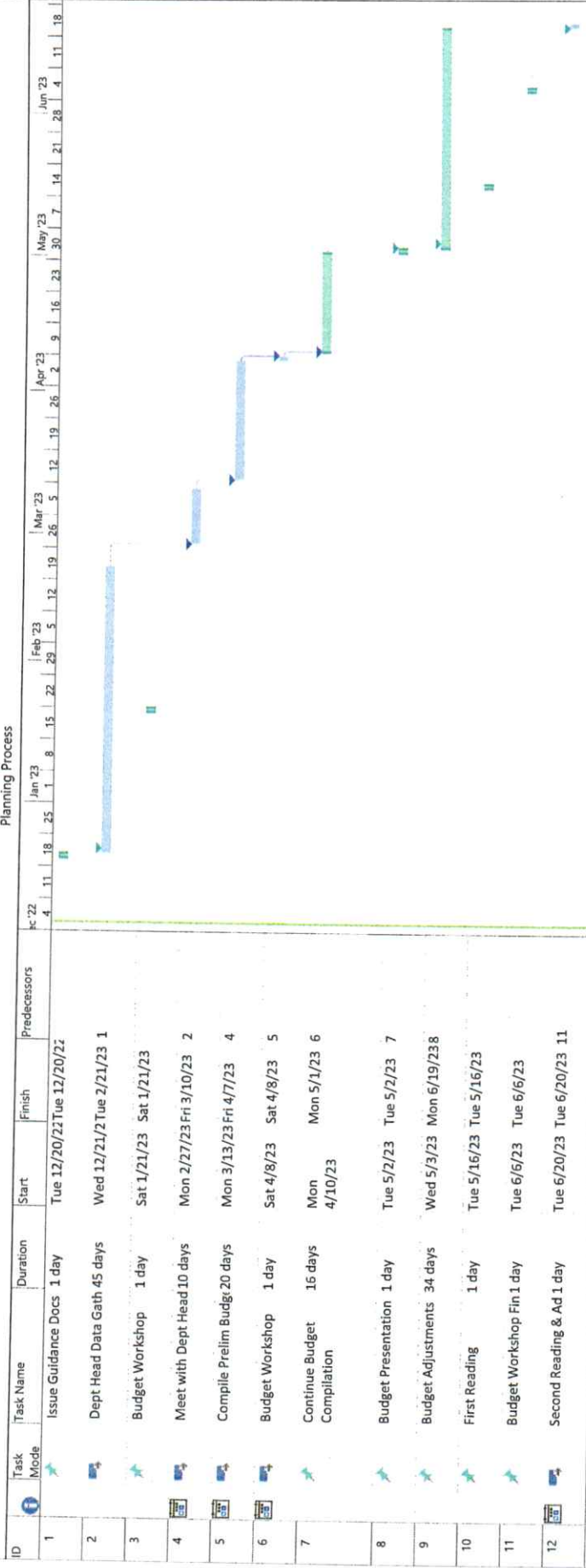
Budget Worksheets

Your proposed budget will be entered into the Excel workbook that has been emailed to you. Instructions on its use are contained in the workbook. The workbook will also be used to enter organization charts, 5-year plans, capital inventories, and tabulated data for justification.

Budget Timeline

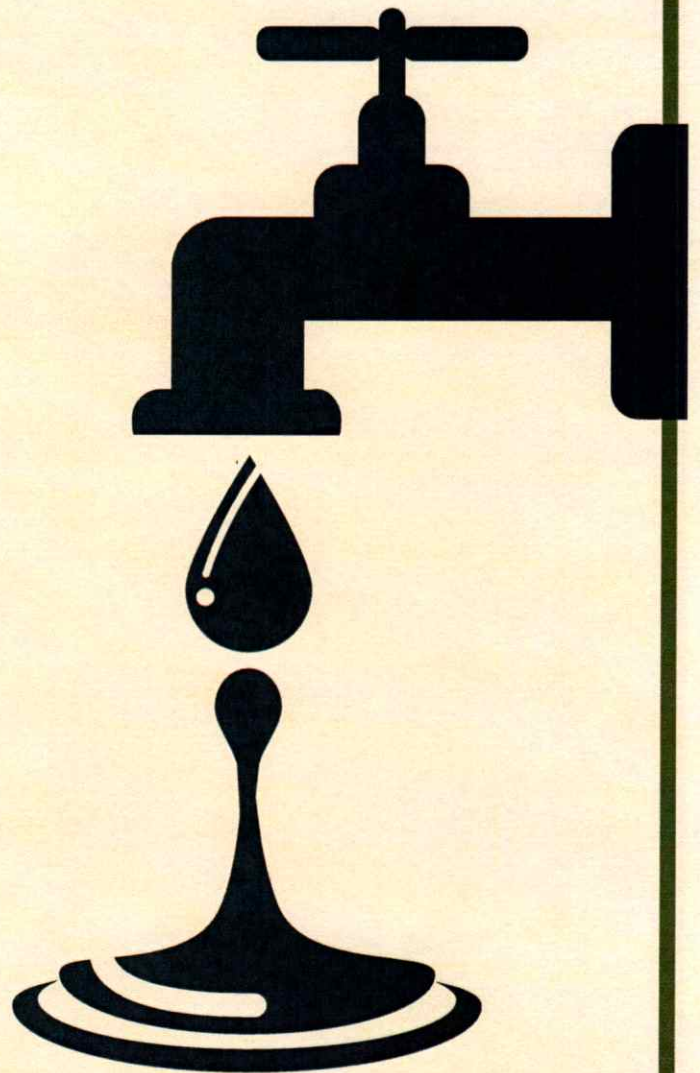
The following chart outlines the anticipated benchmarks for the FY 2024 budget process.

City of Walhalla
FY 2024 Budget
Planning Process



UTILITIES FUND

Water
and Sewer





CITY OF WALHALLA

FY 2024

(July 1, 2023-June 30, 2024)

ANNUAL BUDGET

Utility Fund Presentation March 25, 2023



CITY OF WALHALLA

FY 2023-2024
Budget Document

City Council
2023

Danny Edwards, Mayor
Danny Woodward, Mayor Pro-Tem
Keith Pace
Sarai Melendez
David Underwood
Tyler Jordan
Grant Keehn

Michael Kozlarek, City Attorney
Roberta Barton, City Judge
Ashley G. Jones, City Clerk
Timothy B. Burton, City Administrator



Revenues

Revenues are collected through numerous avenues. User Fees (such as sanitation, business license fees, permits, and facility day use charges) and water sales are the major revenue collectors for the city. Other sources like ad valorem taxes and franchise fees make up the remainder of revenues.

Water Revenues (030)

Water taps and sales are the largest revenue generator for the City of Walhalla. There are no increases in rates or user fees. There is a projection in increased revenues due to our debt setoff program, the installation of accurate radio read meters, and the demand for more water services. New water accounts have steadily increased. The new water treatment plant is meeting the demands daily. At start up in Oct 2020 average output was 1.8 MGD, today that number is hovering at 3.0 MGD. FY 24 revenue is projected at \$4.6 million. There is no proposed rate increases in FY 24.

Walhalla is heavily relying on the American Rescue Plan funds for replacing lost revenue due to the rapid and high increase in inflation. This replacement revenue is being used for both aiding general government operations and replacing aging infrastructure.

Sewer Revenues (035)

Sewer has increasingly become a liability for most jurisdictions across the nation. Sewer treatment fees steadily increase while rates charges to consumers have not increased to meet the demands. This FY sewer fees will be set by the OJRSA and passed back to them through Walhalla. FY 24 revenue is projected to be \$192 thousand. This will for the first time put our sewer program in the black and allow us to contribute funds to the Contingency Fund for infrastructure improvements.

Walhalla, South Carolina
WATER REVENUES
2023-2024 Budget

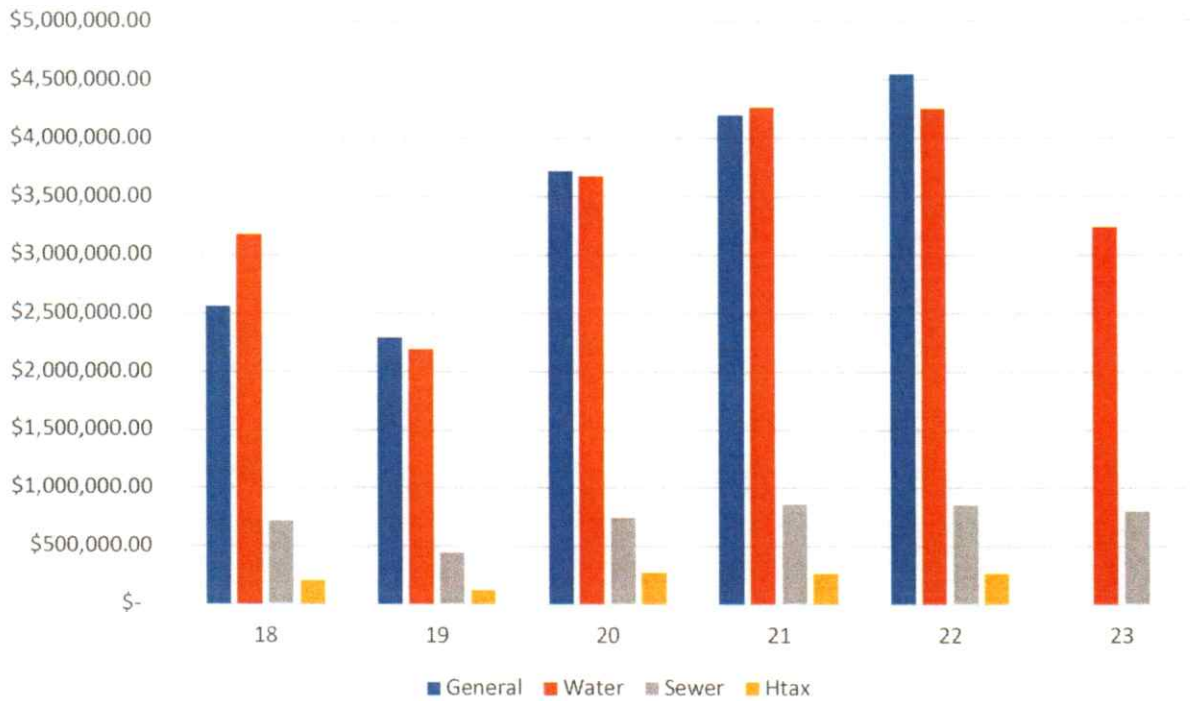
Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Approved	FY 2023 YTD	FY 2024 Requested	FY 2024 Recommended
Water Sales	3,464,857.00	3,631,093.85	3,890,164.73	4,038,697.70	2,954,636.86	4,300,000.00	4,300,000.00
Water Tap Fees	112,531.00	52,200.00	212,376.50	120,000.00	126,570.00	120,000.00	120,000.00
Sale of Materials							
Charges for Damages		-	-	1,500.00	-	1,500.00	1,500.00
Fire hydrant Meters	304.32	240.00	120.00	500.00		500.00	500.00
Set up charges	100.00	175.00	1,235.00	15,000.00	18,545.00	15,000.00	15,000.00
Service Charges		-	-	3,000.00	-	3,000.00	3,000.00
Water Penalties	68,673.63	78,455.76	88,559.18	80,000.00	74,794.00	80,000.00	80,000.00
Re Connect Fees		3,605.00	26,580.00	40,000.00	29,080.00	40,000.00	30,000.00
Fire Sprinklers		2,424.60	8,234.90	10,000.00	4,233.50	10,000.00	6,000.00
Miscellaneous Income		-		-		-	-
Telecommunications	28,302.04	25,174.26	26,181.23	28,000.00	30,961.38	28,000.00	28,000.00
Westminster Walhalla Water Line Connection Grant		-					
American Rescue		-	-	3,244,735.00		350,000.00	350,000.00
Water Reserve Fund		469,991.00		-		-	-
Water Total	3,674,767.99	4,263,359.47	4,253,451.54	7,581,432.70	3,238,820.74	4,948,000.00	4,934,000.00

Walhalla, South Carolina
SEWER REVENUES
2023-2024 Budget

Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Approved	FY 2023 YTD	FY 2024 Requested	FY 2024 Recommended
Sewer Fees	408,848.96	691,232.52	688,591.98	901,606.77	1,194,101.50	769,317.96	182,747.00	182,747.00
West Union Fees	38,236.83	53,077.04	39,793.70	46,453.73	35,000.00	29,095.40		
Sewer Tap		-	-		-		10,000.00	10,000.00
Summer Sewer Fees		-	-	25.00	500.00			
Sewer fund balance OJSA Grant		-	103,884.00	-	290,595.00			
Transfer from water		-	13,500.00	-	51,832.19			
Transfer from fund balance				-				
Sewer Total	447,085.79	744,309.56	862,384.00	948,085.50	1,572,028.69	798,413.36	192,747.00	192,747.00



FY 18-23 Revenues





Expenditures

Expenditures for this FY are broken out by Fund and Department. Unfortunately, expenditures requested do not align with projected revenues therefore requested amounts have been reduced in order to maintain the current level of service and stay within a reasonable budget. Thankfully for the American Rescue Plan lost revenue provision, we can capitalize in bolstering our workforce and repairing aging infrastructure.

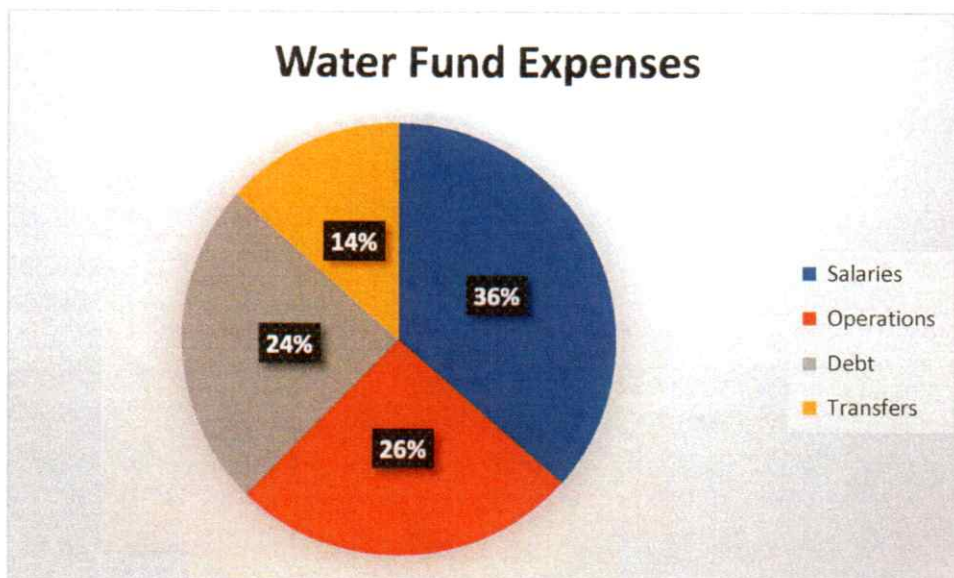
There are two proposed positions in this request.

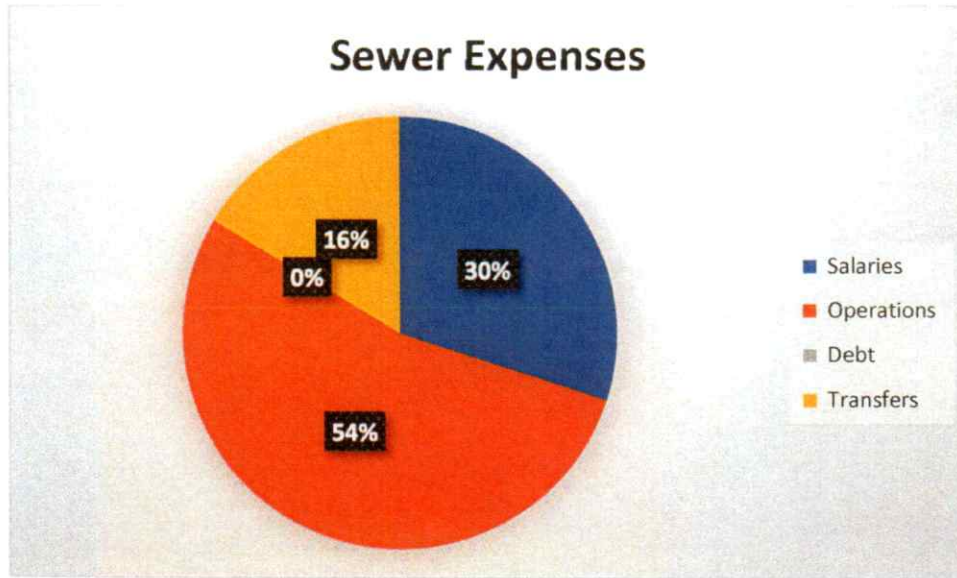
1. Addition of a new water crew (1 equipment operator and 1 maintenance worker).

There are funding changes to several FTE in this request.

1. City Administrator will be funded as 0.5 FTE
2. City Clerk will be funded as 0.5 FTE
3. Reorganize two recreation employees to be funded as 0.5 FTE each. These two positions will transition from full time recreation to full time split funded facility maintenance technicians.

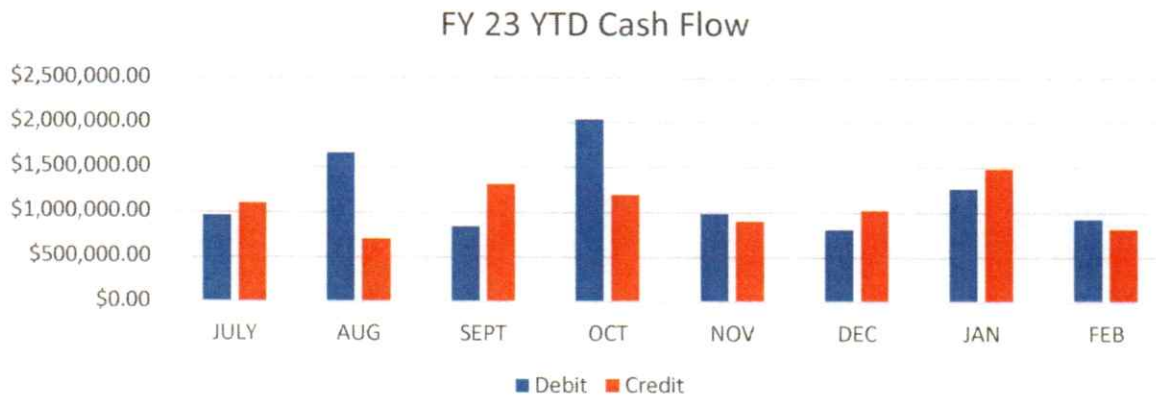
There are minimal capital expenditures in this budget. The equipment that will be needed will be funded from the Capital Improvement Fund. Infrastructure improvements will be funded out of the American Rescue Fund and the Contingency Fund.





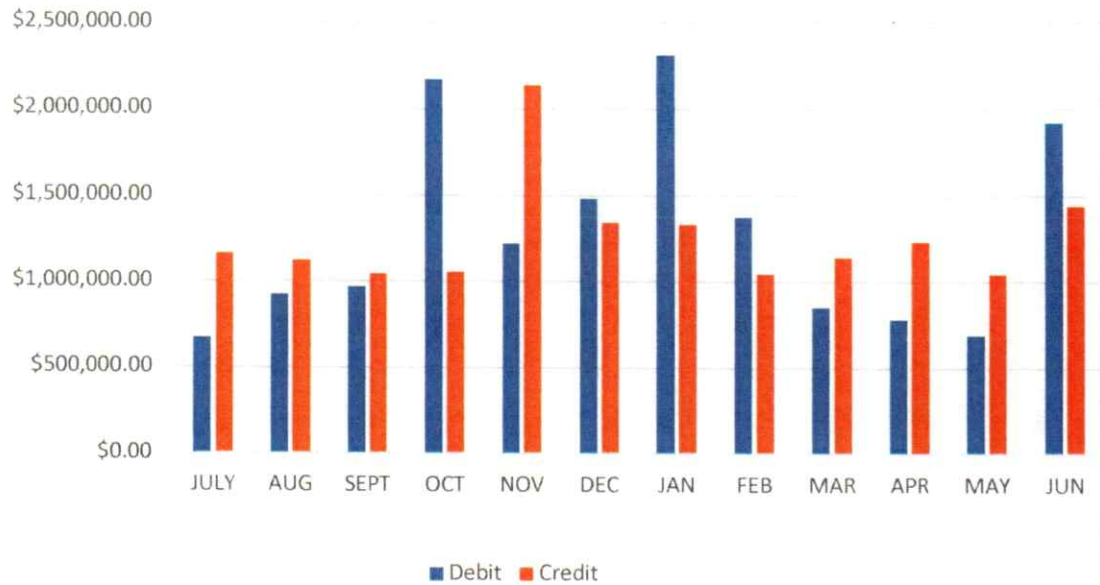
Cash Management

Expenditures will be coordinated with departments across the city to best coincide with periods of revenue to maintain a healthy bank balance.





FY 22 Cash Flow by Month



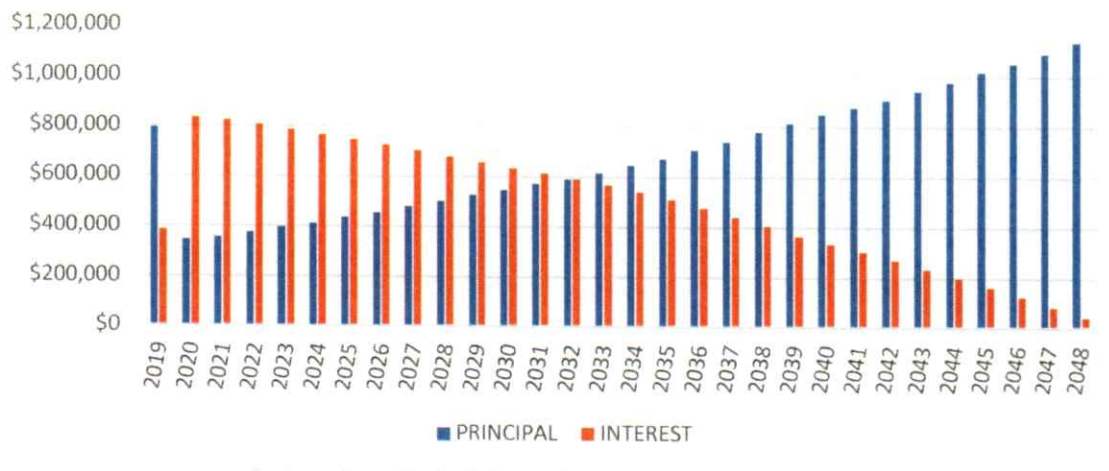


Debt Management

Bonds

Both Water and Sewer Revenues are important to manage along with expenses. A condition of our 2018 Series Water and Sewer System Revenue Bond, requires maintaining certain funds and debt service coverage at 120%. This budget proposes a 128% coverage. Average payment is \$1.2 million.

2018 Series Bond Debt Service



Lease Purchases

The remaining lease purchases on the pickups and Jet Vac are proposed to be paid off out of existing fund balance. This will eliminate \$187,708 of short-term utility debt. Therefore, saving nearly \$70,000 annually over the next 3 years.

Walhalla, South Carolina
Debt Coverage
2023-2024 Budget

Operating Revenue	
Water Revenue	4,584,000.00
Sewer Revenue	192,747.00
Total Utility Revenue	4,776,747.00
Operating Expenses	
Water Crew	1,756,678.88
Water Plant	808,680.00
Water Billing	484,065.00
Sewer	192,747.00
Total Operating Expenses	3,242,170.88
Operating Income	1,534,576.12
Debt Service	1,200,000.00
Approximate Coverage	1.28



American Rescue Fund

The American rescue Fund was created for ease of tracking expenditures related to the law. The interim rule designated these funds for infrastructure, premium pay, business revitalization, and economic development. Walhalla received a \$2.2 million allocation. The first installment was \$1.1 million, and it was used to replace stopped or bad water meters with new digital radio read meters and to provide premium pay to employees that worked through the COVID-19 pandemic. Another portion of the funds were used to fund economic development programs through Walhalla Downtown Development Corporation and Main Street Walhalla. This was in accordance with the interim rule issued by the US Treasury.

Since the interim rule was issued, the final rule was passed. The final rule allows for cities to take the standard allowance of lost revenue, meaning that cities receiving less than \$10 million in ARP funds can use the funds for general government operations along with the above mentioned. FY24 will use these funds to replace lost revenue, therefore allowing it to be more beneficial to the city workforce and infrastructure. Walhalla received the final \$1.1 million installment in the Fall of 2022.

Oconee County apportioned approximately \$2.4 million for water system infrastructure improvements.

Contingency Fund

The contingency fund was established by the bond ordinance issued for the 2018 Series Bond. This fund is paid into by the City on a monthly basis and the funds are used to replace components of the water and sewer system. \$1,000,000 was allocated towards this fund. \$60,000 will be contributed from the annual operating budget and \$25,000 is planned to be used to make system repairs. Another \$60,000 is planned to be transferred from the annual operating budget to the fund per the bond requirements.

Depreciation Fund

The depreciation fund was also established by the bond ordinance issued for the 2018 Series Bond. This fund is paid into by the City on a monthly basis and the funds are used to replace components of the water and sewer system that have reached the end of their useful life. \$600,000 was allocated towards this fund. Another \$50,000 is planned to be transferred from the annual operating budget to the fund per the bond requirements. There are no planned items that have been depreciated out this FY to replace.

Debt Service Fund

The debt service is another fund required by the 2018 Series Bond. This fund requires maintaining an amount equal to one year worth of bond payments. The fund is allocated with \$1.2 million.

Walhalla, South Carolina
AMERICAN RESCUE FUND REVENUE

2023-2024 Budget

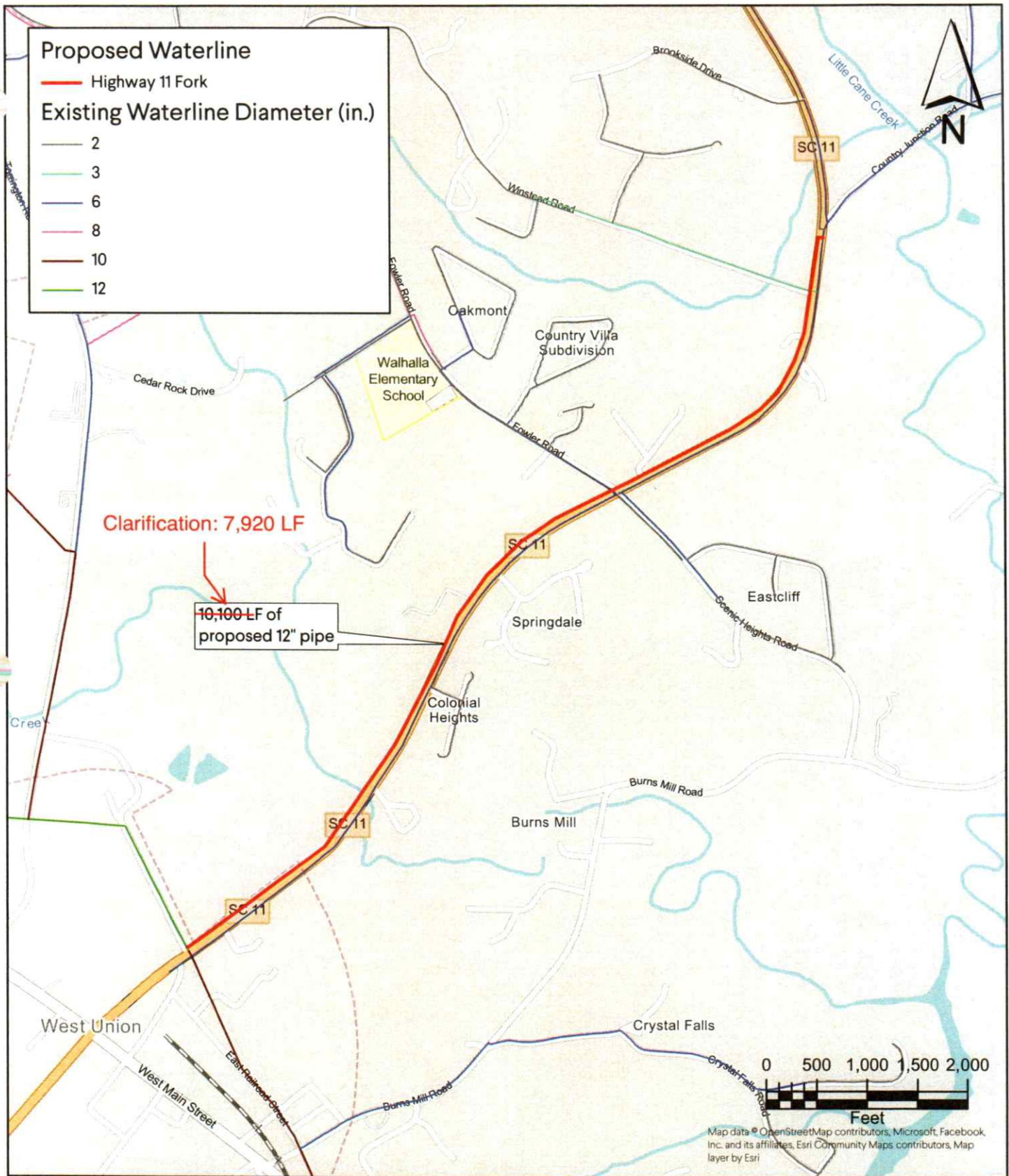
Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Approved	FY 2023 YTD	FY 2024 Requested	FY 2024 Recommended
ARP Income				1,113,179.09	3,587,259.00	1,113,179.09	2,474,080.00	2,474,080.00

Walhalla, South Carolina
AMERICAN RESCUE FUND EXPENDITURES

2023-2024 Budget

Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Approved	FY 2023 YTD	FY 2024 Requested	FY 2024 Recommended
	-							
Transfer to General	-			216,348.00	675,303.59			
Transfer to Water	-			88,297.00	3,244,735.00		350,000.00	350,000.00
Transfer to Sewer	-							
Transfer to Other				25,000.00		8,218.84		
Waterline Improvement D/B							2,474,080.00	2,474,080.00
Total	-	-	-	329,645.00	3,920,038.59	8,218.84	2,824,080.00	2,824,080.00
FUND BALANCE TOTAL				783,534.09		1,888,494.34		1,538,494.34

EXHIBIT SPC



City of Walhalla Water Line Improvements Walhalla, South Carolina

GMC#: CGRE220046
DATE: 9/2/2022
DRAWN BY: SBA



GMC

117 Welborn Street
Greenville, SC 29601
T 864.527.0460
GMCNETWORK.COM

EXHIBIT SPC



Proposed Waterline

- Pickens Highway Reroute (Option 2)
- Pickens Highway Upsize (Option 1)

Existing Waterline Diameter (in.)

- 2
- 2.5
- 4
- 6
- 8



Booster Pump Station

~~Option 1: Replace 1,400 LF of 8" pipe with 10" pipe~~

Option 2: Install 850 LF of proposed 10" pipe

Clarification: Option 2 for this project/Contract

Existing Booster Pump Station

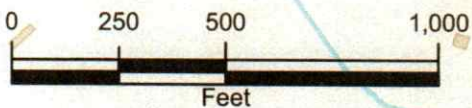
SC 11

SC 183

SC 11

Vonlehe Lane

Bear Trail



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City of Walhalla Water Line Improvements Walhalla, South Carolina

GMC#: CGRE220046
DATE: 9/2/2022
DRAWN BY: SBA



GMC

117 Welborn Street
Greenville, SC 29601
T 864.527.0460
GMCNETWORK.COM

Walhalla, South Carolina
CONTINGENCY FUND
2023-2024 Budget

Item	FY 20 Actual	FY 21 Actual	FY 22 Approved	FY 22 Actual	FY 2023 Approved	FY 2023 YTD	FY 2024 Requested	FY 2024 Recommended
Initial Fund Designation				1,000,000.00	-			
Contributions- Water Revenue				-	60,000.00	45,000.00	60,000.00	60,000.00
Contributions- Sewer Revenue							31,417.00	31,417.00
Contributions- Rebate							206,595.00	206,595.00
Total Contributions to Fund	-	-	-	1,000,000.00	60,000.00	45,000.00	298,012.00	298,012.00
Contingency Expenses Water				-	25,000.00			
Contingency Expenses Sewer								
Total Contingency	-	-	-	-	25,000.00	-	-	-
FUND BALANCE TOTAL	-	-	-	1,000,000.00	1,035,000.00	1,045,000.00	1,343,012.00	1,343,012.00

Walhalla, South Carolina
DEPRECIATION FUND
2023-2024 Budget

Item	FY 19 Actual	FY 20 Actual	FY 21 Actual	FY 22 Actual	FY 2023 Approved	FY 2023 YTD	FY 2024 Requested	FY 2024 Recommended
Initial Fund Designation				600,000.00	-			
Contributions				-	50,000.00	37,500.00	50,000.00	50,000.00
Total Contributions to Fund	-	-	-	600,000.00	50,000.00	37,500.00	50,000.00	50,000.00
Depreciation -Water				-				
Depreciation -Sewer				-				
				-				
Total Depreciation	-	-	-	-	-	-	-	-
FUND BALANCE TOTAL	-	-	-	600,000.00	650,000.00	637,500.00		700,000.00



Capital Improvement Fund

We are now in our second year of a capital replacement fund. The city will pay into this fund annually as well as diverting any excess revenues into the fund. This fund will allow the city to prioritize capital needs and fund them at intervals instead of using annual appropriations to fund capital items. \$200,000 was allocated to initially fund this, with an annual payment of \$80,000. Approximately \$63,000 is allocated for this fiscal year. The planned capital expenditures for this year are:

1. Replacement of Bobcat mini-excavator \$63,000

Water (030)

The Water fund is designated to collect revenue and expend them for the operation and maintenance of the water treatment and distribution system. Monies spent out of this fund go towards billing, emergency response and locates, system operation, system maintenance, staffing, water tap installation, meter changeouts, and some small capital improvements.

Sewer (035)

The Sewer fund is designated to collect revenue and expend them for the operation and maintenance of the sewer collection system that ties directly to OJRSA. Monies spent out of this fund go towards capital improvement, staffing, sewer tap installation, and emergency response.

Walhalla, South Carolina
CAPITAL IMPROVEMENT FUND
2023-2024 Budget

Item	FY 21 Actual	FY 22 Actual	FY 2023 Approved	FY 2023 YTD	FY 2024 Requested	FY 2024 Recommended
Initial Fund Designation			200,000.00	200,000.00		
Contribution			80,000.00	60,000.00	80,000.00	80,000.00
Sale of Surplus Property				11,122.44	20,000.00	15,000.00
Misc/Insurance				190,573.83		
Total Contributions to Fund			280,000.00	461,696.27	100,000.00	95,000.00
Capital -General- Other			-			
Capital-General-Police			-	52,040.78		
Capital-General-Tunnel			-			
Capital- General- PW			-	151,439.89		
Capital- General- Fire			90,000.00	50,545.10		
Capital -General- Rec			12,000.00	8,491.83	45,000.00	45,000.00
Capital- Utilities- Water					99,000.00	63,000.00
Capital- Utilities- Sewer					76,000.00	
Total Capital			102,000.00	262,517.60	220,000.00	108,000.00
FUND BALANCE TOTAL			178,000.00	199,178.67		186,178.67



ENTERPRISE FUNDS

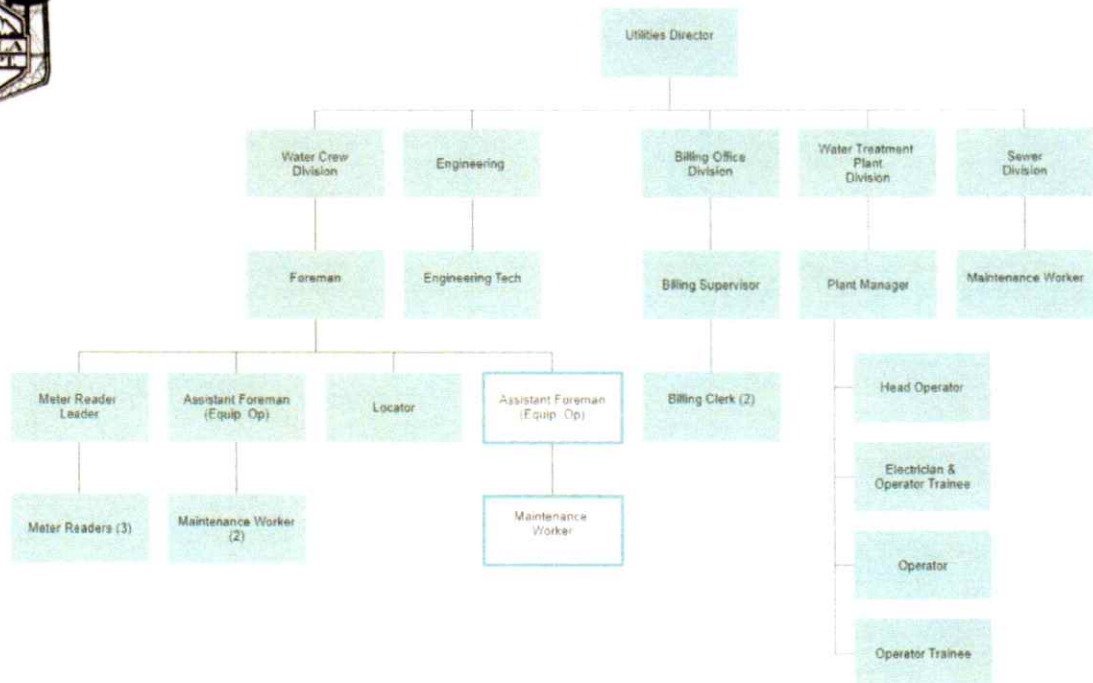
WATER (030)

SEWER (035)

UTILITIES



FY 2023-2024 Budget Document



The City of Walhalla Utility Department is comprised of four (4) divisions. They are water crew, billing, treatment plant, and sewer. Each division provides a specific function to the entire operation. The Utilities departments provides service to nearly 9000 customers and provides support to other city departments on a frequent basis. Their expertise and equipment operation are a valuable asset to the city



WATER CREW (560)

The water crew is responsible for operations and maintenance of nearly 300 miles of potable waterline, 2 pump stations, and 4 water storage facilities that serve 6768 customers. In addition to maintenance; the water crew provides line locates for water and sewer, they read meters, install water taps, respond to leaks, and install new lines. The crew provides a 24-hour emergency response service as well. This budget allocated funds from the American Rescue Plan for the betterment of our infrastructure to serve our growing customer base. New water tap requests have been on the rise; FY 22 installed 169 taps and FY 23 YTD has installed 81.

The main objectives of the water crew are:

- 1) Continue quick response to repair leaks.
- 2) Continue improvement on timely meter reads.
- 3) Increase water tap installation and miles of waterlines.
- 4) Continue to install radio read water meters.

Some notable accomplishments are:

- 1) RFP for \$2.4 million waterline improvement
- 2) Installation of radio read meters
- 3) Increased number of new water taps
- 4) Application of \$12 million SCIP grant for waterline upgrades
- 5) Installation of firelines
- 6) Replacement of large diameter meter

The Water Crew is fully staffed for the first time in 4 years. This will allow for faster response times to complaints, and system failures, along with better customer service. The additional staff will be a great asset in the coming year, as it looks to be a very busy time for the Department.

The Department has applied for grant funding to allow for the replacement of approximately 29,000 linear feet of small water mains in the northwest portion of the City. The line replacements are needed to improve system reliability, and improve service to existing customers. Total project cost is estimated at \$2,763,000.

Also included in the grant application is the replacement of the Rocky Knoll Booster Pump Station and associated water mains. The Rocky Knoll station serves the area along Hwy 28 North, Playground Rd., and Rocky Knoll Rd., and has been required constant attention for years. The replacement will improve service reliability, add a standby generator, and provide fire protection service to the area. We hope to be notified out about the grant award this spring. The project cost is estimated at \$1,439,000.



Work continues on the Hwy 11 North water project. This project will use ARPA funds to upgrade the system with the installation of approximately 10,000 LF of 12" iron pipe. The system upgrades will improve service to the northwestern portion of the system, which has experienced very fast growth in recent years. Total project cost is \$2,470,000.

The Department is also planning to add a second crew to handle special projects, and assist with the growing list of maintenance needs. The new crew will be performing fire line installations, main line extensions and upgrades within city limits, fire hydrant repairs and replacements, and assisting with leak repairs and tap installation when needed.

The Department continues to invest in meter technology for replacements and improved reading accuracy. The technology allows for faster reporting of customer leaks, increased revenue with better accuracy, and the ability to read the majority of the meters from the billing office.

Walhalla, South Carolina
030 WATER CREW (560)
2023-2024 Budget

Item	FY 20 Actual	FY 21 Actual	FY 22 Actual	FY 2023 Approved	FY 2023 YTD	FY2024 Request	FY2024 Recommended
Personnel Services							
Salaries Wages	331,362.00	399,746.66	460,642.04	561,442.75	324,841.06	677,582.00	647,382.08
Overtime	34,185.36	27,723.07	17,925.54	25,000.00	12,053.64	25,000.00	20,000.00
Retirement	66,917.40	53,653.15	71,816.03	92,974.92	59,024.93	118,983.00	113,504.69
FICA	32,897.64	31,835.28	35,705.89	42,950.37	25,027.15	51,835.00	49,448.28
Workers Comp.		14,120.54	14,400.97	20,040.90	10,895.55	20,617.00	20,235.91
Health Insurance	81,332.10	70,102.38	73,223.46	89,523.60	50,010.12	116,440.00	110,677.92
Christmas Bonus	2,219.83	2,192.74	2,652.96	2,800.00	2,923.63	3,000.00	3,000.00
Unemployment		276.40					
Personnel Services	548,914.33	599,650.22	676,366.89	834,732.54	484,776.08	1,013,457.00	964,248.88
Materials and Supplies							
Office Supplies	27.55	-	100.00	100.00	30.04	100.00	100.00
Postage		-	-				
Tires	7,000.00	4,039.21	6,680.48	7,000.00	3,856.38	10,000.00	10,000.00
Gas & Oil	33,580.00	37,363.42	40,694.04	42,000.00	35,874.68	50,000.00	50,000.00
Materials and Supplies	50,814.49	4,839.00	78,640.15	150,000.00	87,938.04	200,000.00	125,000.00
Tools	3,879.37	4,000.00	2,906.36	4,000.00	3,086.81	6,000.00	5,000.00
Gravel	5,167.71	8,162.48	9,202.12	10,000.00	5,144.35	10,000.00	10,000.00
Asphalt	27,750.00	27,350.00	30,850.00	35,000.00	43,500.00	50,000.00	50,000.00
Janitorial Supplies	659.50	129.98	19.06	500.00	99.24	500.00	500.00
Health Supplies	577.62	359.34	1,087.50	1,000.00	214.00	1,000.00	1,000.00
Materials and Supplies	129,456.24	86,243.43	170,179.71	249,600.00	179,743.54	327,600.00	251,600.00
Other Services							
Surety Bonds		-	-				
Transfer to General Fund		-	-	600,000.00	-	600,000.00	550,000.00
Dues & Licenses	45.00	45.00	-	400.00	-	18,880.00	18,880.00
Travel		-	-	500.00	-	500.00	500.00
Training	1,137.82	129.00	75.00	1,250.00	-	1,250.00	1,250.00
Vehicle Repairs	5,956.72	8,987.93	7,318.94	9,000.00	3,451.27	12,000.00	12,000.00
Electricity	4,992.10	5,805.69	5,085.09	5,000.00	4,015.82	5,000.00	5,000.00
Telephone	635.00	883.53	930.35	900.00	770.44	900.00	900.00
Natural Gas	1,084.59	981.14	1,372.10	1,800.00	1,226.65	2,000.00	2,000.00
Equipment Main.	5,206.10	9,061.78	9,249.53	15,000.00	7,414.50	15,000.00	15,000.00
Leases & Contracts	22,821.86	382.87	82,089.92	94,450.00	73,461.94	94,450.00	24,000.00
Building Main.	26,839.04	10,996.12	6,209.41	12,000.00	1,500.68	12,000.00	12,000.00
Cell Phones	1,897.64	3,434.00	3,716.28	4,300.00	2,951.52	4,500.00	4,500.00
Radio Main.	33.90	354.87	550.31	800.00	-	800.00	800.00
Uniforms	14,308.38	18,035.05	26,757.12	20,000.00	20,383.84	30,000.00	30,000.00
Water Purchased	87,054.23	45,286.44	45,050.50	50,000.00	42,717.13	70,000.00	70,000.00
Advertising	549.15	266.70	627.05	750.00	299.00	500.00	500.00
Legal Fees							
Audit Fees							
Engineering Fees		-		500.00	-	15,000.00	15,000.00
Tort/Liability	2,318.00	3,168.93	4,915.20	3,500.00	4,709.00	5,000.00	5,000.00
Property Ins.	3,380.00	5,219.95	5,102.39	5,400.00	6,280.50	6,500.00	6,500.00
Vehicle Insurance	10,268.00	7,320.00	8,924.00	8,400.00	9,755.50	10,000.00	10,000.00
Computer Services		35.70	1,695.90	2,500.00	220.59	3,000.00	3,000.00
Penalty	687.46	87.42	5.29				
Grant Match							
Miscellaneous Expense							
System Maintenance	49,986.22	50,063.83	58,446.34	60,000.00	44,790.55	80,000.00	80,000.00
Depreciation Expense		-	-				
Meters & Meter Main.	134,759.43	5,054.09	159,974.67	160,000.00	103,981.22	175,000.00	175,000.00
Hydrant and HYD Main.	892.79	1,000.00	-	1,000.00	-	1,000.00	1,000.00
Tank Main	34,371.02	34,938.25	38,061.07	38,000.00	38,061.07	40,000.00	40,000.00
Damages	580.88	-	-	800.00	-	1,000.00	1,000.00
Water Transfer to Other Funds							
HWY 11 PUMP	10,954.57	9,745.16	10,882.84	10,500.00	12,702.66	15,000.00	15,000.00
Rocky Knoll Pump	5,315.65	5,635.73	5,504.76	5,000.00	4,589.38	7,500.00	7,500.00
Tank Sites	1,903.02	3,068.22	2,584.03	1,500.00	1,613.24	1,500.00	1,500.00
Interest Expense		-		7,000.00	-	7,000.00	7,000.00
OSH Fines		-		500.00		-	-
Water Line Construction	164,390.39	5,316.16	81,472.27	2,700,000.00	6,110.43		
Transfer to Sewer Fund		-	-	54,718.74	-	-	-
UDAG Loan 2022 Bond		-					
Other Services	592,368.96	235,303.56	566,600.36	3,875,468.74	391,006.93	1,235,280.00	1,114,830.00
Capital Outlay							
Capital-Vehicle	25,672.28	-	-				
Capital-Equipment	-	-	7,394.12	-	-	-	-
Capital-Miscellaneous	-	-	-				
Capital-Building	-	-	-				
Capital Outlay	25,672.28	-	7,394.12	-	-	-	-
Total Water Crew	1,296,411.81	921,197.21	1,420,541.08	4,959,801.28	1,055,526.55	2,576,337.00	2,330,678.88



WATER TREATMENT PLANT (561)

The new \$20.6 million water plant came on-line in October 2020. The plant has a design capacity of 4 million gallons per day (MGD) with the potential to upgrade to 6 MGD. Currently, the plant operates at nearly 3 MGD, just 2 years ago average output was 1.8 MGD. The department is developing new operators internally to continue its operation. Recruiting and retaining credentialed operators is the most critical need at present. The new plant provides a reliable source for the existing 7000 customers with ample room for more growth and development.

Wailhalla, South Carolina
030 WATER PLANT (561)
2023-2024 Budget

Item	FY 20 Actual	FY 21 Actual	FY 22 Actual	FY 2023 Approved	FY 2023 YTD	FY2024 Request	FY2024 Recommended
Personnel Services							
Salaries Wages	209,827.92	279,398.49	265,553.84	340,096.88	193,162.86	346,342.00	316,341.00
Overtime	37,319.55	50,867.28	44,395.89	20,000.00	30,655.81	30,000.00	30,000.00
Retirement	42,363.01	42,180.66	48,146.87	56,320.04	38,839.57	60,818.00	55,550.00
FICA	20,813.51	24,509.15	23,029.87	26,017.41	16,633.43	26,495.00	24,200.00
Workers Comp.		12,722.85	11,666.63	13,603.88	8,847.28	13,854.00	12,654.00
Health Insurance	34,731.60	32,551.38	35,520.12	42,791.76	24,536.88	47,035.00	47,035.00
Christmas Bonus	1,028.69	1,218.18	1,434.75	1,500.00	1,272.33	1,500.00	1,500.00
Unemployment			-	-			
Personnel Services	346,084.28	443,447.99	429,747.97	500,329.97	313,948.16	526,044.00	487,280.00
Materials and Supplies							
Office Supplies	21.60	272.18	393.46	400.00	126.13	400.00	400.00
Postage		-	-				
Tires		-	-				
Gas & Oil	544.49	2,271.89	2,697.82	2,000.00	686.56	2,000.00	2,000.00
Tools	276.42	1,477.47	645.33	2,300.00	175.53	1,000.00	1,000.00
Janitorial Supplies	116.88	72.22	987.63	1,000.00	494.86	1,000.00	1,000.00
Health Supplies			135.00	500.00	75.00	500.00	200.00
WP Diesel fuel	2,540.65	1,848.07	1,112.05	2,000.00	980.22	2,000.00	2,000.00
Materials and Supplies	18,182.45	18,865.55	14,555.49	26,000.00	12,246.91	26,000.00	16,000.00
WP Chemicals	115,850.91	97,373.21	37,652.37	80,000.00	39,736.42	80,000.00	45,000.00
WP NPDES Samples	7,184.29	7,733.46	8,875.04	7,000.00	7,480.03	7,000.00	8,000.00
WP Samples	168.00	-	-	500.00	-	500.00	500.00
Material and Services	144,885.69	129,914.05	67,054.19	121,700.00	62,001.66	120,400.00	76,100.00
Other Services							
Dues & Licenses	90.00	240.00	4,240.00	11,500.00	1,910.00	11,500.00	11,500.00
Travel		138.49	-	500.00	-	500.00	500.00
Training	618.57	-	-	700.00	-	700.00	500.00
Electricity	119,843.81	164,198.17	154,503.21	130,000.00	135,164.93	130,000.00	140,000.00
Telephone	960.71	1,373.70	1,801.84	1,500.00	1,410.14	1,500.00	1,500.00
Cell Phones	418.11	418.14	418.13	500.00	304.08	500.00	500.00
Advertising		-	-			-	300.00
Tort/Liability	2,182.00	2,247.87	3,339.76	4,000.00	1,981.00	4,000.00	2,000.00
Property Ins.	4,909.00	14,994.00	25,809.50	30,000.00	29,286.00	30,000.00	30,000.00
Vehicle Insurance	30.00	-	-	800.00	-	800.00	-
Computer Services	115.00	1,756.93	427.24	3,500.00	793.94	3,500.00	1,000.00
Penalty			-				
Grant Match			-				
Miscellaneous Expense (Bond payment)	1,186,107.32	805,995.00	1,183,000.00	1,200,000.00	1,197,793.81	1,200,000.00	1,200,000.00
Interest Expense			-				
Leases & Contracts	-	-	-			500.00	500.00
DHEC Fees	21,120.99	26,742.50	25,780.00	30,000.00	21,667.00	30,000.00	30,000.00
W/P Vehicle Parts & Repairs		65.00	45.70	500.00	-	-	-
W/P Electricity Flood Lights	372.55	393.15	358.20	500.00	274.44	500.00	500.00
W/P Equipment & Machinery	22,621.38	22,561.58	8,177.28	-	436.56	500.00	500.00
W/P Leases and Contracts		370.99	122.96	500.00	-	-	500.00
W/P Building Maintenance	3,982.94	4,193.98	20,329.62	5,000.00	1,535.66	5,000.00	5,000.00
W/P Sludge Disposal		-	-	1,000.00	-	1,000.00	1,000.00
W/P Systems Maintenance	35,426.67	45,076.55	23,986.62	45,000.00	14,911.23	45,000.00	20,000.00
Consulting Services	427,991.00	48,666.83	-		2,169.20	-	-
Contingency			-	60,000.00	45,000.00	-	60,000.00
Depreciation			-	50,000.00	37,500.00	-	50,000.00
Other Services	1,826,790.05	1,139,432.88	1,452,340.06	1,575,500.00	1,492,137.99	1,465,500.00	1,555,800.00
Capital Outlay							
Capital- Miscellaneous	-	-	47,932.00	120,000.00	14,310.00		-
Capital	-	-	47,932.00	120,000.00	14,310.00		-
Total Water Plant	2,317,760.02	1,712,794.92	1,997,074.22	2,317,529.97	1,882,397.81	2,111,944.00	2,119,180.00

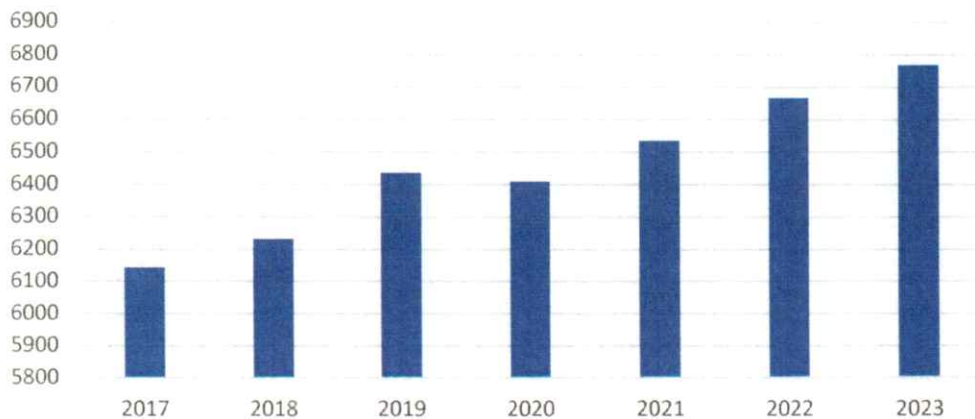


WATER BILLING (563)

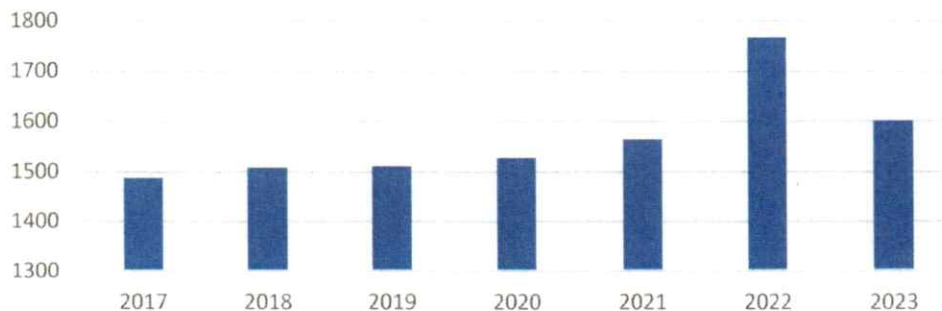
The Billing Division is a three (3) person organization responsible for creation of bills and collections of revenue. They are responsible for over 7000 accounts, plus are typically first in line in providing customer service for the City. The billing division provides answering and mailroom services for the entire city. In addition to billing and other listed services, they process work orders for both Streets, Sanitation, and Utilities. They also collect business license and zoning fees as well as manage the reservations for the Depot, St. John Meeting Hall, Tunnel Pavilion, and sell annual passes for the Stumphouse Mountain Bike Park.

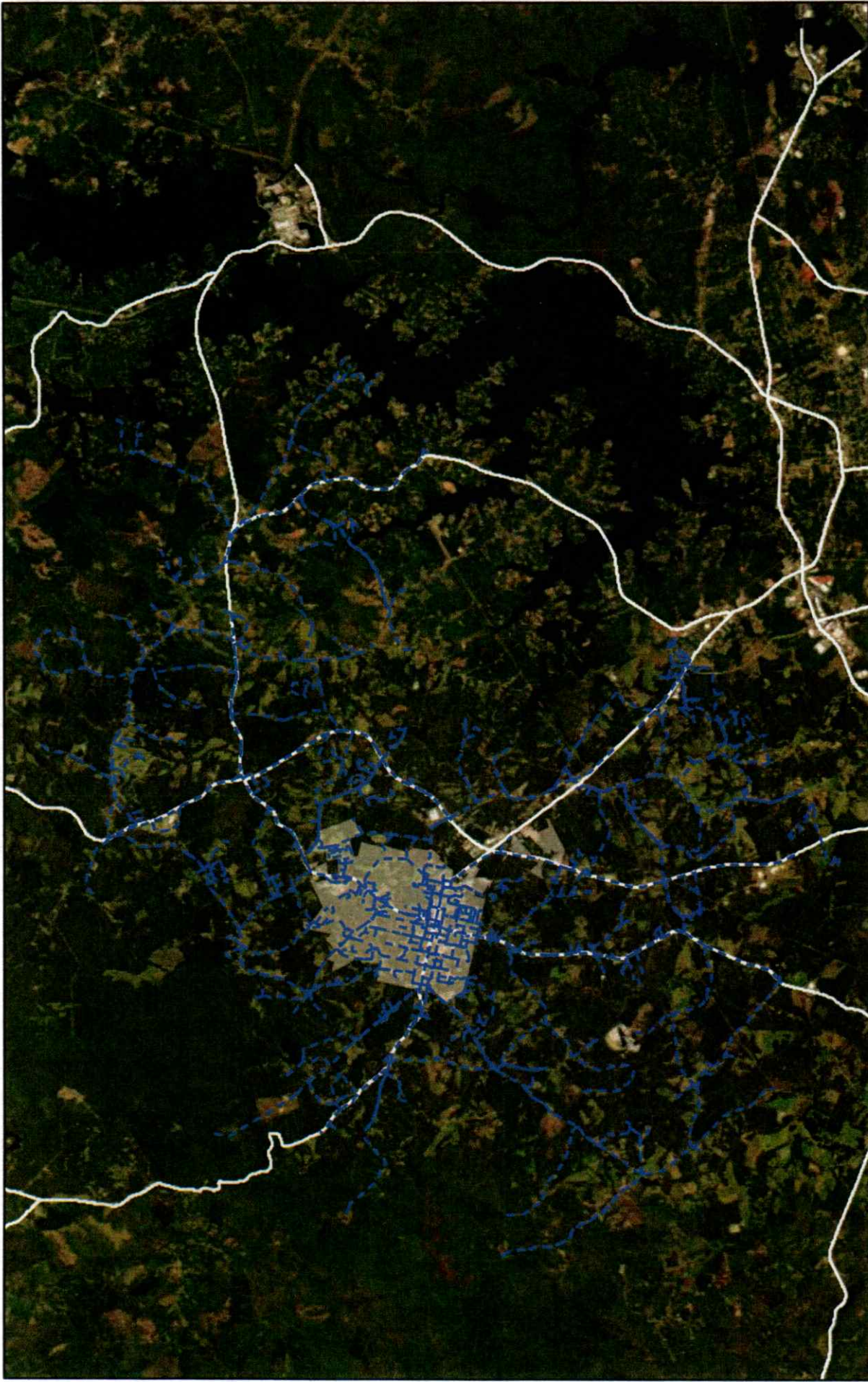
The main objectives for the year are to continue to get bills to our customers around 15 days prior to the due date. The continued transition to QS1 (billing and account management system) and radio read meters will allow more accurate tracking, reporting of accounts, and increased revenues.

Water Accounts



Sewer Accounts





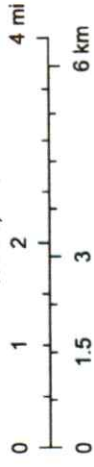
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City Limits

Major Road

--- Walhalla Water Main

1:144,448



Earthstar Geographics

Walhalla, South Carolina
030 WATER BILLING (563)
2023-2024 Budget

Item	FY 20 Actual	FY 21 Actual	FY 22 Actual	FY 2023 Approved	FY 2023 YTD	FY2024 Request	FY2024 Recommended
Personnel Services							
Salaries Wages	110,126.05	115,482.76	89,062.14	107,377.92	64,572.29	145,330.00	244,579.00
Overtime	2,466.92	1,213.63	1,108.87	1,500.00	241.83	1,000.00	1,000.00
Retirement	19,907.19	14,278.01	14,006.32	17,781.78	11,381.38	25,520.00	42,948.00
FICA	9,983.52	9,539.42	6,466.78	8,214.41	4,638.12	11,118.00	18,710.00
Workers Comp.	-	611.13	211.95	246.97	153.90	335.00	2,456.00
Health Insurance	27,067.37	22,906.96	18,983.32	25,891.20	14,144.77	23,049.00	31,822.00
Christmas Bonus	324.85	378.99	270.72	300.00	378.99	400.00	1,500.00
Unemployment	-	2,282.00	-	-	-	-	-
Personnel Services	169,875.90	166,692.90	130,110.10	161,312.28	95,511.28	206,752.00	343,015.00
Materials and Supplies							
Office Supplies	1,065.49	2,033.82	3,198.06	4,000.00	1,100.56	4,000.00	4,000.00
Postage	44,271.63	53,738.62	42,927.63	45,000.00	37,101.62	45,000.00	45,000.00
Gasoline & Oil	-	-	-	-	-	-	-
Materials and Supplies	3,744.76	3,127.87	1,145.37	4,000.00	2,045.20	4,000.00	4,000.00
Janitorial Supplies	1,648.23	2,388.25	2,138.36	2,000.00	1,991.44	2,000.00	2,000.00
Health Supplies	-	42.00	25.00	50.00	-	50.00	50.00
Materials and Supplies	50,730.11	61,330.56	49,434.42	55,050.00	42,238.82	55,050.00	55,050.00
Other Services							
Surety Bonds	655.00	655.00	420.00	420.00	-	500.00	500.00
Dues & Licenses	881.00	1,126.28	1,041.00	1,000.00	314.80	1,000.00	1,000.00
Travel	-	-	200.64	500.00	-	500.00	500.00
Training	2,270.84	520.60	-	1,500.00	-	1,500.00	1,500.00
Electricity	4,998.28	5,479.03	5,565.53	6,000.00	3,887.90	6,000.00	6,000.00
Telephone	3,133.86	1,592.59	1,280.79	1,500.00	1,266.47	2,000.00	2,000.00
Natural Gas	-	-	-	-	-	-	-
Equipment Main.	483.76	1,054.71	2,841.71	2,500.00	3,070.91	2,500.00	2,500.00
Lease & Service Contracts	-	3,133.00	1,166.00	-	-	-	-
Building Main.	9,908.38	7,897.43	5,927.00	8,000.00	7,168.12	8,000.00	8,000.00
Cellular Phone	-	-	-	-	-	-	-
Radio Maintenance & Repairs	-	-	-	2,319.34	-	-	-
Uniforms	-	-	-	-	-	-	-
Legal Fees	-	-	-	-	-	-	-
Audit Fees	26,980.00	29,312.50	35,995.00	40,000.00	8,890.00	40,000.00	40,000.00
Tort/Liability	934.00	1,600.47	2,141.62	2,500.00	1,239.00	2,500.00	2,500.00
Property Ins.	-	1,094.00	1,127.50	1,500.00	1,251.00	1,500.00	1,500.00
Vehicle Insurance	-	-	-	-	-	-	-
Computer Services	24,639.94	23,747.33	21,843.99	20,000.00	30,124.05	20,000.00	20,000.00
Depreciation Expense	-	696,551.00	-	-	-	-	-
Total Other Services	74,885.06	773,763.94	79,550.78	87,739.34	57,212.25	86,000.00	86,000.00
Capital Outlay							
Capital-Miscellaneous	-	-	-	-	-	-	-
Capital	-	-	-	-	-	-	-
Total Water Billing	295,491.07	1,001,787.40	259,095.30	304,101.62	194,962.35	347,802.00	484,065.00



SEWER (565)

The City of Walhalla provides service to 1900 customers and maintains 860-man holes, 40 miles of gravity lines, and 3 lift stations. The city also installs taps, responds to complaints, and provides a 24-hour emergency response. Growth in the area is beginning to put pressure on the system. The age of the system, illegal connections, and deferred maintenance has led to a serious inflow and infiltration problem. There is nearly \$1.5 million in deferred maintenance projects that need to be planned. The City is devoting the funding from the OJRSA refund and American Rescue Plan to address these issues. Other funding sources such as grants are being developed to assist with remediation work.

Objectives for the Sewer Division:

- 1) Continue work on the Cane Creek project.
- 2) Reduce deferred maintenance.
- 3) Develop a workable plan with the Oconee Joint Sewer Authority.
- 4) Develop records to account for work done on the sewer system.

Some notable accomplishments are:

- 1) Mowing of sewer rights of ways
- 2) Repair of numerous cleanouts

The Sewer Department has also applied for grant funding for system repairs and upgrades. The proposed projects include:

- Completion of the Cane Creek Trunk Line Rehabilitation Project, \$2,767,500
- Flat Rock Sewer Rehabilitation, \$1,205,000
- Coneross Creek Sewer Rehabilitation, \$1,259,000

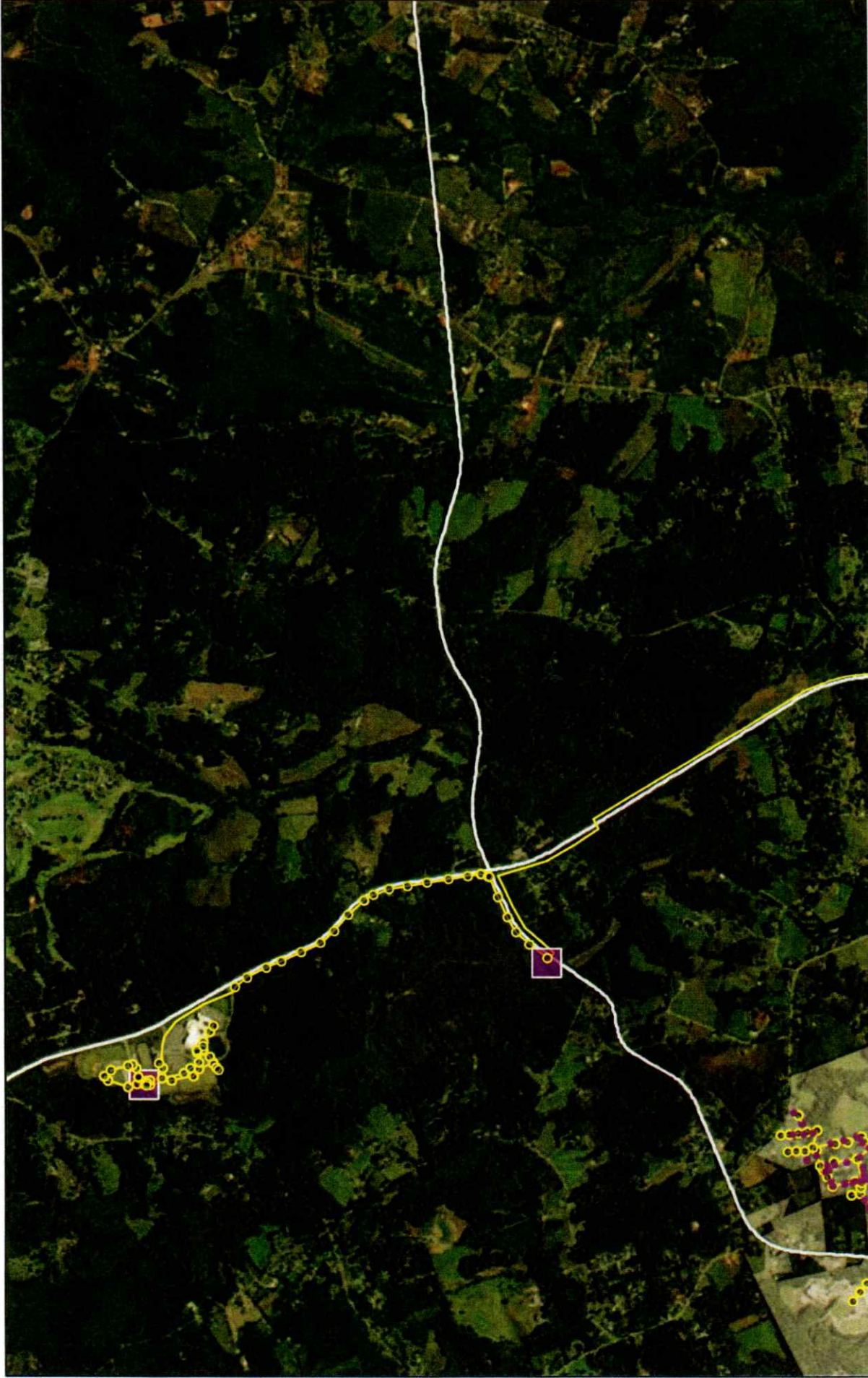
These projects will greatly improve the integrity of the existing sewer system, the majority of which is nearly 60 years old. The projects will serve to reduce or eliminate inflow and infiltration, and will protect the environment by reducing the likelihood of sanitary sewer overflows.

The Department will also be changing the rates and budgeting for the upcoming fiscal year. The OJRSA has changed their billing method, and has reduced the burden on Walhalla's budget by doing so. The new billing method will charge the customer directly, via their monthly water bill. Walhalla will collect the charges, and send them to the OJRSA. This allows for the reduction of the amount charged by Walhalla, since the treatment charges are no longer budgeted and paid



FY 2023-2024 Budget Document

by Walhalla. This new method of billing will also give the customer a good picture of how the funds collected are allocated.



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City Limits

Walhalla - new MH

Walhalla Manhole

Walhalla Pump Station

Walhalla Sewer Line

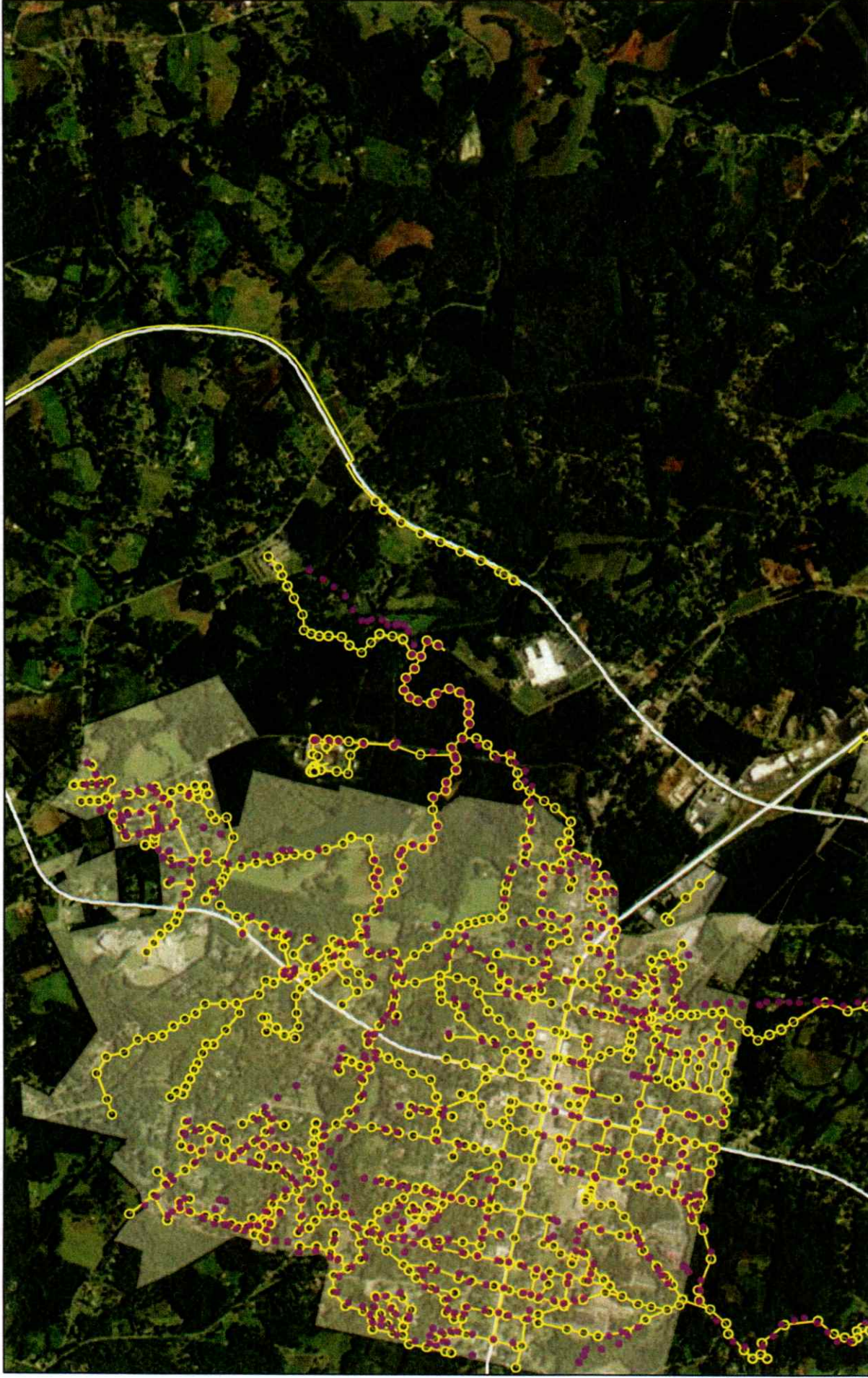
Major Road

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City Limits

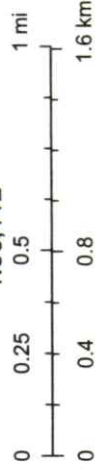
Walhalla Manhole

Major Road

Walhalla - new MH

Walhalla Sewer Line

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City of Walhalla S



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City Limits

Walhalla Manhole

Major Road

Walhalla - new MH

Walhalla Sewer Line

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1 mi

1.6 km

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Utility Department

35 SEWER (565)
2023-2024 Budget

Item	FY 20 Actual	FY 21 Actual	FY 22 Actual	FY 2023 Approved	FY 2023 YTD	FY2024 Request	FY2024 Recommended
Personnel Services							
Salaries Wages	12,412.71	33,632.15	37,204.77	36,773.57	25,820.71	37,000.00	37,000.00
Overtime	2,644.04	4,711.01	3,839.43	3,500.00	2,230.48	4,500.00	4,500.00
Retirement	2,562.42	30,265.66	5,951.25	6,089.70	4,925.79	6,127.00	6,127.00
FICA	1,331.01	2,938.59	3,132.63	2,813.18	2,137.96	2,830.00	2,830.00
Workers Comp.		1,509.86	1,441.77	1,470.92	1,122.06	1,480.00	1,480.00
Health Insurance	2,602.54	6,004.44	5,542.56	6,166.32	4,156.92	5,763.00	5,763.00
Christmas Bonus		135.35	135.35	140.00	243.64	150.00	150.00
Unemployment			-				
Personnel Services	21,552.72	79,197.06	57,247.76	56,953.69	40,637.56	57,850.00	57,850.00
Materials and Supplies							
Office Supplies			-				
Postage			-				
Tires	1,573.80	1,262.74	3,112.36	4,000.00	234.11	6,000.00	6,000.00
Gas & Oil	3,512.41	16.24	-	5,000.00	-	5,000.00	5,000.00
Materials and Supplies	9,202.43	17,327.38	12,342.72	20,000.00	5,482.59	20,000.00	20,000.00
Tools	464.75	1,468.21	1,356.96	5,000.00	2,403.50	5,000.00	5,000.00
Gravel & Stone		3,695.74	1,050.00	7,000.00	-	7,000.00	7,000.00
Asphalt			-	9,000.00	-	9,000.00	9,000.00
Health Supplies			-				
Dues & Licenses			-				
Travel			-				
Training			-				
Vehicle Parts & Repairs	870.29	4,273.48	1,839.30	5,000.00	915.32	5,000.00	5,000.00
Electricity	4,770.61	380.09	4,550.38	5,600.00	3,418.99	5,680.00	5,680.00
Telephone			-				
Equipment Maintenance	3,919.17	8.00	8,005.81	10,000.00	1,489.15	15,000.00	15,000.00
Leases & Service Contracts			12,359.54				
Uniforms							
Advertising							
Legal Fees					10,318.75		
Audit Fees							
Tort Liability Insurance	624.00	702.60	459.00	800.00	413.00	800.00	800.00
Property Insurance							
Vehicle Insurance							
Miscellaneous Expense	29,604.57	619.00					
System Maintenance	24,705.88	25,335.29	16,610.10	25,000.00	8,777.94	25,000.00	25,000.00
Electricity-Pump							
Depreciation Expense							
Sewer Transfer to Other Funds						21,417.00	31,417.00
Sewer Reimbursement							
Sewer Treatment Charges	671,831.80	743,157.74	803,932.45	1,130,580.00	744,166.19	-	-
County Sewer Fees							
New Sewer Line Construction			2,500.00	288,095.00	81,500.00		
Materials and Supplies	751,079.71	798,246.51	868,118.62	1,515,075.00	859,119.54	124,897.00	134,897.00
Capital Outlay							
Capital-Vehicle		798,246.51	-				
Capital-Equipment		-	-				
Capital-Miscellaneous		-	-				
Capital Outlay	-	798,246.51	-	-	-	-	-
Total Sewer	772,632.43	1,675,690.08	925,366.38	1,572,028.69	899,757.10	182,747.00	192,747.00



Appendix A- FY 2024 Schedule of Fees

Walhalla, South Carolina
ENTERPRISE FUND FEES
2023-2024 Budget

	FY 22 Approved	FY 23 Approved	FY 24 Requested	FY 24 Recommended
Water By Rate Class FY 23	Unit Fee	Per 1000	Unit Fee	Per 1000
Apartment Inside City	\$18.00	\$3.31	\$18.00	\$3.31
Apartment Outside	\$35.00	\$5.10	\$35.00	\$5.10
Residential Inside	\$18.00	\$3.31	\$18.00	\$3.31
Residential Outside	\$35.00	\$5.10	\$35.00	\$5.10
Business Inside	\$18.00	\$3.31	\$18.00	\$3.31
Business Outside	\$35.00	\$5.10	\$35.00	\$5.10
Industrial Inside	\$49.39	\$1.59	\$49.39	\$1.59
Industrial Outside	\$80.00	\$2.50	\$80.00	\$2.50
Farm (first 40,000 gal)	\$0.00	\$85.00	\$0.00	\$85.00
Farm (per 1000 gal)	\$0.00	\$2.07	\$0.00	\$2.07
Municipal (first 25,000 gal)	\$0.00	\$100.00	\$0.00	\$100.00
Municipal (per 1000 gal)	\$0.00	\$2.25	\$0.00	\$2.25
Sprinkler (un-metered per 100 sf)- Inside City	\$0.00	\$0.10	\$0.00	\$0.10
Sprinkler (un-metered per 100 sf)- Outside City	\$0.00	\$0.10	\$0.00	\$0.10
Tap Fee				
3/4" Meter (1-2 equiv. units) Inside City	\$1,800.00	\$1,800.00	\$1,944.00	\$1,944.00
3/4" Meter (1-2 equiv. units) Outside City	\$1,900.00	\$1,900.00	\$2,052.00	\$2,052.00
1" Meter (3-5 equiv. units) Inside City	\$2,200.00	\$2,200.00	\$2,376.00	\$2,376.00
1" Meter (3-5 equiv. units) Outside City	\$2,200.00	\$2,200.00	\$2,376.00	\$2,376.00
3/4" Meter (1-2 equiv. units) Inside City Premade	\$850.00	\$850.00	\$918.00	\$918.00
3/4" Meter (1-2 equiv. units) Outside City Premade	\$1,200.00	\$1,200.00	\$1,296.00	\$1,296.00
1" Meter (3-5 equiv. units) Inside City Premade	\$1,150.00	\$1,150.00	\$1,242.00	\$1,242.00
1" Meter (3-5 equiv. units) Outside City Premade	\$1,500.00	\$1,500.00	\$1,620.00	\$1,620.00
Fireline	\$2,500.00	\$2,500.00	\$2,700.00	\$2,700.00
Connection Fee	FY 22 (No SSN)	FY 23 Approved (No SSN)	FY 24 Requested (No SSN)	FY 24 Recommended (No SSN)
Rental Units, 3/4" and 1"	\$150 (\$450)	\$150 (\$450)	\$150 (\$450)	\$150 (\$450)
3/4' and 1"	\$70 (\$450)	\$70 (\$450)	\$70 (\$450)	\$70 (\$450)
1 1/2"	\$100 (\$450)	\$100 (\$450)	\$100 (\$450)	\$100 (\$450)
2"	\$140 (\$450)	\$140 (\$450)	\$140 (\$450)	\$140 (\$450)
3"	\$380 (\$760)	\$380 (\$760)	\$380 (\$760)	\$380 (\$760)
4" or larger	\$600 (\$1200)	\$600 (\$1200)	\$600 (\$1200)	\$600 (\$1200)
All prices above include a non-refundable administrative fee	\$15.00	\$15.00	\$15.00	\$15.00
Sewer by Rate Class FY 23	Unit Fee	Per 1000	Base, Per 1000gal	Base, Per 1000gal
Apartment Inside City	\$9.28	\$6.63	\$0, \$1.40	\$0, \$1.40
Apartment Outside	\$9.28	\$6.63	\$0, \$1.40	\$0, \$1.40
Residential Inside	\$6.63	\$6.63	\$0, \$1.40	\$0, \$1.40
Residential Outside	\$6.63	\$9.28	\$0, \$1.40	\$0, \$1.40
Business Inside	\$9.28	\$9.28	\$0, \$1.40	\$0, \$1.40
Business Outside	\$9.28	\$9.28	\$0, \$1.40	\$0, \$1.40
Industrial Outside	\$13.26	\$8.29	\$0, \$1.40	\$0, \$1.40
Industrial Outside- SO	\$13.26	\$8.29	\$0, \$1.40	\$0, \$1.40