



CITY OF WALHALLA

FY 2022
(July 1, 2021-June 30, 2022)

ANNUAL BUDGET

ADOPTED
JUNE 15, 2021



CITY OF WALHALLA

FY 2021-2022
Budget Document

City Council
2021

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Danny Woodward, Mayor Pro-Tem
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Sarai Melendez
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Josh Roberts
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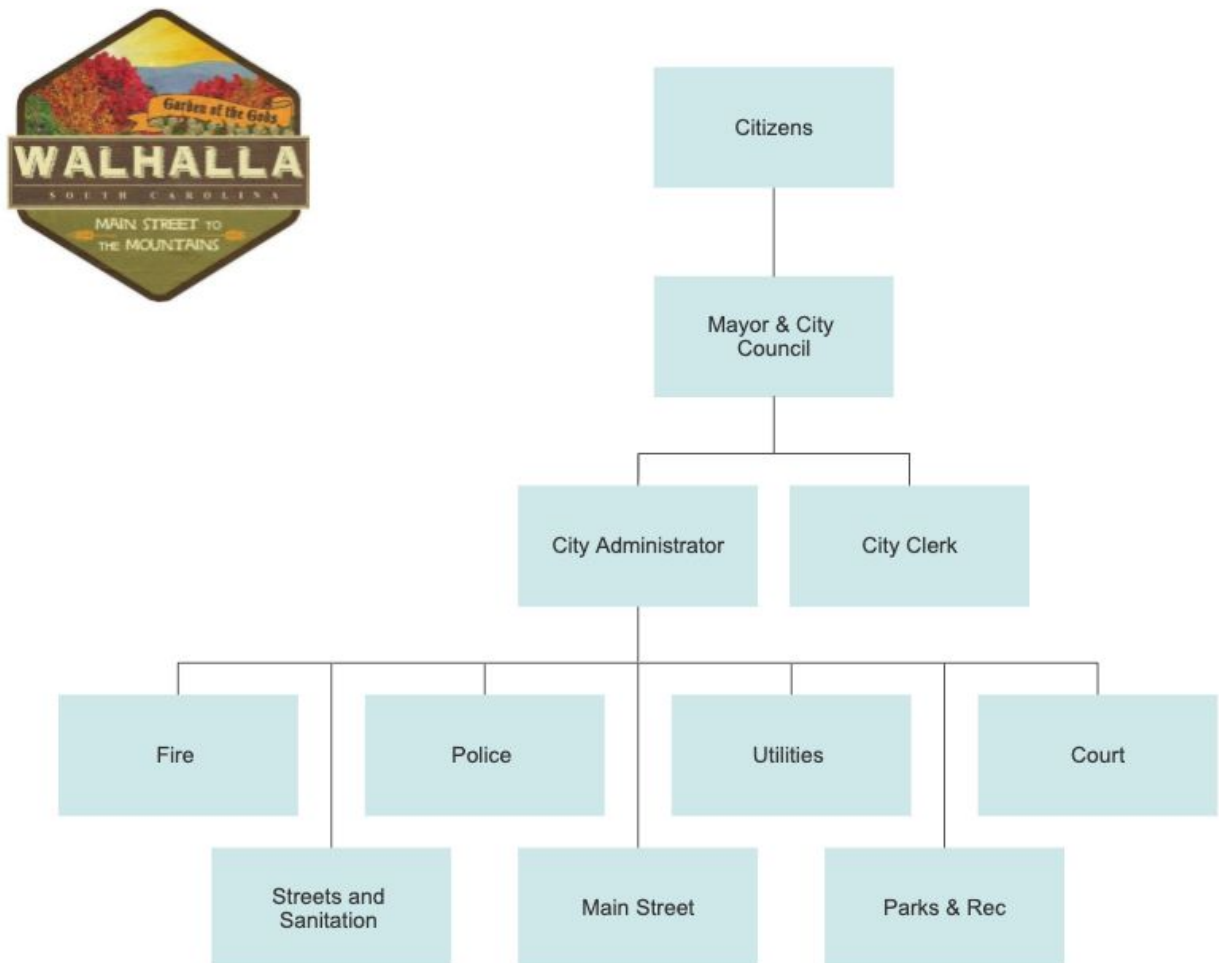
Timothy B. Burton, Interim City Administrator



Introduction

This document is the financial guidance for the Fiscal Year 2022. The fiscal year for the City of Walhalla runs July 1 to June 30. The City of Walhalla operates a full-service municipality that provides its own administration, fire, police, streets and sanitation, water and sewer, parks and recreation, and Main Street departments.

The City of Walhalla adopts its annual budget by ordinance that is ratified by a mayor-council form of government. The Council provides direction to the city through administration to the city departments.





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Full Time Staffing by FY and Department					
Department	FY18	FY 19	FY20	FY21	FY 22 Approved
Administration (510)	1	2	3	3	2
Police (520)	12	13	13	13	13
Street (530)	12	10	12	13	14
Fire (540)	8	8	8	8	8
Recreation (550)	3	3	3	3	3
Court (558)	1	0	1	1	1
Main Street (529)	0	0	0	0	1
Water Crew (560)	9	10	10	10	12
Water Billing (563)	3	3	3	3	3
Water Plant (561)	2	2	4	4	4
Sewer (565)	0	1	1	1	1
Total	51	52	58	59	62

Part Time Staffing by FY and Department					
Department	FY18	FY 19	FY20	FY21	FY 22 Approved
Administration (510)	0	0	0	0	0
Police (520)	0	0	0	0	0
Street (530)	0	0	2	2	1
Fire (540)	3	3	3	7	7
Recreation (550)	0	0	0	0	0
Court (558)	0	1	0	0	1
Main Street (529)	0	0	0	0	0
Water Crew (560)	0	0	0	0	0
Water Billing (563)	0	0	0	0	0
Water Plant (561)	5	4	3	3	3
Sewer (565)	0	0	0	0	0
Total Part time	8	8	8	12	12



Revenues

Revenues are collected through numerous avenues. Taxes and water sales are the major revenue collectors for the city. Other sources such as sanitation, franchise fees, permits, and facility day use charges help make up the remainder of revenues. These revenue streams have not seen much upward growth. The Covid-19 pandemic has hampered some growth in areas; however, it is hopeful they will rebound. Hospitality Tax revenues have remained steady so that is a good indicator that the food and beverage industry has been able to maintain. There are several proposed food and beverage businesses slated to come on line in FY 2021, so this revenue should increase.

Municipalities are faced with balancing increasing budgets and higher levels of service with stagnant or slow growing revenue bases. The city has opportunities this FY to increase its tax base by the addition of properties through annexation, the recruiting of commercial businesses in a designated commercial area, increased use of recreational areas, and through the continued application of grants for projects and equipment.

The pending American Rescue Plan can help offset lost revenues due to the coronavirus pandemic by investing in infrastructure. Once final direction is given out, these funds can be applied to offset capital projects. It is proposed to use up to 75% of this year's allocation to water infrastructure upgrades.

There are several proposed changes in this FY budget. Rates on sewer, sanitation, and franchise fees are proposed to increase. Fee structures for all departments are listed in Appendix A- FY 2022 Fee Schedule.

This budget is lean on capital purchases this year as it is desirable to pay off debt on several equipment lease purchases, give employees a 3% raise, and add two (2) maintenance workers to the Utilities Department.

General Fund Revenues (010)

The general fund is comprised of all taxes (hospitality excluded), franchise fees, business license, permits, facility use and rental, intergovernmental contracts and agreements, sanitation fees, recreation fees, fines, fund balance transfers, water fund transfers, and other uncategorized revenues. Taxes and business license are the main contributors to the general fund.

This fiscal year the franchise fee for Duke Energy will increase to 5%. This is in line with most other jurisdictions. This rate increase will translate to an additional \$73,000 added to general revenues. Sanitation rates will also increase for both in and out of city customers. This increase will generate about 85,000.



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Increased visitor use at Stumphouse Mountain Park and Stumphouse Mountain Bike Park will translate into an almost two-fold revenue increase for that program. These revenues will support departments that manage the parks and for operations and maintenance of the parks.

Several interfund transfers will take place to help in providing services to our stakeholders. Hospitality Tax revenues will provide funds to operate Main Street, provide funds for the parks and recreation department, and other programs that promote tourism. Water funds will supplement the general fund by providing funds to administration for oversight and other department operations. Fund balance transfer is necessary to maintain our current level of services throughout the entire city.

Description	FY 18 Actual	FY 19 Actual	FY 20 Actual	FY 21 Budget	FY21 YTD (Apr 12)	FY 22 Approved
Property Taxes	507853.92	507549.00	511843.88	530000.00	510438.00	530000.00
Delinquent Taxes	20565.12	20744.64	23123.52	21000.00	23349.48	27000.00
Homestead Exemption	0.00	59031.00	62646.00	60000.00	57987.72	60000.00
Merchants Inventory Refund	6780.72	6780.72	9040.00	7000.00	2260.24	9000.00
Vehicle Property Tax	97971.53	92736.49	115350.87	97000.00	78149.23	118000.00
Business License	410724.65	153755.89	447843.57	440000.00	78613.52	455000.00
Building Permits	272.00	90.00	500.00	500.00	0.00	0.00
Accommodations Tax	6820.65	11470.89	10007.58	8000.00	8503.01	10000.00
SC Tax Rebate Aid	158534.12	99535.18	101072.81	98000.00	84688.00	108237.00
Oconee County Fire Contract	300000.00	300000.00	300000.00	300000.00	300000.00	300000.00
Blue Ridge Electric	3558.33	3661.44	3631.13	3500.00	5317.47	5000.00
Duke Power	123810.83	129830.26	132366.93	127000.00	94068.79	200000.00
Fort Hill Nat. Gas	51371.52	58633.49	52061.07	59000.00	48798.37	59000.00
SC Housing Authority	10223.01	9156.91	4362.85	10000.00	0.00	10000.00
Bell South/ AT&T	4492.06	4062.33	4102.69	5000.00	2915.21	5000.00
Northland Cable	6777.93	6086.71	5304.70	7000.00	5281.09	7000.00
Zoning Permits	450.00	905.00	1355.00	500.00	1080.00	1500.00
Sanitation Fees	432394.20	251656.70	670905.00	435000.00	450542.40	465000.00
Recycling Revenue	10222.88	5006.27	2115.28	4975.00	3493.27	4975.00
Outside City Sanitation	194941.00	134673.75	0.00	233000.00	22747.25	292500.00



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<u>Description</u>	<u>FY 18 Actual</u>	<u>FY 19 Actual</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>FY21 YTD (Apr 12)</u>	<u>FY 22 Approved</u>
Out of City Fees Recreation	24885.00	22365.00	20034.00	25000.00	10394.94	25000.00
Sponsorships Recreation	4090.00	6905.00	3650.00	10000.00	1000.00	10000.00
Oconee County Recreation Donation	0.00	10000.00	30000.00	30000.00	0.00	30000.00
Uniforms Recreation	26105.00	22739.00	22470.00	28000.00	12290.00	28000.00
Ins. Participants Recreation	384.00	300.00	300.00	300.00	85.00	300.00
In City Fees Recreation	2855.00	2250.00	2410.00	2500.00	985.00	2500.00
Pictures Recreation	1200.00		2000.00	1200.00	0.00	1200.00
Tunnel Gate	31043.45	23169.69	29107.00	45000.00	94512.05	120000.00
Tunnel Shelter Rental	400.00	400.00	625.00	500.00	225.00	1000.00
Depot Rental	21900.00	11100.00	14900.00	22000.00	19545.00	27000.00
Tunnel/DNR	3675.66		3600.00	0.00	0.00	0.00
Traffic Fines	18628.10	24844.12	47822.93	65300.00	33639.10	67300.00
Fines & Assessments		14369.39	0.00	17700.00	3880.00	0.00
SC Collection Cost	735.32	664.20	1433.00	3000.00	1722.16	3000.00
SRO Walhalla	65695.00	64691.00	67530.00	68000.00	70047.90	70000.00
Property Rental (Bensons)	1200.00	1200.00	1200.00	1200.00	1200.00	1200.00
Cfunds			285000.00	0.00	0.00	0.00
Misc. Income	13278.11	66662.05	38941.00	101561.00	50496.63	60000.00
Interest Income		168753.01	124.00	40000.00	0.00	0.00
Pepsi Money Fund	140.79	103.00	0.00	0.00	24.25	0.00
Transfer Water			521000.00	420000.00	0.00	456478.45
Fund balance transfer			167000.00	50000.00	0.00	293956.47
Fire Cost Recovery			0.00	0.00	3953.50	21000.00
Transfer Hospitality			0.00	159000.00	0.00	92265.59
General Fund Total	2563979.90	2295882.13	3716779.81	3536736.00	2082233.58	3977412.51



Hospitality Revenues (029)

The Hospitality Fund is designed to raise revenue to fund projects, events or other activities related to promoting or generating tourism. The revenue is generated from a 2% tax on prepared food and beverages. These also support the Main Street Walhalla program which in turn helps to promote and develop economic stability to Walhalla.

<u>Item</u>	<u>FY 18 Actual</u>	<u>FY 19 Actual</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>FY21 YTD (Apr 12)</u>	<u>FY 22 Approved</u>
Hospitality Revenue	211545.60	131017.39	276829.00	248000.00	189498.73	259000.00

Water Revenues (030)

Water taps and sales are the largest revenue generator for the City of Walhalla. There are no increases in rates or user fees. There is a projection in increased revenues due to our debt setoff program, the installation of accurate radio read meters, and the demand for more water services. The new water treatment plant will help Walhalla in meeting those increased demands.

<u>Description</u>	<u>FY 18 Actual</u>	<u>FY 19 Actual</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>FY21 YTD (Apr 12)</u>	<u>FY 22 Approved</u>
Water Sales	2942255.77	2020486.59	3464857.00	3549305.00	2413614.15	3605000.00
Water Tap Fees	68850.00	59576.00	112531.00	85000.00	12000.00	120000.00
Sale of Materials			0.00			
Charges for Damages	1575.00	275.00	0.00	1500.00		1500.00
Fire hydrant Meters	200.00	1442.60	304.32	500.00	160.00	500.00
Set up charges	8935.00	5605.50	100.00	10500.00	100.00	15000.00
Service Charges				3000.00		3000.00
Water Penalties	61565.25	34208.92	68673.63	90000.00	60372.54	80000.00
Re Connect Fees	61115.00	37960.00		60000.00	1015.00	40000.00
Fire Sprinklers	9699.36	5657.96		10000.00		10000.00



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<u>Description</u>	<u>FY 18 Actual</u>	<u>FY 19 Actual</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>FY21 YTD (Apr 12)</u>	<u>FY 22 Approved</u>
Miscellaneous Income				0.00		0.00
Telecommunications	22379.81	23275.02	28302.04	22500.00	25174.00	28000.00
Westminster Walhalla Water Line Connection Grant				592000.00	350021.09	
American Rescue						
Water Reserve Fund				469991.00		572000.00
	3176575.19	2188487.59	3674767.99	4894296.00	2862456.78	4475000.00

Sewer Revenues (035)

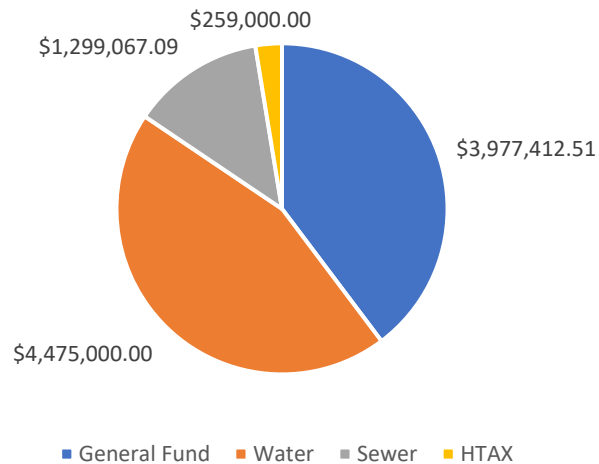
Sewer has increasingly become a liability for most jurisdictions across the nation. Sewer treatment fees steadily increase while rates charges to consumers have not increased to meet the demands. The projected increase in sewer treatment charges have necessitated a rate increase for users.

A new rate system is necessary to capture the needed revenues to meet the treatment. New rate classes have been created depending on use.

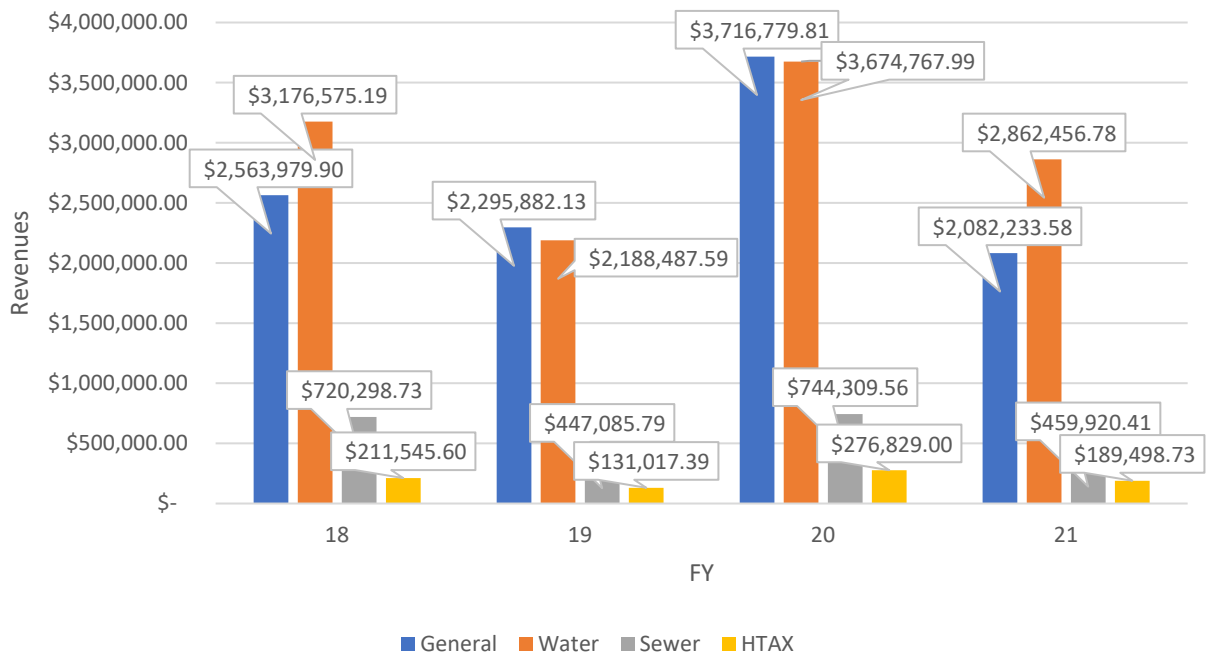
<u>Description</u>	<u>FY 18 Actual</u>	<u>FY 19 Actual</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>FY21 YTD (Apr 12)</u>	<u>FY 22 Approved</u>
Sewer Fees	679784.19	408848.96	691232.52	705000.00	434764.71	867110.00
West Union Fees	39989.54	38236.83	53077.04	53000.00	25155.70	68000.00
Sewer Tap			0.00	0.00	0.00	0.00
Summer Sewer Fees	525.00		0.00	500.00	0.00	500.00
Sewer fund balance OJSA Grant			0.00	103884.00	0.00	290595.00
Transfer from water			0.00	0.00	0.00	52320.80
Transfer Fund Balance						20541.29
	720298.73	447085.79	744309.56	862384.00	459920.41	1299067.09



FY 22 Revenue by Fund



FY 18-21 Revenues





GENERAL FUNDS (010)

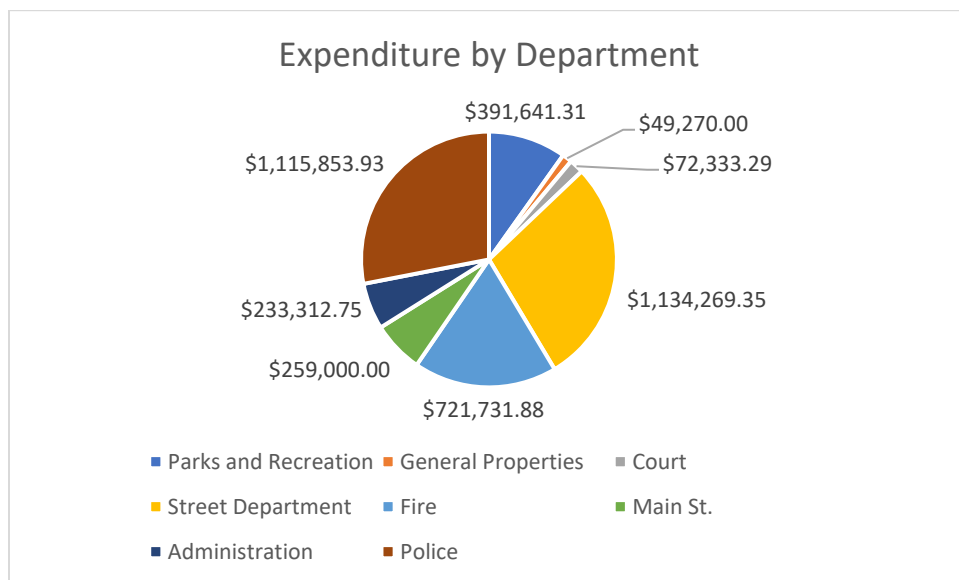


General Fund Expenditures (010)

Expenditures for this FY are broken out by Fund and Department. Unfortunately, expenditures requested do not align with projected revenues therefore requested amounts have been reduced in order to maintain the current level of service and stay within a reasonable budget.

There are no additional personnel in general operations. However, there will be a 3% raise to all employees.

There are minimal capital expenditures in this budget. The only capital expenditures are the ones needed to continue the current level of service.



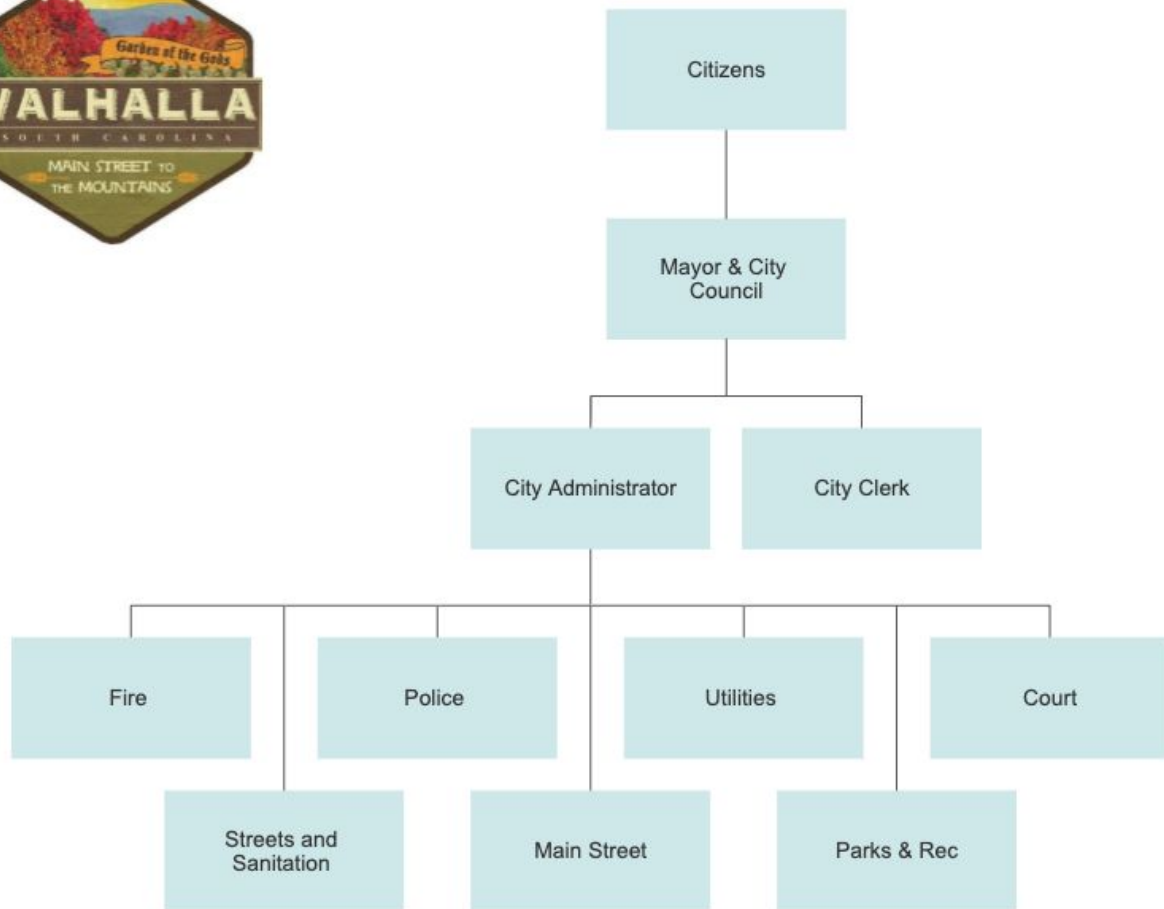


ADMINISTRATION (510)

The Administration department receives direction and guidance from city council and oversees operations of city departments. Support is also provided back to City Council. Administration also has assistance from the City Clerk to provide all purchasing, financial management, human resources, and payroll to support city operations. The City Administrator coordinates regularly with other resources from water billing and codes/zoning to provide services. The City Administrator ensures compliance with all laws, policy and procedures, prepares and monitors the budget, and performs other functions as needed to maintain continuity of operations.

FY 22 Objectives for the Administration Department are:

- 1) Codify our existing ordinances. In-progress.
- 2) Develop our Human Capital Program
 - a. Develop an employee appraisal program.
 - b. Update our Employee Handbook, safety program, and other policies.
 - c. Perform a compensation and classification study.
 - d. Develop a merit-based award system.
 - e. Develop a sick leave donation policy.
 - f. Provide employee services online (leave and earning statements, timesheets, contribution adjustments)
- 3) Continue to develop Stumphouse Mountain Parks and the Downtown Greenway.
- 4) Develop a 5-year plan encompassing all city departments.
- 5) Improve data collection and reporting among departments.
- 6) Develop a city-wide emergency response plan.
- 7) Develop a long-term tourism plan for the city in conjunction with Oconee County.
- 8) Streamline the website to provide interaction for customers and provide more services through an online experience.
- 9) Develop an economic development and recruiting program with partners such as Oconee Economic Alliance, Oconee Chamber, Main Street Walhalla.
- 10) Begin work on a city owned facility and energy audit.
- 11) Improve internal and external communications.





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<u>Item</u>	<u>FY 18 Actual</u>	<u>FY 19 Actual</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>FY 21 YTD (Apr 12)</u>	<u>FY 22 Request</u>	<u>FY 22 Approved</u>
Salaries Wages	36305.94	27884.03	110768.61	152064.30	103087.63	148558.54	110767.17
Contract Labor		49738.48	8646.92		6919.35	0.00	0.00
Retirement	4304.32	3816.31	15243.00	22354.17	15059.97	23115.71	17235.37
FICA	2775.89	2484.24	8444.98	11632.92	7875.22	11364.73	11364.73
Workers Comp.	892.40	428.50		1849.10	725.40	5942.34	4430.69
Health Insurance	543.58	2505.38	14856.54	18776.00	8536.66	12332.64	12332.64
Christmas Bonus	0.00			825.00	757.99	825.00	825.00
	44822.13	86856.94	157960.05	207501.49	142962.22	202138.96	156955.60
Office Supplies	3416.42	2599.89	1473.37	1800.00	987.38	1800.00	1800.00
Postage	214.00	234.00	200.00	200.00		200.00	200.00
Gas & Oil	760.31	668.50	437.37	500.00	32.00	500.00	500.00
Materials and Supplies	2584.26	819.67	2153.56	1800.00	55.00	1800.00	1800.00
Health Supplies							
	6974.99	4322.06	4264.30	4300.00	1074.38	4300.00	4300.00
Buildings							
Animal Shelter							
Surety Bonds		436.67		500.00			
Janitorial Services & Supplies							
Dues & Licenses	4038.42	5491.03	6097.97	3900.00	1741.04	3900.00	3900.00
Travel	444.50	248.55	45.82	500.00		500.00	500.00
Training	889.52	115.00	120.00	500.00	275.00	275.00	275.00
Vehicle Parts & Repairs	129.27						
Electricity							
Telephone	461.45	799.27	1399.00	500.00	2349.84	500.00	500.00



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Item	<u>FY 18</u> <u>Actual</u>	<u>FY 19</u> <u>Actual</u>	<u>FY 20</u> <u>Actual</u>	<u>FY 21</u> <u>Budget</u>	<u>FY 21 YTD</u> <u>(Apr 12)</u>	<u>FY 22</u> <u>Request</u>	<u>FY 22</u> <u>Approved</u>
Equipment Maintenance							3527.81
Leases & Service Contracts							
Building Maintenance							
Cell Phones							
Advertising	3886.20	606.81	1837.66	500.00	487.50	500.00	500.00
Legal Fees	500.00	7605.00	10565.00	2000.00	10965.00	2000.00	2000.00
Audit Fees	15610.00	13600.00	36535.00	12000.00	15057.50	15000.00	15000.00
Engineering Fees							
Administration Cost							
Tort/Liability	2616.00	2182.00	4364.00	3100.00	15918.50	15918.00	17854.34
Property Ins.	1280.00	693.00	1386.00	2400.00	522.00	2400.00	1800.00
Vehicle Insurance	272.00	140.00	280.00	300.00	284.50	300.00	300.00
Computer Services	1800.00	15179.42	35308.56	6000.00	5999.39	6000.00	6000.00
Miscellaneous Expenses	436.67	3582.50	22653.00	11000.00	9454.89	11000.00	11000.00
Mayor & Council Expense	966.16	200.00	360.00	500.00	100.00	2000.00	500.00
Emergency Fund	16730.15	26147.79	20134.00	7000.00	6293.76	7000.00	7000.00
Bank Service Charges		19474.70			3804.14		
Election Expense	1336.21		2994.61	1400.00		1400.00	1400.00
	51396.55	96501.74	144080.62	52100.00	73253.06	68693.00	68529.34
	103193.67	288504.54	306304.97	263901.49	217289.66	275131.96	233312.75



Police (520)

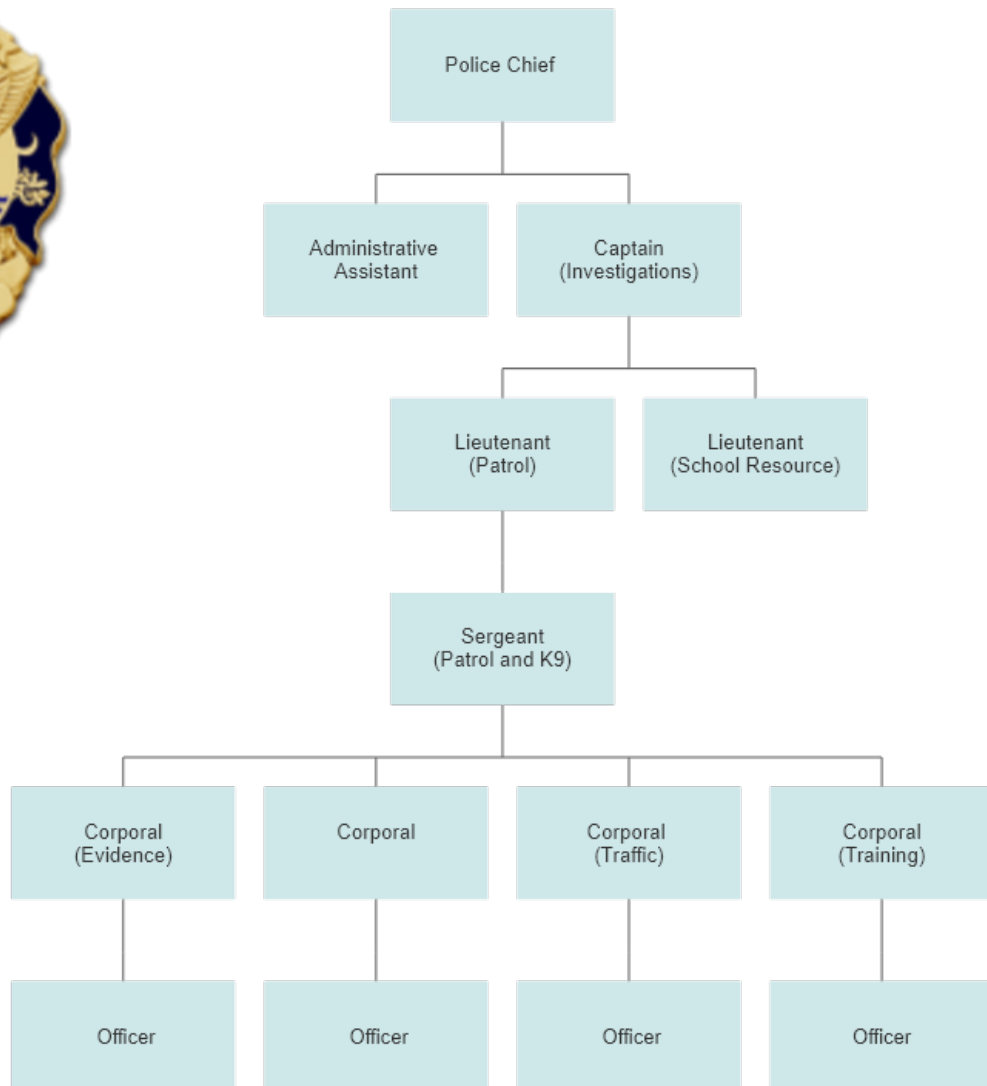
The Police Department has 13 sworn officers. The department is lead by a chief, captain, and one administrative assistant. The police department covers the 3.9 square miles of incorporated boundaries and also provides law enforcement to Stumphouse Mountain Parks and mutual aid to other agencies upon request. Calls for service have nearly doubled from 6691 to 11784 in the last 6 years. Capital crimes have not increased; however, law enforcement spends a lot of time dealing with narcotic violations. The nationwide opioid crisis is very real and felt in Walhalla.

During the last year the Department's notable achievements have been.

- Creation of the Police Department App to stay to communicate more directly with the public.
- Effectively addressed protest that didn't result in injury or property damage.
- Promoting the Neighborhood App. in people's homes to assist with gathering information on crimes.
- Restructure Department to establish a more effective chain of command.
- The department has become more involved in Community Outreach in schools and with the general public.
- Increased training opportunities for officers.
- Upgraded its fleet of vehicles.

The following are objectives for the police department.

- Reduce the impact of Narcotics in the City.
- Continue to improve officer training.
- Continue to use technology to improve response times.
- Update Policy and Procedures manual.
- Improve Officers preparation and testimony skills for Court.
- Utilize different techniques to improve traffic safety.
- Improve officer pay.
- Improve police department housing situation.





<u>Item</u>	<u>FY 18 Actual</u>	<u>FY 19 Actual</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>FY 21 YTD (Apr 12)</u>	<u>FY 22 Request</u>	<u>FY 22 Approved</u>
Salaries Wages	512614.56	305933.46	473343.83	566660.00	460380.56	572347.00	592003.79
Overtime	20199.34	27228.89	38025.62	20000.00	25590.42	35000.00	25000.00
Retirement	78723.10	55576.69	104948.79	107346.66	86051.37	110119.65	106177.93
FICA	39885.18	24929.00	44823.33	43349.50	36093.40	43784.60	45288.29
Workers Comp.	29983.86	17851.73	0.00	29049.00	24735.68	30720.76	25897.61
Health Insurance	36647.20	19403.00	96280.87	101632.00	69458.62	101632.00	90192.48
Christmas Bonus	161.40		1172.89	1500.00	2307.44	2300.00	2300.00
Unemployment			0.00	0.00	84.80	0.00	0.00
Reserve Officers			0.00	800.00	0.00	0.00	0.00
Physicals	476.00	784.00	1516.00	500.00	1519.00	1500.00	1500.00
	718690.64	451706.77	760111.33	870837.16	706221.29	897404.01	888360.10
Surety Bonds			0.00	0.00	0.00	0.00	0.00
Polygraph Testing	360.00	510.00	0.00	500.00	194.00	0.00	0.00
Office Supplies	3091.28	3140.17	3244.91	2500.00	3833.44	3500.00	3500.00
Postage	89.00	117.68	189.71	200.00	124.30	200.00	200.00
Tires	3373.80	2326.95	8344.17	4000.00	2387.65	4000.00	4000.00
Gas & Oil	32154.43	35365.14	35364.55	33000.00	20621.78	34000.00	34000.00
Materials and Supplies	2765.65	5277.91	5667.43	3500.00	1944.93	3500.00	3500.00
Janitorial Supplies	549.05	294.55	2369.83	500.00	3073.55	3500.00	3500.00
Health Supplies	120.00	165.81	177.92	300.00	168.00	300.00	300.00
	42503.21	47198.21	55358.52	44500.00	32347.65	49000.00	49000.00
Dues & Licenses	205.00	572.60	649.21	1000.00	561.75	500.00	500.00
Travel		1479.02	1663.15	2000.00	773.77	2000.00	2000.00
Training	5428.57	-5045.76	4371.39	4000.00	3849.22	8000.00	8000.00
Vehicle Repairs	7958.45	10560.99	16369.09	7000.00	14295.52	7000.00	7000.00
Electricity	7770.87	7322.61	7150.94	8000.00	5927.03	8300.00	8300.00
Telephone	4626.53	4897.50	6455.53	4000.00	6322.10	4000.00	4000.00
Natural Gas	509.00	649.24	384.22	800.00	422.49	800.00	800.00
Leases & Services Contracts	0.00		0.00	50260.00	26789.61	50260.00	26789.61



FY 2021-2022 Budget Document

<u>Item</u>	<u>FY 18 Actual</u>	<u>FY 19 Actual</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>FY 21 YTD (Apr 12)</u>	<u>FY 22 Request</u>	<u>FY 22 Approved</u>
Building Main.	381.56	3045.31	4949.75	2600.00	7312.69	6000.00	6000.00
Cell Phones	0.00	301.53	2064.00	2200.00	2639.03	3500.00	3500.00
Radio Main.	0.00	609.42	1765.06	1250.00	1029.23	1500.00	1500.00
Uniforms	9745.17	8574.89	11933.54	7000.00	6213.73	8000.00	8000.00
County Jail Prisoner Expense			0.00	0.00	0.00		0.00
Juvenile Detention			0.00	500.00	0.00		0.00
Advertising	99.00	601.70	719.06	500.00	0.00	2000.00	2000.00
Administration Cost			0.00	0.00	0.00	0.00	0.00
Tort/Liability	13834.00	11335.00	22670.00	24000.00	36233.99	24000.00	42334.22
Property Ins.	1830.00	1019.00	2038.00	2100.00	2077.00	2100.00	2170.00
Vehicle Insurance	8830.00	3328.00	9592.50	10000.00	9228.50	10000.00	9600.00
Computer Services	4066.35	5360.07	7428.44	7700.00	4879.57	20000.00	10000.00
Canine Unit		-1504.04	1488.33	0.00	989.42	0.00	0.00
Penalty			371.65	0.00	0.00	0.00	0.00
Grant Match			23861.68	0.00	0.00	5000.00	25000.00
Purchase Stolen Items/Recovery			318.92	0.00	0.00	0.00	0.00
	65284.50	53107.08	126244.46	134910.00	129544.65	162960.00	167493.83
Capital Vehicle		74381.60	0.00	0.00	0.00	90000.00	
Capital- Equipment	4418.18	8441.84	18798.29	1000.00	4448.67	15000.00	11000.00
Capital- Miscellaneous			0.00	0.00	0.00	0.00	0.00
	4418.18	82823.44	18798.29	1000.00	4448.67	105000.00	11000.00
	943102.42	817964.23	960512.60	1051247.16	872562.26	1214364.01	1115853.93



The budget includes the following items aside from normal operational items.

- 1) Tasers
- 2) Rifles

The budget does not include the following requested items.

- 1) Salary adjustments to make officers more competitive with area departments. Five new officers with an estimated cost of \$264,813. Increasing existing salaries with an estimated cost of \$112,266.
- 2) Two police vehicles. Estimated Cost \$97,000 or an additional \$23,000 lease purchase.
- 3) New Police Station and Training facility. Estimated Cost \$650,000.

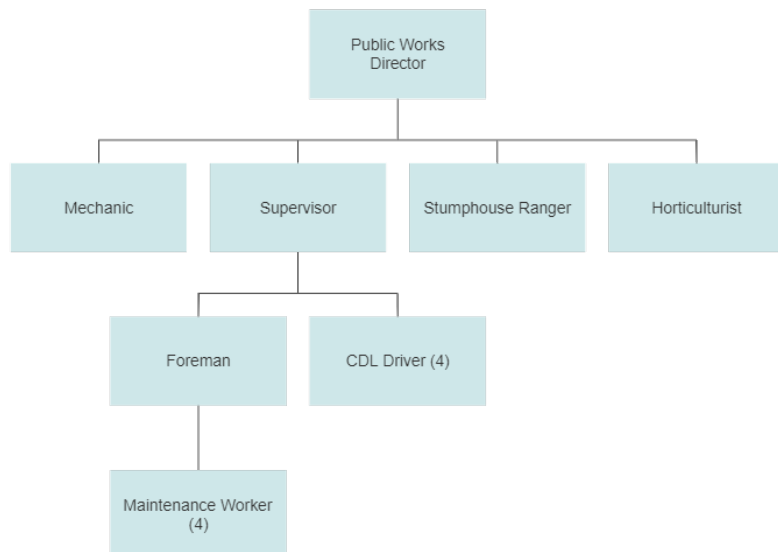


STREETS AND SANITATION (530)

The Street and Sanitation Department is staffed with 12 people. The Sanitation Division collects yard debris, trash, limited recycling, residential and commercial garbage. There are approximately 1900 inside city customers and 974 outside city customers. The Street Division maintains 62 acres of park property, some shared with the Parks and Recreation Department, 7 miles of right-away, assist with special events, clear drainage grates and debris during storms and mosquito spraying. They are also heavily involved with maintenance at Stumphouse Park. The purchase of a new Garbage Truck has made our garbage collections substantially more reliable and has reduced complaints. The department is functioning more cohesively as a unit. The acquisition of the new leaf truck has virtually eliminated complaints regarding leaf collections

The Department objectives for FY 22 include:

- 1) Collection of residential and commercial garbage on the scheduled day.
- 2) Collect trash once a week.
- 3) Collect yard debris every other week. The public will know the week they are coming.
- 4) Maintain property maintenance schedule of 7-10 days between site visits.
- 5) Assist with development of Chicopee Ballfield.
- 6) Improve vehicle and equipment maintenance program.





FY 2021-2022 Budget Document

<u>Item</u>	<u>FY 18 Actual</u>	<u>FY 19 Actual</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>FY 21 YTD (Apr 12)</u>	<u>FY 22 Request</u>	<u>FY 22 Approved</u>
Salaries	364038.85	219184.61	390765.14	416969.44	347298.32	424404.64	496361.78
Wages							
Overtime	16695.76	14482.83	18359.33	10000.00	10175.25	10000.00	10000.00
Retirement	47921.27	33568.65	73803.94	67092.54	54816.86	68625.41	77482.08
FICA	28440.97	17670.65	37009.22	31898.16	26607.56	32466.95	37971.68
Workers Comp.	21722.59	12088.43	0.00	23077.74	17388.58	23758.29	22237.01
Health Insurance	30809.56	13818.82	88042.27	78979.00	74219.13	81400.00	92494.80
Christmas Bonus	0.00		2096.00	2600.00	2111.52	2200.00	2200.00
Unemploy ment	326.00		0.00	0.00	858.00	0.00	0.00
	509955.00	310813.99	610075.90	630616.88	533475.22	642855.29	738747.35
Physicals			0.00	300.00	0.00	300.00	300.00
Office Supplies	156.72	499.65	337.90	500.00	0.00	1500.00	750.00
Postage			0.00	50.00	0.00	50.00	50.00
Tires	18956.46	14938.66	21317.68	17000.00	16631.02	19000.00	19000.00
Gas & Oil	62366.90	73184.99	72114.30	62000.00	58527.32	69000.00	70000.00
Materials and Supplies	22969.45	22786.86	16386.89	14750.00	14078.16	19500.00	16000.00
Tools	877.11	321.80	975.19	800.00	66.73	2000.00	800.00
Gravel & Stone	115.95	188.76	1980.07	900.00	507.05	2800.00	1800.00
Asphalt			525.18	500.00	0.00	500.00	500.00
Health Supplies	120.00		582.44	600.00	0.00	1400.00	600.00
	105562.59	111920.72	114219.65	97400.00	89810.28	116050.00	109800.00
Janitorial Supplies			146.59	500.00	353.73	500.00	500.00
Dues & Licenses	175.00		143.29	500.00	220.00	500.00	500.00
Travel			169.87	500.00	0.00	1000.00	500.00
Training		460.00	115.28	700.00	0.00	1000.00	1000.00
Vehicle Repairs	44510.21	35746.32	30551.48	25000.00	29517.45	34000.00	31000.00



FY 2021-2022 Budget Document

Item	<u>FY 18</u> <u>Actual</u>	<u>FY 19</u> <u>Actual</u>	<u>FY 20</u> <u>Actual</u>	<u>FY 21</u> <u>Budget</u>	<u>FY 21 YTD</u> <u>(Apr 12)</u>	<u>FY 22</u> <u>Request</u>	<u>FY 22</u> <u>Approved</u>
Electricity	1683.20	1410.84	1314.20	1500.00	1016.81	1500.00	1500.00
Telephone	960.04	664.33	943.78	1000.00	878.63	1000.00	1000.00
Traffic Signals	3518.74	3632.25	3990.05	4000.00	3210.61	4000.00	4000.00
Natural Gas	2932.45	3210.39	2310.83	3000.00	2042.58	3000.00	3000.00
Equipment Main.	8139.96	11678.40	26047.72	21000.00	10846.82	27000.00	25000.00
Leases & Contracts	70732.86	22278.57	22278.57	135000.00	98937.48	135000.00	91000.00
Building Main.	636.03	226.45	2385.17	3000.00	669.69	10000.00	5000.00
Grounds Main		10155.38	9494.13	7500.00	5517.69	11000.00	11000.00
Recycling			0.00	1200.00	0.00	200.00	200.00
Cell Phones	1193.22	1297.63	1321.97	1200.00	802.72	1200.00	1200.00
Radio Main.	1057.24		0.00	500.00	107.15	1000.00	1000.00
Uniforms	9394.77	7301.10	8491.19	7000.00	5553.11	9000.00	8000.00
Janitorial			0.00	0.00	0.00	0.00	0.00
Advertising	819.18	803.40	1200.10	1000.00	401.74	1300.00	1300.00
Tort/Liability	5276.00	2962.00	5924.00	4000.00	3662.41	4000.00	2800.00
Property Ins.	590.00	401.00	802.00	870.00	1235.00	870.00	1572.00
Vehicle Insurance	12288.00	5213.00	13362.50	14000.00	13331.00	14000.00	15150.00
Computer Services			3016.55	2000.00	0.00	9000.00	5000.00
Penalty			55.00	0.00	127.82	0.00	0.00
Grant Match	178.88	168.52	0.00	1000.00	9847.00	4000.00	4000.00
Miscellaneous Expense	478.00		0.00	0.00	0.00	0.00	0.00
Electricity	4374.00	3912.44	4605.00	4700.00	4306.88	5000.00	5000.00
Electricity-Christmas Lights	904.44	966.52	620.17	1500.00	515.70	1500.00	1500.00



FY 2021-2022 Budget Document

<u>Item</u>	<u>FY 18 Actual</u>	<u>FY 19 Actual</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>FY 21 YTD (Apr 12)</u>	<u>FY 22 Request</u>	<u>FY 22 Approved</u>
Electricity- Street Lights	52065.30	31758.18	52871.82	57000.00	48205.17	57000.00	57000.00
Building & Fixed Assets			0.00	0.00	0.00	0.00	0.00
Furniture & Fixtures			0.00	0.00	0.00	0.00	0.00
	221907.52	144246.72	192161.26	299170.00	241307.19	337570.00	278722.00
Capital- Vehicle			0.00	0.00	0.00	0.00	0.00
Capital- Equipment	12774.57	34723.34	25696.14	13000.00	19613.04	13000.00	13000.00
Capital- Miscellane ous			0.00	0.00	0.00	0.00	0.00
C-Funds Paving			424336.17	0.00	0.00	0.00	0.00
	12774.57	34723.34	450032.31	13000.00	19613.04	13000.00	13000.00
	1190444.36	892595.55	1366489.12	1040186.88	884205.73	1109475.29	1140269.35

The budget includes:

- 1) Roll Carts and dumpsters.

The budget doesn't include the following requested items:

- 1) Enclosure of the main building an estimated cost of \$77,000.
- 2) Office/break room an estimated cost of \$87,000.
- 3) Storage building an estimated cost of \$24,000.
- 4) A garbage-truck an estimated cost of \$289,000 or approx. \$60,000 lease purchase annually.
- 5) Pick-up truck with a Tommy Lift gate \$31,000.
- 6) Barricades and safety drums \$12,400.
- 7) Enclosed trailer/ Box truck 14,800.
- 8) A field mower an estimated cost \$16,000.
- 9) Roll Carts and dumpsters \$15,000.
- 10) Salary Enhancements not including Cost of Living Adjustment \$20,626.



FIRE (540)

The Fire Department protects the City corporate limits as well as an unincorporated area by contract with Oconee County. They serve a population of 9,803 people inside an area of 44.4 square miles, with 3.94 miles inside the city limits of Walhalla. The Department currently has a class 2 ISO rating. It is staffed by 15 paid firefighters and complimented by 20 volunteers. Other achievements over the year include:

- Responding to record breaking 1423 calls for service in 2020. This is a 200% increase in the last 6 years.
- Walhalla delivered an average 5:34-minute response time for all calls within the immediate protection area. This time far exceeds the 14-minutes recommended by the National Fire Protection Association. Inside the City response average is 3:43.
- We logged over 5300 hours of fire training to increase our readiness to respond while spending over 5100 hours on scenes of incidents.
- The department assist other municipalities through mutual aid agreements.
- The department is heavily involved in coordinating and participating in Special Events such as Oktoberfest, Summer Nights on Short Street, Christmas Parade, Independence Eve among others.

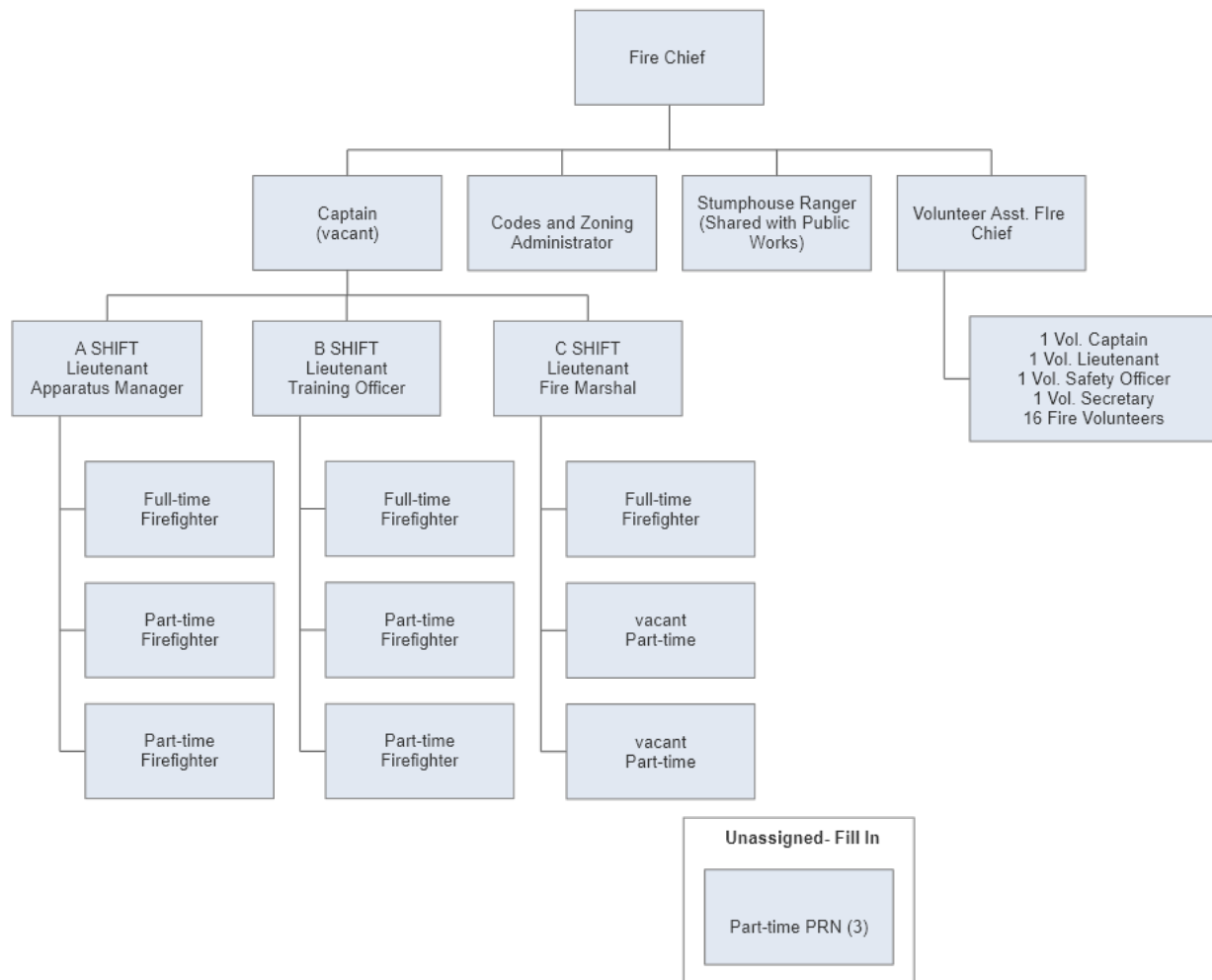
The Department Objectives for FY 22 include:

- 1) Reduce or maintain current response times in all coverage areas.
- 2) Increase staff training hours.
- 3) Perform medical care (non-transport) at the EMT-B level.
- 4) Increase community risk reduction program.
- 5) Return to a zero-death fire goal.
- 6) Revive our fire prevention programs that were reduced due to Covid.
- 7) Seek more grants for capital items.
- 8) Maintain the current ISO 2 rating



City of Walhalla Fire Department Organization Chart

December 2020





FY 2021-2022 Budget Document

<u>Item</u>	<u>FY 18 Actual</u>	<u>FY 19 Actual</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>FY 21 YTD (Apr 12)</u>	<u>FY 22 Request</u>	<u>FY 22 Approved</u>
Salaries Wages	311733.12	193159.23	231950.72	384893.92	302259.17	402337.31	381532.49
Overtime	92.28	3311.78	1794.23	3500.00	1041.50	10000.00	3000.00
Retirement	34121.92	24715.41	34815.27	51596.00	46244.52	66627.00	60555.57
FICA	23419.22	14978.30	20709.52	29444.38	23180.29	30778.50	29187.24
Workers Comp.	13877.66	8186.07	0.00	15594.44	13460.29	16282.59	15968.02
Health Insurance	19730.26	10953.66	38270.28	56527.00	40163.40	54040.00	49330.56
Christmas Bonus	0.00		1191.11	1650.00	1732.51	0.00	1650.00
Unemploy ment			0.00	0.00	0.00	0.00	0.00
Physicals	500.00		0.00	600.00	0.00	0.00	600.00
	403474.46	255304.45	328731.13	543805.74	428081.68	580065.40	541823.88
Volunteer Fireman	8713.00	8585.00	10036.53	5000.00	859.30	16200.00	8000.00
Office Supplies	1473.14	2131.53	3158.29	2400.00	1561.99	3000.00	2400.00
Postage			50.00	50.00	9.50	50.00	50.00
Tires	871.50	2742.78	3823.82	4400.00	421.81	4000.00	4400.00
Gas & Oil	9105.84	9281.63	11197.70	9500.00	6880.90	9600.00	9500.00
Materials and Supplies	19.08	211.78	469.92	700.00	683.71	1000.00	700.00
Janitorial Supplies	1131.27	791.57	843.13	1000.00	23.15	2000.00	1000.00
Health Supplies	33.41	1000.00	424.83	2073.00	4511.24	2275.00	4000.00
	21347.24	24744.29	30004.22	25123.00	14951.60	38125.00	30050.00
Dues & Licenses	10454.03	4100.17	3386.15	4750.00	7569.85	6200.00	7000.00
Travel	200.00	597.71	1731.48	2500.00	214.76	3000.00	2500.00
Training	3693.41	2592.84	3811.45	3000.00	2303.70	6500.00	3000.00
Vehicle Repairs	4580.54	7109.70	7585.41	5000.00	11063.59	7000.00	10000.00
Fire Prevention			2207.09	1250.00	0.00	3000.00	1250.00
Electricity	7678.27	6888.42	7025.15	7000.00	5897.33	1000.00	7000.00



FY 2021-2022 Budget Document

<u>Item</u>	<u>FY 18 Actual</u>	<u>FY 19 Actual</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>FY 21 YTD (Apr 12)</u>	<u>FY 22 Request</u>	<u>FY 22 Approved</u>
Telephone	1065.85	855.67	993.13	1000.00	768.01	1000.00	1000.00
Natural Gas	1314.99	1682.67	1220.75	1000.00	1314.85	1000.00	1000.00
Equipment Main.	10018.04	10208.43	8506.72	7000.00	5535.69	12000.00	7000.00
Leases & Contracts			34300.00	73725.00	8713.86	71708.00	71708.00
Building Main.	3312.90	2868.18	4014.25	3750.00	2370.75	6500.00	3750.00
Grounds Main	31.09	98.25	0.00	250.00	148.34	250.00	250.00
Cell Phones	1500.28	2259.66	2474.88	2500.00	2279.28	3100.00	2500.00
Radio Main.	9737.34	4927.59	5296.90	6000.00	4315.37	6700.00	6000.00
Uniforms	6559.88	5379.84	10859.12	6000.00	5166.83	7500.00	7000.00
Advertising	238.25	-0.65	0.00	300.00	171.44	300.00	300.00
Tort/Liability	3214.00	2338.00	4676.00	4700.00	3848.65	6000.00	3900.00
Property Ins.	1408.00	808.00	1616.00	1700.00	1582.50	2500.00	1700.00
Vehicle Insurance	4520.00	1976.00	6888.50	7000.00	5707.50	8000.00	7500.00
Penalty			101.02	0.00	0.00	0.00	0.00
Computer Services			0.00	0.00	0.00	0.00	0.00
Grant Match	12679.54	11017.26	11013.88	0.00	8.16	17500.00	0.00
	82206.41	65707.74	117707.88	138425.00	68980.46	170758.00	144358.00
Capital- Vehicle			0.00	0.00	0.00	0.00	0.00
Capital- Equipment	6751.92	36945.64	0.00	0.00	0.00	26000.00	5500.00
Capital- Miscellaneous			59404.92	26000.00	8839.28	0.00	0.00
Capital- Facility			0.00	0.00	0.00	0.00	0.00
	6751.92	36945.64	59404.92	26000.00	8839.28	26000.00	5500.00
	624085.60	510099.79	535848.15	733353.74	520853.02	814948.40	721731.88

The budget includes aside from its non-operational items.

- 1) Structural fire boots



The budget does not include:

- 1) Three sets of turnout gear
- 2) Replacement fire hose
- 3) Self-Contained Breathing Apparatus
- 4) Extrication Tools
- 5) Fire Captain position
- 6) Tankless Hotwater heater
- 7) Concrete apron repairs
- 8) Concrete floor repairs
- 9) Interior floor covering



PARKS AND RECREATION (550)

The Parks and Recreation Department maintains 41 acres of open spaces. This includes facility maintenance of structures inside the parks and lawn maintenance. Pre-COVID the Recreation program manages over 90 teams per year with several going to the state level. The department had a challenging year dealing with the Coronavirus, however there were still 77 teams that were put together. It may take a year or two to get back to normal. The disc golf course continues to be a popular attraction. The swimming pool has been a successful partnership with the YMCA. Some other achievements this year include:

- 1) Started the field restoration of Chicopee Ballfield. Installed new fencing and making improvements to the back stop.
- 2) Continued with athletic programs despite the Coronavirus.
- 3) Made some minor park improvements at City Park and Sertoma Park.

The Objectives for FY 22 include:

- 1) Maintain the level of service despite the challenges presented with the Corona-virus.
- 2) Improve City Park amenities.
- 3) The Chicopee Ballfield becomes a playable facility.
- 4) Continue to improve social media presence.
- 5) Develop a comprehensive recreation plan.





<u>Item</u>	<u>FY 18 Actual</u>	<u>FY 19 Actual</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>FY 21 YTD (Apr 12)</u>	<u>FY 22 Request</u>	<u>FY 22 Approved</u>
Salaries Wages	131639.37	83590.25	111377.12	127263.24	103223.77	128303.24	133223.54
Overtime	0.00	36.41		600.00			
Retirement	15341.05	11238.97	19549.64	21074.00	15756.63	21247.02	20796.20
FICA	9756.30	6203.61	9910.98	9735.64	7715.68	9815.20	10191.60
Workers Comp.	2981.23	1897.92		2888.88	2318.82	2912.48	5968.41
Health Insurance	10380.52	5357.44	22047.54	22452.80	17199.90	22440.00	22066.56
Christmas Bonus	0.00		1055.76	875.00	757.99		1100.00
Unemploy ment							
	170098.47	108324.60	163941.04	184889.56	146972.79	184717.94	193346.31
Office Supplies	127.90	508.38	194.54	200.00		400.00	400.00
Postage				50.00		50.00	50.00
Tires	390.11	254.40	201.40	400.00	283.39	400.00	400.00
Gas & Oil	3219.26	2500.01	2644.13	2700.00	1652.80	3000.00	3000.00
Materials and Supplies	1889.47	805.37	1002.04	1600.00	1249.37	2000.00	1500.00
Gravel & Stone	105.72	105.76	243.21	200.00		2700.00	1000.00
Credit Card Service Charges				300.00		300.00	300.00
Health Supplies		147.53		100.00	98.96	200.00	200.00
	5732.46	4321.45	4285.32	5550.00	3284.52	9050.00	6850.00
Surety Bonds	135.00	135.00	0.00	150.00	0.00	0.00	150.00
Janitorial Services & Supplies	1162.84	1060.60	1039.62	1200.00	539.38	1200.00	1200.00
Dues & Licenses	3287.84	4008.19	2156.47	3400.00	1677.00	3400.00	2500.00
Travel	7911.70	7738.08	6842.62	6500.00	2208.13	8000.00	6500.00
Training		150.00		400.00	40.00	400.00	400.00



FY 2021-2022 Budget Document

<u>Item</u>	<u>FY 18 Actual</u>	<u>FY 19 Actual</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>FY 21 YTD (Apr 12)</u>	<u>FY 22 Request</u>	<u>FY 22 Approved</u>
Vehicle Repairs	92.44	477.83	427.08	500.00	48.71	500.00	500.00
Electricity					0.00		
Telephone	475.97	416.70	687.04	700.00	723.88	700.00	700.00
Natural Gas	4963.67	4892.09	4385.96	5000.00	3687.50	0.00	4500.00
Equipment Main.	205.06	719.52	439.10	1500.00	845.35	1500.00	1500.00
Lease and Service Contracts			5428.54	13500.00	5610.00	0.00	0.00
Building Main.	4547.74	3648.32	4528.54	3750.00	3519.43	5100.00	4000.00
Grounds Main	4964.08	5104.78	10337.39	9250.00	6753.26	13800.00	13000.00
Cell Phones	745.23	576.50	540.42	700.00	374.43	700.00	700.00
Oconee County Rec. Funds			0.00	0.00	0.00	30000.00	30000.00
Game Officials	18694.50	25344.32	19261.00	21225.00	12405.00	23225.00	22225.00
Senior Citizens	700.00	700.00	0.00	700.00	0.00	0.00	0.00
Advertising			0.00	200.00	340.50	200.00	200.00
Sponsor Banner			0.00	400.00	0.00	400.00	400.00
Tort/Liability	1324.00	935.00	1870.00	1870.00	1813.19	1870.00	1870.00
Property Ins.	5358.00	2508.00	5016.00	6200.00	5446.50	6200.00	6200.00
Vehicle Insurance	1514.00	622.00	1244.00	1300.00	1300.00	1300.00	1400.00
Computer Services		704.90	991.50	1000.00	1645.69	2000.00	1000.00
Penalty			0.00	0.00		0.00	0.00
Special Events	1724.45	-310.14	-759.76	0.00	0.00	0.00	0.00
Miscellaneous Expense			0.00	0.00	0.00	0.00	0.00
Electricity-Ballfields	15221.66	13613.63	16410.87	16000.00	12201.26	16000.00	17000.00



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<u>Item</u>	<u>FY 18 Actual</u>	<u>FY 19 Actual</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>FY 21 YTD (Apr 12)</u>	<u>FY 22 Request</u>	<u>FY 22 Approved</u>
Electricity-Tennis ct.	591.54	909.38	937.30	1000.00	574.08	1000.00	1000.00
Electricity-Gym	5630.46	5498.05	6228.68	5800.00	8899.16	9000.00	9000.00
Building & Fixed Assets			0.00	0.00	0.00	0.00	0.00
Furniture & Fixtures			0.00	0.00	0.00	0.00	0.00
Sports Equipment			0.00	0.00	0.00	0.00	25000.00
Capital-Vehicle		19428.00	0.00	0.00	0.00	0.00	0.00
Capital-Equipment	-10568.12	20426.46	23141.24	25000.00	18658.08	25000.00	6500.00
Uniforms Sports	27124.80	28286.55	26212.57	25000.00	10300.68	31000.00	27000.00
Insurance-Sports	408.00	396.00	5526.60	4250.00	3107.81	6000.00	6000.00
	96214.86	147989.76	142892.78	156495.00	102719.02	188495.00	191445.00
Chicopee Ballfield			37135.02				
	0.00		37135.02	0.00	0.00	0.00	0.00
	373993.11	412947.01	348254.16	346934.56	252976.33	382262.94	391641.31

The budget includes

- 1) Accounts for more detail the County's Contribution to City.
- 2) An allocation toward City Park improvements.
- 3) A new lawn mower for \$8500.

The budget does not include the following requested items.

- 1) Rehabilitation for Sertoma facilities \$7500
- 2) A groundskeeper at an estimated cost of \$39,000.
- 3) Soccer Complex \$2,000,000



GENERAL PROPERTIES (551, 555, 556)

These are properties not assigned to a specific department but are heavily utilized by the citizens. They include the City Pool, Stumphouse Mountain Tunnel Park/Bike Park, St. Johns Meeting House, and the Depot. These are general routine maintenance budgets. These are supported by all City Departments. Fire, Water, and Public Works help manage these facilities.

<u>Item</u>	<u>FY 18 Actual</u>	<u>FY 19 Actual</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>FY 21 YTD (Apr 12)</u>	<u>FY 22 Request</u>	<u>FY 22 Approved</u>
Contract Labor	2030.00	2360.00	2630.00	3500.00	3190.00	3700.00	3700.00
Janitorial Supplies	191.82	371.00	278.41	500.00	0.00	350.00	350.00
Electricity	4382.18	3461.61	4552.81	3900.00	2584.92	3800.00	3800.00
Natural Gas	998.70	1095.34	1929.38	1000.00	970.70	1000.00	1000.00
Building Maintenance		490.47	1000.00	1500.00	90.00	950.00	950.00
Grounds Maintenance		6244.00		200.00	0.00	200.00	200.00
Property Insurance	274.00	676.00	1352.00	1400.00	758.50	1000.00	1000.00
	7876.70	14698.42	11742.60	12000.00	7594.12	11000.00	11000.00
<u>Item</u>	<u>FY 18 Actual</u>	<u>FY 19 Actual</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>FY 21 YTD (Apr 12)</u>	<u>FY 22 Request</u>	<u>FY 22 Approved</u>
Contract Labor				4800.00	7950.00	4000.00	4000.00
Gas & Oil	34.23	226.51	150.84	150.00	10.00	150.00	150.00
Materials & Supplies	7394.25	3313.04	7999.61	4000.00	1407.04	3900.00	3900.00
Janitorial Supplies	4394.58	3078.36	2789.01	3000.00	1961.02	2900.00	2900.00
Electricity	661.09	587.62	651.30	800.00	572.78	800.00	800.00
Miscellaneous Expense		14922.98	4085.22	3000.00	3001.00	3000.00	3000.00
Property Insurance				1400.00	65.00	1000.00	3000.00
Capital Miscellaneous	72.58			9250.00	4876.50	8250.00	8250.00
	12556.73	22128.51	15675.98	26400.00	19843.34	24000.00	26000.00



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<u>Item</u>	<u>FY 18 Actual</u>	<u>FY 19 Actual</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>FY 21 YTD (Apr 12)</u>	<u>FY 22 Request</u>	<u>FY 22 Approved</u>
Materials & Supplies	167.09	1329.70		1000.00	0.00	500.00	500.00
Pool Chemicals	7271.44	6397.52	5232.31	7880.00	2677.11	\$ -	\$ -
Dues & Licenses	250.00	250.00	250.00	250.00	250.00	250.00	250.00
Electricity	5912.44	6478.57	4220.36	5900.00	4844.70	6200.00	6200.00
Telephone	456.42	391.56	633.27	550.00	660.88	800.00	800.00
Building Maintenance	2230.19	1389.99	772.32	500.00	253.11	500.00	500.00
Tort Liability	2883.64	1201.00	2402.00	3000.00	3001.00	3000.00	3000.00
Property Insurance	904.00	556.00	1114.00	1120.00	1012.50	1020.00	1020.00
	20075.22	17994.34	14624.26	20200.00	12699.30	12270.00	12270.00
	73140.60	94944.12	42042.84	58600.00	40136.76	47270.00	49270.00

The City pool will need improvements to the deck and replacing some pumps which will each be tens of thousand dollars each. Alternate funding sources will be needed to perform heavy maintenance at the City Pool and for new construction at Stumphouse Mountain Parks.

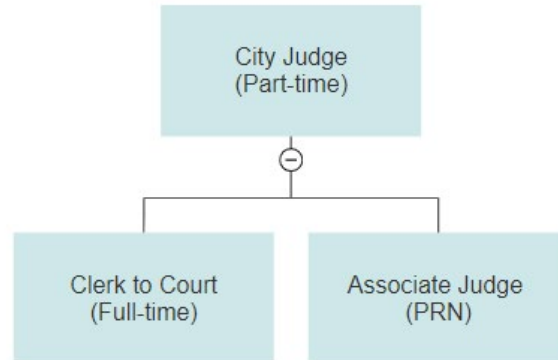
MUNICIPAL COURT (558)

Court Administration consists of a full-time clerk and part-time judge. really struggled this year with a part-time Clerk and Judge. Although, the part-time judge is working well. With the conversion to a full-time clerk; customer service, fine collection and processing of cases have seen efficiency increased.

The City will have to continue to monitor caseload. We don't foresee needing a full-time judge in the near future, but having the Clerk becoming an Associate judge will be an asset to Judge Singleton.

The Court objectives include:

- 1) Improve training ultimately to have the Clerk to become an Associate Judge.
- 2) Continue to improve quickly processing cases and collection of fines.
- 3) Continue the improvements in customer service.
- 4) Assist City Hall as necessary.



<u>Item</u>	<u>FY 18 Actual</u>	<u>FY 19 Actual</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>FY 21 YTD (Apr 12)</u>	<u>FY 22Request</u>	<u>FY 22 Approved</u>
Salaries Wages	52808.44	34298.60	31082.75	41200.00	33615.80	49200.00	42436.00
Overtime			0.00	0.00	0.00	0.00	0.00
Retirement	5592.36	3421.99	5235.40	4854.72	5167.52	8147.52	6603.04
FICA	3764.81	2486.67	2704.14	2386.00	2321.01	3763.80	3246.35
Workers Comp.	496.71	101.93	0.00	501.00	189.91	598.20	1648.00
Health Insurance	1915.46	1913.72	4499.82	6320.00	9679.95	12456.00	12146.90
Christmas Bonus			54.15	0.00	81.22	0.00	0.00
Unemploy ment			0.00	0.00	0.00	0.00	0.00
Jury Pay			0.00	100.00	0.00	100.00	100.00
	64577.78	42222.91	43576.26	55361.72	51055.41	74265.52	66180.29
Office Supplies	774.85	1683.31	1343.06	1250.00	1949.93	1250.00	1250.00
Travel			0.00	0.00	0.00	0.00	0.00
Training		1315.36	201.40	1250.00	50.00	1250.00	1250.00
Leases and Contracts							3653.00
	774.85	2998.67	1544.46	2500.00	1999.93	2500.00	6153.00
	65352.63	45221.58	45120.72	57861.72	53055.34	76765.52	72333.29

The budget includes

- 1) Training to develop the Clerk to Court into an Associate Judge.



HOSPITALITY FUNDS (029)



HOSPITALITY (029)

The Hospitality Fund is designed to raise revenue to fund projects, events or other activities related to promoting or generating tourism. The revenue is generated from a 2% tax on prepared food and beverages. This fund complements the Main Street program and supports other departments with funding that specifically relates to tourism. This fund will support Main Street Walhalla program directly by providing 45-55% of the collected tax to the Main Street Walhalla non-profit arm.

The main objectives for the Hospitality fund are:

- 1) Continue the momentum of the Main St. Program to generate tourism.
- 2) Enhance and develop new events for the City.
- 3) Provide support for the Museum District.
- 4) Improve facilities that will encourage tourism.
- 5) Decorate the City to make it more aesthetically pleasing to visitors.
- 6) Continue Support of the Performing Arts Center.

<u>Item</u>	<u>FY 18</u> <u>Actual</u>	<u>FY 19</u> <u>Actual</u>	<u>FY 20</u> <u>Actual</u>	<u>FY 21</u> <u>Budget</u>	<u>FY 21 YTD</u> <u>(Apr 12)</u>	<u>FY 22</u> <u>Request</u>	<u>FY 22</u> <u>Approved</u>
Salaries Wages						41017.60	42248.13
Contract Labor						0.00	0.00
Retirement						7202.69	6573.81
FICA						3137.85	3231.98
Workers Comp.						498.77	1689.93
Health Insurance						0.00	0.00
Christmas Bonus						75.00	75.00
						51931.91	53818.85
Advertising		5257.42	10658.05	18000.00	5858.86	0.00	0.00
Capital Expenditures						0.00	0.00
Swimming Pool						0.00	0.00
Bank Service Charges		6.00	2700.00		580.60		
Promotions		750.00				0.00	0.00
Chamber of Commerce		20100.00	10000.00	18000.00			
WCA		10000.00	36361.40	30000.00	25000.00	0.00	30000.00
Oconee Heritage		5000.00	8500.00		6000.00	0.00	14500.00



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Center/Cherokee							
Miscellaneous Expenditures		105012.25	184585.49	144000.00	18609.48	0.00	
Office Supplies						1150.00	
Computer Services						1610.00	
Decorations						5000.00	
Postage						350.00	
Materials and Supplies						750.00	
Janitorial Supplies						360.00	
Travel						5160.00	
Training						1450.00	
Ads						8700.00	
Events						62700.00	
Dues						7500.00	
Transfer to Main Street						56415.56	56415.56
Transfer to General Fund						92265.59	92265.59
		146125.67	252804.94	210000.00	56048.94	243411.15	205181.15
	0.00	146125.67	252804.94	210000.00	56048.94	295343.06	259000.00

The budget includes:

- 1) Fully funding Main Street Walhalla
- 2) Support events.
- 3) Allocations to civic entities
 - a. Oconee Heritage Museum
 - b. Museum of the Cherokee
 - c. Walhalla Performing Arts Center
- 4) Improvements to Stumphouse Park.
- 5) Beautification of City properties.
- 6) Park Maintenance



ENTERPRISE FUNDS

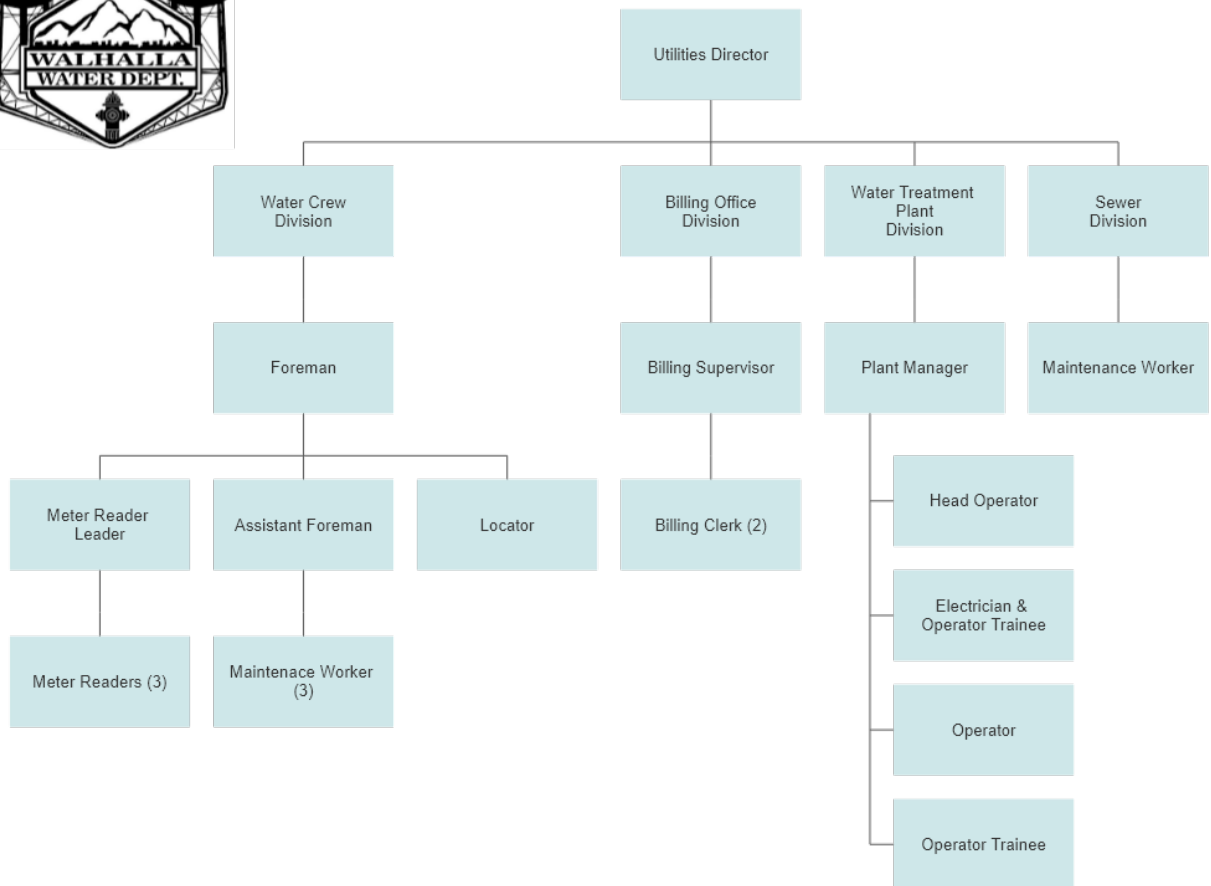
WATER (030)

SEWER (035)



UTILITIES

The City of Walhalla Utility Department is comprised of four (4) divisions. They are water crew, billing, treatment plant, and sewer. Each division provides a specific function to the entire operation. The Utilities departments provides service to nearly 9000 customers and provides support to other city departments on a frequent basis. Their expertise and equipment operation are a valuable asset to the city.





WATER CREW (560)

The water crew is responsible for operations and maintenance of nearly 300 miles of potable waterline, 2 pump stations, and 4 water storage facilities that serve approximately 7000 customers. In addition to maintenance; the water crew provides line locates for water and sewer, they read meters, install water taps, respond to leaks, and install new lines. The crew provides a 24-hour emergency response service as well. There is an estimated \$400,000 in deferred maintenance in the water distribution system. This budget allocated funds from the American Rescue Plan for the betterment of our infrastructure to serve our growing customer base. New water tap requests have more than doubled in the last 2 years from 70 to 150.

The main objectives of the water crew are:

- 1) Continue quick response to repair leaks.
- 2) Continue improvement on timely meter reads.
- 3) Capture data on all services in a better fashion.
- 4) Increase water tap installation and miles of waterlines.
- 5) Continue to install radio read water meters.

<u>Item</u>	<u>FY 18 Actual</u>	<u>FY 19 Actual</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>FY 21 YTD (Apr 12)</u>	<u>FY 22 Request</u>	<u>FY 22 Approved</u>
Salaries Wages	403851.33	234667.06	331362.00	407789.00	324720.94	396744.00	440494.87
Overtime	12737.93	7773.84	34185.36	15000.00	22487.64	35000.00	25000.00
Retirement	52703.37	34421.20	66917.40	63452.00	53169.48	65700.96	68541.00
FICA	30764.15	17930.71	32897.64	31195.00	25895.45	30350.99	33697.86
Workers Comp.	16585.97	8385.58		16311.00	11407.81	15869.00	17619.79
Health Insurance	30956.10	16360.00	81332.10	93350.00	64734.48	85272.00	89523.60
Christmas Bonus			2219.83	2325.00	2192.74		2300.00
Unemploy ment					276.40		
	547598.85	319538.39	548914.33	629422.00	504884.94	628936.95	677177.12
Office Supplies			27.55	100.00		100.00	100.00
Postage							
Tires	5238.33	4570.95	7000.00	7000.00	3046.87	15000.00	7000.00
Gas & Oil	22209.60	24538.51	33580.00	30000.00	24139.30	40000.00	35000.00



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<u>Item</u>	<u>FY 18 Actual</u>	<u>FY 19 Actual</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>FY 21 YTD (Apr 12)</u>	<u>FY 22 Request</u>	<u>FY 22 Approved</u>
Materials and Supplies	51315.52	49445.85	50814.49	60000.00	60000.00	100000.00	60000.00
Tools	4389.41	3272.54	3879.37	4000.00	4000.00	10000.00	4000.00
Gravel	2145.57	4106.50	5167.71	10000.00	4266.42	20000.00	10000.00
Asphalt	16905.23	14251.54	27750.00	25000.00	27350.00	50000.00	25000.00
Janitorial Supplies	506.15	12.27	659.50	700.00	15.02	1000.00	500.00
Health Supplies	18.38		577.62	500.00		1000.00	500.00
	102728.19	100198.16	129456.24	137300.00	122817.61	237100.00	142100.00
Surety Bonds							
Transfer to General Fund				420000.00		380036.55	456478.45
Dues & Licenses	235.00	184.00	45.00	400.00	45.00	400.00	400.00
Travel				500.00		500.00	500.00
Training	10184.89		1137.82	1250.00	129.00	1250.00	1250.00
Vehicle Repairs	5501.41	6291.43	5956.72	9000.00	8737.27	20000.00	9000.00
Electricity	5397.72	6099.99	4992.10	7000.00	4251.23	7000.00	5000.00
Telephone	912.79	798.74	635.00	900.00	661.76	900.00	900.00
Natural Gas	1283.74	1258.09	1084.59	1800.00	866.33	1800.00	1800.00
Equipment Main.	5785.01	7785.92	5206.10	13000.00	8012.27	30000.00	15000.00
Leases & Contracts	19653.09	19631.89	22821.86	26000.00	12384.26	26000.00	76000.00
Building Main.	2053.45	2900.98	26839.04	20000.00	7259.98	30000.00	12000.00
Cell Phones	1659.89	1672.56	1897.64	2000.00	2518.64	2000.00	2000.00
Radio Main.			33.90	800.00	354.87	800.00	800.00
Uniforms	10622.49	11043.14	14308.38	12000.00	12408.30	19000.00	15000.00
Water Purchased	15470.55	25426.70	87054.23	30000.00	41605.32	32000.00	25000.00
Advertising	3533.11	511.00	549.15	750.00	266.70	750.00	750.00
Legal Fees							
Audit Fees							
Engineering Fees				500.00		500.00	500.00



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<u>Item</u>	<u>FY 18 Actual</u>	<u>FY 19 Actual</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>FY 21 YTD (Apr 12)</u>	<u>FY 22 Request</u>	<u>FY 22 Approved</u>
Tort/Liability		1159.00	2318.00	3000.00	3168.93	3000.00	3500.00
Property Ins.	3226.00	1690.00	3380.00	1800.00	5219.95	1800.00	5400.00
Vehicle Insurance	6974.00	3666.00	10268.00	7000.00	7320.00	7000.00	8400.00
Computer Services		1587.42		1000.00	35.70	1000.00	2500.00
Penalty			687.46		87.42		
Grant Match							
Miscellaneous Expense							
System Maintenance	42973.83	44511.75	49986.22	59000.00	34452.03	100000.00	60000.00
Depreciation Expense			0.00	0.00	0.00	0.00	0.00
Meters & Meter Main.	41312.20	54546.09	134759.43	60000.00	99766.09	200000.00	160000.00
Hydrant and HYD Main.		722.92	892.79	1000.00		1000.00	1000.00
Tank Main	30891.22	34289.25	34371.02	35000.00	34289.25	35000.00	35000.00
Damages		1969.65	580.88	800.00		800.00	800.00
Water Transfer to Other Funds							
HWY 11 PUMP	8886.88	9327.63	10954.57	10500.00	8036.28	10500.00	10500.00
Rocky Knoll Pump	5020.19	4554.30	5315.65	5000.00	4705.94	5000.00	5000.00
Tank Sites	1128.59	1340.77	1903.02	1500.00	2328.83	1500.00	1500.00
Interest Expense	3094.03			7000.00		7000.00	7000.00
OSH Fines				500.00		500.00	500.00
Water Line Construction	38378.83	52961.89	164390.39	130000.00	63446.79	250000.00	322000.00



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<u>Item</u>	<u>FY 18 Actual</u>	<u>FY 19 Actual</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>FY 21 YTD (Apr 12)</u>	<u>FY 22 Request</u>	<u>FY 22 Approved</u>
Transfer to Sewer Fund			0.00	0.00	0.00	0.00	52320.80
UDAG Loan 2022 Bond			0.00	0.00	0.00	0.00	0.00
	264178.91	295931.11	592368.96	869000.00	362358.14	1177036.55	1297799.25
Capital- Vehicle		72606.17	25672.28	64884.00	35338.70	0.00	
Capital- Equipment			0.00			365500.00	8000.00
Capital- Miscellane ous		681.22	0.00	47920.00	46925.50	0.00	
Capital- Building			0.00			0.00	0.00
	0.00	73287.39	25672.28	112804.00	82264.20	365500.00	8000.00
	1281413.05	1258371.71	1296411.81	1748526.00	1072324.89	2408573.50	2125076.37

The budget includes the following:

- 1) Heavy Chain Saw for pipe cutting.
- 2) Zero Turn Mower
- 3) Two (2) additional maintenance workers

The budget doesn't include:

- 1) A new mini-excavator at a cost of \$55,000.
- 2) Sewer camera at a cost of \$90,000.
- 3) F-450 Truck \$69,000.
- 4) 2021 Toyota Tacoma \$32,000.
- 5) Side By Side UTV \$22,000.
- 6) Street Broom \$17,500.
- 7) Brush Grapple \$4,000.
- 8) Wheeled AWD Back hoe
- 9) Diesel generator air compressor for making road bores



WATER BILLING (563)

The Billing Division is a three (3) person organization responsible for creation of bills and collections of revenue. They are responsible for nearly 7000 accounts, plus are typically first in line in providing customer service for the City. The billing division provides answering and mailroom services for the entire city. In addition to billing and other listed services, they process work orders for both Streets, Sanitation, and Utilities. They also collect business license and zoning fees as well as manage the reservations for the Depot, St. John Meeting Hall, Tunnel Pavilion, and sell annual passes for the Stumphouse Mountain Bike Park.

The main objectives for the year are to continue to get bills to our customers around 15 days prior to the due date. The continued transition to QS1 (billing and account management system) and radio read meters will allow more accurate tracking, reporting of accounts, and increased revenues.

<u>Item</u>	<u>FY 18 Actual</u>	<u>FY 19 Actual</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>FY 21 YTD (Apr 12)</u>	<u>FY 22 Approved</u>
Salaries	129677.53	81349.30	110126.05	97408.00	81131.60	106201.16
Wages						
Overtime	2041.55	1103.54	2466.92	2000.00	6717.31	5000.00
Retirement	16813.62	11881.37	19907.19	16130.00	12643.08	17681.14
FICA	9700.78	6057.38	9983.52	7451.00	7086.06	8024.32
Workers Comp.	1864.76	405.80	0.00	1184.00	477.65	1219.52
Health Insurance	10910.93	5925.48	27067.37	24100.00	17295.48	27217.75
Christmas Bonus			324.85	380.00	378.99	450.00
Unemploye nt			0.00	0.00	2282.00	0.00
	171009.17	106722.87	169875.90	148653.00	128012.17	165793.89
Office Supplies	291.92	545.56	1065.49	3000.00	1305.02	3000.00
Postage	31015.01	19513.97	44271.63	50000.00	31150.64	45000.00
Gasoline & Oil			0.00	0.00	0.00	0.00
Materials and Supplies	8359.83	2765.00	3744.76	8000.00	1377.01	4000.00
Janitorial Supplies	1147.57	964.45	1648.23	3000.00	1475.91	1700.00
Health Supplies			0.00	100.00	42.00	100.00
	40814.33	23788.98	50730.11	64100.00	35350.58	53800.00



FY 2021-2022 Budget Document

<u>Item</u>	<u>FY 18 Actual</u>	<u>FY 19 Actual</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>FY 21 YTD (Apr 12)</u>	<u>FY 22 Approved</u>
Surety Bonds	491.33	491.33	655.00	1000.00	655.00	750.00
Dues & Licenses	453.00	631.00	881.00	1000.00	947.00	1000.00
Travel			0.00	500.00	0.00	500.00
Training	472.50	52.66	2270.84	2500.00	520.60	1500.00
Electricity	4927.13	5310.85	4998.28	5300.00	4120.40	6000.00
Telephone	1897.49	2466.13	3133.86	3000.00	853.77	1500.00
Natural Gas			0.00	0.00	0.00	0.00
Equipment Main.	1072.58	780.59	483.76	1200.00	359.88	750.00
Lease & Service Contracts				4000.00	51.60	4000.00
Building Main.	95.00	17578.14	9908.38	8000.00	5965.49	8000.00
Cellular Phone						
Radio Maintenance & Repairs						
Uniforms						
Legal Fees						
Audit Fees	9540.00	12890.00	26980.00	23850.00	29312.50	30000.00
Tort/Liability	574.00	468.00	934.00	1300.00	1600.47	1600.00
Property Ins.					1094.00	
Vehicle Insurance						
Computer Services	34916.57	46013.52	24639.94	20154.00	13624.36	18000.00
Depreciation Expense						
	54439.60	86682.22	74885.06	71804.00	59105.07	73600.00
Capital- Miscellaneous						
	0.00	0.00	0.00	0.00	0.00	0.00
	266263.10	217194.07	295491.07	284557.00	222467.82	293193.89



WATER TREATMENT PLANT (561)

The new \$20.6 million water plant came on-line in October 2020. The plant has a design capacity of 4 million gallons per day (MGD) with the potential to upgrade to 6 MGD. Currently, the plant operates at 1.8 MGD with peak projected at 2.3 MGD. The department is developing new operators internally to continue its operation. Recruiting and retaining credentialed operators is the most critical need at present. The new plant provides a reliable source for the existing 7000 customers with ample room for more growth and development.

Item	<u>FY18 Actual</u>	<u>FY 19 Actual</u>	<u>Actual 2020</u>	<u>FY 21 Budget</u>	<u>Actual YTD (Apr 12)</u>	<u>FY 22 Request</u>	<u>FY 22 Approved</u>
Salaries Wages	181975.93	110244.55	209827.92	254852.00	175082.18	212783.00	280356.96
Overtime	13072.71	13539.96	37319.55	20000.00	35389.87	35000.00	20000.00
Retirement	22896.41	17096.66	42363.01	41634.00	32222.56	35236.00	39969.43
FICA	14557.24	9245.53	20813.51	19496.00	15645.91	16277.00	21447.31
Workers Comp.	8711.15	4770.85		10195.00	8364.09	8511.00	11214.28
Health Insurance	8506.16	4869.04	34731.60	42030.00	24909.90	37447.00	42791.76
Christmas Bonus			1028.69	1200.00	1218.18		1200.00
Unemployment	-56.85	1596.57					
	249662.75	161363.16	346084.28	389407.00	292832.69	345254.00	416979.74
Office Supplies	199.13	220.40	21.60	300.00	272.18	300.00	400.00
Postage				100.00		100.00	100.00
Tires		144.89		450.00		450.00	450.00
Gas & Oil	363.99	348.06	544.49	1000.00	746.97	1000.00	500.00
Tools	800.19	1066.45	276.42	1600.00	1297.08	4000.00	1300.00
Janitorial Supplies			116.88	500.00	72.22	2000.00	1000.00
Health Supplies				200.00		200.00	100.00
WP Diesel fuel	2266.39		2540.65	4000.00	1105.07	4000.00	2000.00
Materials and Supplies	25272.33	19961.04	18182.45	24000.00	14375.12	35000.00	18000.00



FY 2021-2022 Budget Document

<u>Item</u>	<u>FY18 Actual</u>	<u>FY 19 Actual</u>	<u>Actual 2020</u>	<u>FY 21 Budget</u>	<u>Actual YTD (Apr 12)</u>	<u>FY 22 Request</u>	<u>FY 22 Approved</u>
WP Chemicals	106089.47	143436.06	115850.91	119000.00	81352.65	140000.00	130000.00
WP NPDES Samples	9482.26	7181.94	7184.29	9500.00	3757.11	9500.00	7000.00
WP Samples			168.00	1500.00		1500.00	500.00
	144473.76	172358.84	144885.69	162150.00	102978.40	198050.00	161350.00
Dues & Licenses	108.00	160.00	90.00	500.00		500.00	11500.00
Travel	6.04			500.00	112.00	500.00	500.00
Training		250.00	618.57	700.00		700.00	700.00
Electricity	116155.57	124981.44	119843.81	130000.00	106702.83	175000.00	155000.00
Telephone	1039.21	788.80	960.71	1100.00	533.38	1100.00	1000.00
Cell Phones	456.86	418.29	418.11	700.00	304.08	700.00	0.00
Advertising				200.00		200.00	0.00
Tort/Liability	758.00	1091.00	2182.00	860.00	2247.87	860.00	4000.00
Property Ins.	5836.00	2454.50	4909.00	9630.00	14994.00	9630.00	15000.00
Vehicle Insurance		15.00	30.00	675.00		675.00	800.00
Computer Services	156.48		115.00	7000.00	5801.75	7000.00	2500.00
Penalty							
Grant Match							
Miscellaneous Expense (Bond payment)			1186107.32	1180000.00	540246.95	1180000.00	1183000.00
Interest Expense		455866.61					
Leases & Contracts			0.00	500.00	0.00	500.00	400.00
DHEC Fees	23564.00	23561.00	21120.99	27000.00	26605.00	27000.00	27000.00
W/P Vehicle Parts & Repairs				500.00	65.00	500.00	500.00
W/P Electricity	353.40	329.11	372.55	500.00	265.19	500.00	500.00



FY 2021-2022 Budget Document

<u>Item</u>	<u>FY18 Actual</u>	<u>FY 19 Actual</u>	<u>Actual 2020</u>	<u>FY 21 Budget</u>	<u>Actual YTD (Apr 12)</u>	<u>FY 22 Request</u>	<u>FY 22 Approved</u>
Flood Lights							
W/P Equipment & Machinery	7100.06	25700.69	22621.38	23000.00	22561.58	40000.00	25000.00
W/P Leases and Contracts		59.36		500.00		500.00	
W/P Building Maintenance	1939.18	3380.66	3982.94	5000.00	2888.04	8000.00	5000.00
W/P Sludge Disposal				1000.00		1000.00	1000.00
W/P Systems Maintenance	34169.32	88194.02	35426.67	44000.00	28567.64	45000.00	45000.00
Consulting Services	159800.00	218305.50	427991.00	300000.00	223503.36	100000.00	0.00
	351442.12	945555.98	1826790.05	1733865.00	975398.67	1599865.00	1478400.00
Capital-Miscellaneous	0.00		0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	1241494.51	2397192.80	2317760.02	2285422.00	1371209.76	2143169.00	2056729.74

Total Expenditures, Water (030)

Water Total	\$4,475,000.00
<i>Water Billing</i>	\$293,193.89
<i>Water Crew</i>	\$2,125,076.37
<i>Water Plant</i>	\$2,056,729.74



SEWER (565)

The City of Walhalla provides service to 1900 customers and maintains 860-man holes, 40 miles of gravity lines, and 3 lift stations. The City also installs taps, responds to complaints, and provides a 24-hour emergency response. Growth in the area is beginning to put pressure on the system. The age of the system, illegal connections, and deferred maintenance has led to a serious inflow and infiltration problem. There is nearly \$1.5 million in deferred maintenance projects that need to be planned. The City is devoting the funding from the Sewer Authority and American Rescue Plan to address these issues. Other funding sources such as grants are being developed to assist with remediation work. In addition to infiltration issues locally, the OJRSA treatment plant is in severe disrepair. Increased costs of operations and a \$16 million rehabilitation of the plant will cause sewer treatment charges to increase over the next 10 years.

The objectives for the Sewer Division:

- 1) Continue work on the Cane Creek project.
- 2) Reduce deferred maintenance.
- 3) Develop a workable plan with the Oconee Joint Sewer Authority.
- 4) Develop records to account for work done on the sewer system.

Item	<u>FY 18</u> <u>Actual</u>	<u>FY 19</u> <u>Actual</u>	<u>FY 20</u> <u>Actual</u>	<u>FY 21</u> <u>Budget</u>	<u>FY 21 YTD</u> <u>(Apr 12)</u>	<u>FY 22</u> <u>Request</u>	<u>FY 22</u> <u>Approved</u>
Salaries	19798.40	20851.53	12412.71	32000.00	25407.95	33051.00	34042.74
Wages							
Overtime	699.74	1280.67	2644.04	2000.00	3537.83	3200.00	3500.00
Retirement	2308.71	3189.29	2562.42	5299.00	4460.53	5803.79	5297.05
FICA	1568.15	1693.09	1331.01	2449.00	2220.58	2528.42	2604.27
Workers Comp.	838.10	868.17		1280.00	1157.84	1642.64	1361.71
Health Insurance	1919.76		2602.54	9812.00	4618.80	6320.00	6166.32
Christmas Bonus				200.00	135.35	200.00	200.00
Unemployment							
	27132.86	27882.75	21552.72	53040.00	41538.88	52745.85	53172.09
Office Supplies							
Postage							
Tires		700.00	1573.80	4000.00	875.92	10000.00	4000.00
Gas & Oil	3420.29	3954.77	3512.41	5000.00	16.24	10000.00	5000.00
Materials and Supplies	1153.92	3727.80	9202.43	15000.00	2496.25	50000.00	20000.00



FY 2021-2022 Budget Document

<u>Item</u>	<u>FY 18 Actual</u>	<u>FY 19 Actual</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>FY 21 YTD (Apr 12)</u>	<u>FY 22 Request</u>	<u>FY 22 Approved</u>
Tools	241.20	164.65	464.75	1929.00	1780.41	10000.00	5000.00
Gravel & Stone				13000.00	680.00	15000.00	7000.00
Asphalt						20000.00	9000.00
Health Supplies							
Dues & Licenses							
Travel							
Training							
Vehicle Parts & Repairs	489.05	1578.91	870.29	4500.00	2474.96	15000.00	5000.00
Electricity	4230.02	4621.72	4770.61	5600.00	4323.88	5600.00	5600.00
Telephone							
Equipment Maintenance	2436.81	1729.51	3919.17	8000.00	8000.00	20000.00	10000.00
Leases & Service Contracts				33228.00			8900.00
Uniforms							
Advertising							
Legal Fees							
Audit Fees							
Tort Liability Insurance	144.00	312.00	624.00	436.00	702.60	436.00	800.00
Property Insurance							
Vehicle Insurance							
Miscellaneous Expense			29604.57		159.00		
System Maintenance	9330.31	7246.23	24705.88	25000.00	15046.31	50000.00	25000.00
Electricity-Pump							
Depreciation Expense							



FY 2021-2022 Budget Document

<u>Item</u>	<u>FY 18 Actual</u>	<u>FY 19 Actual</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>FY 21 YTD (Apr 12)</u>	<u>FY 22 Request</u>	<u>FY 22 Approved</u>
Sewer Transfer to Other Funds							
Sewer Reimbursement							
Sewer Treatment Charges	509929.84	621418.90	671831.80	749526.00	559374.24	749526.00	850000.00
County Sewer Fees							
New Sewer Line Construction				717000.00	150396.70	250000.00	290595.00
	531375.44	645454.49	751079.71	1582219.00	746326.51	1205562.00	1245895.00
Capital-Vehicle							
Capital-Equipment							
Capital-Miscellaneous							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	1089883.74	1318791.73	772632.43	1635259.00	787865.39	1258307.85	1299067.09

Budget includes

1. Money for sewer line construction or rehab. This can be applied as grant matching money. Some funds are from the American Rescue Plan.
2. Money for sewer charges from the Oconee Joint Sewer Authority.

Budget does not include

1. Additional staffing. The department requested two staff members at an estimated cost of \$44,000 per person.



Appendix A- FY 2022 Fee Schedule



General Fund

Sanitation Rates

Type	FY 21	<u>FY 22 Approved</u>
6 yard Inside City	\$ 17.00	\$ 20.00
6 yard Outside City	\$ 25.00	\$ 28.00
8 yard Inside City	\$ 19.00	\$ 22.00
8 yard Outside City	\$ 28.25	\$ 31.25
Residential Roll Cart Inside	\$ 15.50	\$ 16.50
Residential Roll Cart Outside	\$ 22.00	\$ 25.50
6-yard replacement cost	\$ 756.00	\$ 756.00
8-yard replacement cost	\$ 848.00	\$ 848.00
Residential Roll Cart	\$ 86.00	\$ 86.00
Commercial Roll Cart- 1 time weekly	\$ 25.00	\$ 28.00
Commercial Roll Cart- 2 times weekly	\$ 30.00	\$ 33.00
Commercial Roll Cart- 3 times weekly	\$ 35.00	\$ 38.00
Commercial Roll Cart- 4 times weekly	\$ 40.00	\$ 43.00
Commercial Roll Cart- 5 times weekly	\$ 45.00	\$ 48.00

Zoning Fees

Type	FY 21	<u>FY 22 Approved</u>
Sign Permit	\$ 20.00	\$ 20.00
Fence Permit	\$ 20.00	\$ 20.00
Zoning Permit	\$ 20.00	\$ 20.00
Appeals or Variance	\$ 75.00	\$ 75.00
Food Truck-Regular	\$ 25.00	\$ 0
Food Truck -Temporary	\$ 100.00	\$ 20/day
Food Truck- In County Yearlong		\$ 120
Food Truck- Out of County Year Long		\$240
Special Event Permit	\$ 100.00	\$ 100.00
Subdivision-Preliminary (residential lot) (or \$50 whichever is more)	\$ 5.00	\$ 5.00



FY 2021-2022 Budget Document

Type	FY 21	FY 22 <u>Approved</u>
Subdivision-Preliminary (non-residential lot)	\$ 8.00	\$ 8.00
Subdivision-Final (Per residential lot)	\$ 3.00	\$ 3.00
Subdivision- Final (per non-residential lot)	\$ 5.00	\$ 5.00

Rental Properties/Parks

Location	FY 21	<u>FY 22 Approved</u>
Tunnel Pavilion- Half Day (5 hours)	\$ 75.00	\$ 75.00
Tunnel Pavilion-All Day	\$ 100.00	\$ 100.00
Old St John Meeting House 4 hours	\$ 200.00	\$ 200.00
Old St John Meeting House 8 hours	\$ 400.00	\$ 400.00
Old St John Meeting House All Day (8-11PM)	\$ 600.00	\$ 600.00
Depot 4 hours	\$ 200.00	\$ 200.00
Depot 8 hours	\$ 400.00	\$ 400.00
Depot All Day (8-11PM)	\$ 600.00	\$ 600.00
Both OSJ & Depot 4 hours	\$ 300.00	\$ 300.00
Both OSJ & Depot 8 hours	\$ 600.00	\$ 600.00
Both OSJ & Depot All Day (8-11PM)	\$ 900.00	\$ 900.00
Both facilities all day (weekend, 2 days)	\$ 1,300.00	\$ 1,300.00
Stumphouse Daily entrance. Per vehicle	\$ 5.00	\$ 5.00
Stumphouse Annual Pass (Oconee Resident)	\$ 25.00	\$ 25.00
Stumphouse Annual Pass (Non-Oconee resident)	\$ 35.00	\$ 35.00
Stumphouse Special Event Fee	\$ 1,000.00	\$ 1,000.00

Recreation Fees

Sports Registration	FY 21	<u>FY 22 Approved</u>
Inside City	\$ 30.00	\$ 30.00
Outside City	\$ 70.00	\$ 70.00



Water/Sewer Funds

Water

Rates by User Type	FY 21	<u>FY 22 Approved</u>
Residential- (first 2000 gal) Inside City	\$ 16.50	\$ 16.50
Residential -(per 1000 gal) Inside City	\$ 3.31	\$ 3.31
Residential- (first 2000 gal) Outside City	\$ 32.40	\$ 32.40
Residential -(per 1000 gal) Outside City	\$ 5.10	\$ 5.10
Industrial- (first 25000 gal) Inside City	\$ 49.39	\$ 49.39
Industrial -(per 1000 gal) Inside City	\$ 1.59	\$ 1.59
Industrial- (first 25000 gal) Outside City	\$ 76.00	\$ 76.00
Industrial -(per 1000 gal) Outside City	\$ 2.50	\$ 2.50
Farm (first 40,000 gal)	\$ 81.00	\$ 81.00
Farm (per 1000 gal)	\$ 2.07	\$ 2.07
Municipal (first 25,000 gal)	\$ 100.00	\$ 100.00
Municipal (per 1000 gal)	\$ 2.25	\$ 2.25
Sprinkler (un-metered per 100 sf)- Inside City	\$ 0.10	\$ 0.10
Sprinkler (un-metered per 100 sf)- Outside City	\$ 0.10	\$ 0.10

Tap Fee	FY 21	<u>FY 22 Approved</u>
3/4" Meter (1-2 equiv. units) Inside City	\$ 1,000.00	\$ 1,000.00
3/4" Meter (1-2 equiv. units) Outside City	\$ 1,600.00	\$ 1,600.00
1" Meter (3-5 equiv. units) Inside City	\$ 1,200.00	\$ 1,200.00
1" Meter (3-5 equiv. units) Outside City	\$ 2,000.00	\$ 2,000.00
3/4" Meter (1-2 equiv. units) Inside City Premade	\$ 850.00	\$ 850.00
3/4" Meter (1-2 equiv. units) Outside City Premade	\$ 1,200.00	\$ 1,200.00
1" Meter (3-5 equiv. units) Inside City Premade	\$ 1,150.00	\$ 1,150.00
1" Meter (3-5 equiv. units) Outside City Premade	\$ 1,500.00	\$ 1,500.00
Fireline	\$ 2,500.00	\$ 2,500.00



FY 2021-2022 Budget Document

Connection Fee	FY 21	FY 22 Approved	FY 22 Approved No SSN
Rental Units, 3/4" and 1"	\$ 150.00	\$ 150.00	\$ 450.00
3/4" and 1"	\$ 70.00	\$ 70.00	\$ 450.00
1 1/2"	\$ 100.00	\$ 100.00	\$ 450.00
2"	\$ 140.00	\$ 140.00	\$ 450.00
3"	\$ 380.00	\$ 380.00	\$ 760.00
4" or larger	\$ 600.00	\$ 600.00	\$ 1200.00
All prices above include a non-refundable administrative fee	\$ 15.00	\$ 15.00	\$ 15.00

Sewer- FY 21 and prior

Rate Class FY 21	First 1000	Per 1000
Residential/Commercial (includes apartments) Inside City	\$5.00	\$4.50
Residential/Commercial (includes apartments) Outside City	\$0.00	\$6.80
Industrial Inside City	\$0.00	\$4.50
Industrial Outside City	\$0.00	\$5.65
Municipal	\$0.00	\$7.00

Sewer FY 2022 APPROVED

Rate Class FY 22	Unit Fee	Per 1000
Apartment Inside City	\$7.00	\$5.00
Apartment Outside	\$7.00	\$5.00
Residential Inside	\$5.00	\$5.00
Residential Outside	\$5.00	\$7.00
Business Inside	\$7.00	\$7.00
Business Outside	\$7.00	\$7.00
Industrial Outside	\$10.00	\$6.25
Industrial Outside- SO	\$10.00	\$6.25



Budget Ordinances

STATE OF SOUTH CAROLINA)
COUNTY OF OCONEE)
CITY OF WALHALLA)

ORDINANCE 2021-09

AN ORDINANCE TO RAISE REVENUE AND ADOPT FOR THE CITY OF WALHALLA, SOUTH CAROLINA, A LOCAL 2% HOSPITALITY BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2021 AND ENDING JUNE 30, 2022.

WHEREAS, The City of Walhalla desires to collect a tax for the sole purpose of promoting tourism and/or tourism related activities and for the support of Main Street Walhalla and;

WHEREAS, the City of Walhalla finds it desirable to fund and promote the Main Street Walhalla programs and its endeavors and;

WHEREAS, the City of Walhalla will support Main Street Walhalla by contributing 45% of the prior fiscal year's (FY 21) local 2% hospitality collections to the non-profit arm (a 501c3) of Main Street Walhalla as listed in Section 5 and;

BE IT ORDAINED by the governing body of the City of Walhalla in Council duly assembled and by the authority of the same:

SECTION 1.

That the prepared budget and the estimated revenue for the payment of same are hereby adopted and is made part hereof as fully as if incorporated herein and known as current fiscal year adopted budget document;

SECTION 2.

That the City Council shall administer this budget and City Administrator and/or Finance Director shall authorize the transfer of funds within departments of the City and lease purchases deemed necessary and appropriate:

SECTION 3.

That the City has complied with the S.C. Code 6-1-80 which requires that a municipality shall provide notice to the public by advertising the public hearing before the adoption of its budget for the next fiscal year in at least one South Carolina paper of general circulation in the area;

SECTION 4.

That the tax will be collected for the period of July 1, 2021 through June 30, 2022 and will be used for the sole purpose of promoting tourism and/or tourism related activities.

SECTION 5.

In return Main Street Walhalla will submit an annual budget by April 1 for approval by the City of Walhalla Council and;

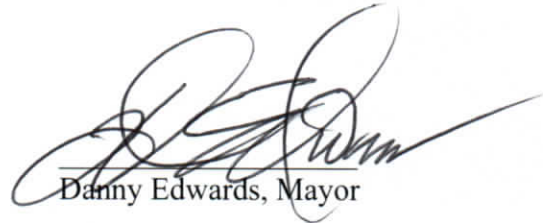
Main Street Walhalla will provide monthly financial statements to the City of Walhalla Council and;

Main Street Walhalla will submit an independent yearly financial audit by Dec 31 to the City of Walhalla Council and;

Main Street Walhalla will abide by the procurement regulations set forth by City of Walhalla Ordinance 2019-15 and;

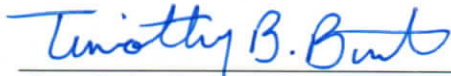
Any shortcomings identified in the independent yearly financial audit shall be remedied by Main Street Walhalla before further contribution will be made by the City of Walhalla.

DONE AND RATIFIED in Council Duly Assembled this 15TH Day of JUNE 2021.



Danny Edwards, Mayor

ATTEST:



Timothy B. Burton, Interim City Administrator

Introduced By: MR. PACE

First Reading: 5/18/2021

Public Hearing,
Second Reading
And Adoption: 6/15/2021

STATE OF SOUTH CAROLINA)
COUNTY OF OCONEE)
CITY OF WALHALLA)

ORDINANCE 2021-08

AN ORDINANCE TO RAISE REVENUE AND ADOPT A BUDGET FOR THE CITY OF WALHALLA, SOUTH CAROLINA, WATER AND SEWER DEPARTMENTS FOR THE FISCAL YEAR BEGINNING JULY 1, 2021 AND ENDING JUNE 30, 2022.

BE IT ORDAINED by the governing body of the City of Walhalla in Council duly assembled and by the authority of the same:

SECTION 1.

That the prepared budget and the estimated revenue for the payment of same, are hereby adopted and is made part hereof as fully as if incorporated herein and a copy thereof is hereto attached and also known as the current approved fiscal year budget document;

SECTION 2.

That the City Council shall administer this budget and the City Administrator and/or the Finance Director may authorize the transfer of funds within the Water Department and Sewer Department, lease purchases as deemed necessary and appropriate;

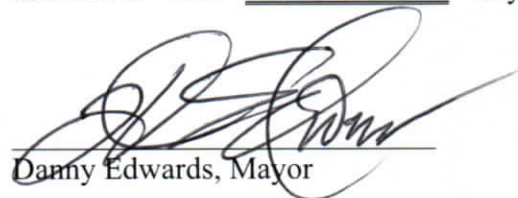
SECTION 3.

That all ordinances or parts of ordinances which are in conflict with this Ordinance are hereby repealed, and that if for any reason, any sentence, clause or provisions hereof shall be declared invalid, such shall not affect the remaining sentences, clauses, or provisions thereof;

SECTION 4.

As designated by the Walhalla City Council, an interfund transfer of \$456,478.45 to the General Fund for obligations.

DONE AND RATIFIED in Council duly assembled this 15TH day of JUNE 2021.


Danny Edwards, Mayor

ATTEST:


Timothy B. Burton, Interim City Administrator

Introduced By: MR. PACE

First Reading: 5/18/2021

Second Reading
And adoption: 6/15/2021

STATE OF SOUTH CAROLINA)

COUNTY OF OCONEE)

ORDINANCE NO. 2021-7

CITY OF WALHALLA)

WATER USE ORDINANCE

An Ordinance to amend Ordinance 2020-5, An Ordinance to Regulate, Restrict and Limit, in the interest of the Public Health and Safety, the use and operation of the Water Works System maintained and owned by or which may become the property of the City of Walhalla and providing penalties for violation thereof.

BE IT ORDAINED by the Mayor and Council of the City of Walhalla as follows:

ARTICLE I

DEFINITIONS

Section 101. Apartment - shall mean any building containing two (2) or more Single Family Dwelling Units and having one (1) water connection for all Dwelling Units.

Section 102. Building - shall mean any improved property containing a structure which meets any one of the classifications in Article 1, Sections 101 through 108.

Section 103. Business - shall mean any building used by the occupant for amusement, entertainment, service, professional, retail trade or any other similar purposes except as defined under "Commercial" and "Institution."

Section 104. Camper/Travel Trailer - shall mean a vehicle without motor power designed to be towed by a motor vehicle, and of such size and weight not to require a special highway moving permit, designed to provide temporary living quarters for recreational, camping and travel use, and designed not to require permanent on-site utilities, including, but not limited to tent campers, park models, park trailers, motor homes, and fifth wheels. This term may include any vehicle whose body width is less than eight feet, and whose length is not more than thirty-five feet in the travel mode, and so designed that part of its weight rests on the towing vehicle.

Section 105. City - shall mean the City of Walhalla, its elected officials and appointed authorized representatives.

Section 106. Commercial - shall mean any hotel, motel, lodge, tourist home, efficiency apartments, or similar building operated primarily as a commercial enterprise for the purpose of rental and lodging on a daily or weekly basis. For determination of rates, each room or series of rooms made available to the general public as a separate entity for overnight accommodation shall be classified as a Rental Unit.

Section 107. Customer - shall mean any responsible person who makes application to the City for water service.

Section 108. Customer in good standing - shall mean a customer who has an active account(s) and has not violated the water use ordinance at any time, and whose account is not currently delinquent.

Section 109. Equivalent Unit - shall mean equal to the number of Single Family dwelling unit for the purpose of establishing tap fee and billing cost; the following equivalents shall be used:

A) Single Family Dwelling Unit	1.0
B) Condominium Dwelling Unit	1.0
C) Townhouse Dwelling Unit	1.0
D) Apartment	1.0
E) Hotel or Motel per room	0.50
F) Mobile Home	1.0
G) Camper/travel Trailer	0.50

Section 110. Farm Users - shall mean class of user that uses the water exclusively for lawn, garden, and crop use and there is no connection inside or outside of a building which is directly or indirectly tied to a sewer.

Section 111. Institution - shall mean any building used as a hospital, church, school or similar public facility.

Section 112. Master Meter - A water meter serving more than one unit.

Section 113. Multiple Family Dwelling Unit - shall mean any building containing two (2) or more Single Family Dwelling Units and having individual water connections to each Dwelling Unit.

Section 114. Non-Payment Fee - shall mean the fee charged to all customers on the disconnect list. This fee can only be waived one time for the lifetime of the account, and applies, regardless of connection status.

Section 115. Person - shall mean any individual, firm, company association, corporation, institution or group.

Section 116. Photo ID- A governmental issued identification card including a South Carolina Driver's license or photo ID or a current real photo ID from another state or a valid passport or a United States military identification card.

Section 117. Rental Property - shall mean any and all real property that is rented or

leased by one group or person from any other group or person for the purpose of living space, commercial, or industrial use. ALL rental properties inside the City Limits MUST be inspected by the Fire Department prior to obtaining services.

Section 118. Residence – Any dwelling unit, home, mobile home, apartment, camper, etc. used as living space, whether permanent or temporary.

Section 119. Services - shall mean the delivery of potable water through an authorized and approved Water Connection, account record keeping, billing, and all work associated therewith.

Section 120. Single Family Dwelling Unit - shall mean any building, house or apartment unit, occupied for living purposes by a single family and owned or leased by the occupant on a continuing basis for thirty (30) days or more per year. Only one unit per meter allowed.

Section 121. Townhouse - shall mean one or more buildings containing two (2) or more Single Family Units owned individually and provided with, or adjacent to, public streets or roads and having one (1) water connection for each unit.

Section 122. Water Connection - shall mean all materials including valves, pipe, fittings, meter, and meter box necessary to convey water from the most convenient property line of the customer.

Section 123. Waterworks System - shall mean all property, well equipment, pumps, piping, water storage tanks, water connections, records, structures, and any other associated appurtenances necessary to provide water service owned and operated by the City of Walhalla.

Article II

GENERAL

Section 201.

- A. Each water customer shall make application to the City for service by completing the standard contract of the City. In addition, proof of ownership (deed), or a copy of a rental agreement, and a photo ID will be required to establish service. Contracts may be completed in person, by email, or through the City's website. Contracts for new service taken after 3:00 PM will be processed the next business day. Requests for same day service made after 3:00 PM will be charged an additional \$25 fee. Rental units inside City limits must pass an inspection prior to establishing service. Connection fees and service charges are as follows:

<u>METER SIZE</u>	<u>CONNECTION FEE</u>	<u>NO SSN</u>
Rental Units, ¾" & 1"	\$150.00	\$450
¾" & 1"	\$ 70.00	\$450
1 ½"	\$100.00	\$450
2"	\$140.00	\$450
3"	\$380.00	\$760
4" or larger	\$600.00	\$1200

****** Includes a non-refundable \$15.00 administrative fee.**

- B. To perform a home inspection that requires water service, water will be furnished for a one-time inspection at a cost of \$25 for up to 100 gallons usage. The customer will be required to fill out a contract at City Hall prior to a work order being processed. The meter will be unlocked and turned on by 3:30 PM, and will remain on until 3:30 PM the following day. This service may only be requested Monday through Thursday. The individual requesting water service will be responsible for coordinating with their inspector.

Section 202. It shall be unlawful and a violation of this Ordinance for any person, or persons to damage, deface, alter, change, or tamper with any part of the Waterworks System in any way. This includes damage to the water meter or curb stop owned by the City. Upon conviction, said person or persons shall be guilty of a misdemeanor and fined in accordance with the penalty for a misdemeanor. The minimum tampering/damage charge shall be \$250.

Section 203. The City reserves the right to discontinue Service immediately, and the Water Connection removed or severed, if it is found that any provision of this Ordinance has been violated.

Section 204. It shall be unlawful and a violation to this Ordinance for any person to make any connection to the Waterworks System or to reconnect service when it has been discontinued for violation of this Ordinance, or any other reason except where specifically approved in writing by the City with said approval being contingent upon satisfaction of all Articles of this Ordinance; and upon conviction, said person or persons shall be found guilty of a misdemeanor and fined in accordance with the penalty for a misdemeanor.

Section 205. When Service has been discontinued for violation of this Ordinance, including non-payment of bill, all charges for services to date become immediately due and payable. Service will not be reinstated until payment in full of all charges including: bills, cost of repairs, service charges, non-payment fees, and penalties.

Section 206. All metered accounts will be read monthly and billed monthly to the customer from the date service is established, regardless of the number of days of service. If a bill is not paid by the 10th of the month of billing, a 10% penalty will be added. A bill with a balance due of \$75.00 or greater on the 20th of the month shall put the customer in non-payment status and will result in the customer being put on the cut-off list. If the bill is not paid in its entirety by the 20th, a \$35.00 non-payment fee will be added to the account when the cut-off list is generated. The non-payment fee must be paid before the service will be restored. For customers in good standing, the first non-payment fee will be waived.

Section 207. For each new Water Connection and in addition to conformance with Article II, Section 201, the person applying for water service shall pay a tap fee for new meter installation according to the schedule of Article V, Section 503. Payment is to be made before the water connection is provided by the City.

Section 208. No water service shall be furnished to any residence or property from an existing service at another residence. Unauthorized connection will result in termination of water service at the residence with the active account.

Section 209. No claims or demand that the customer may have against the City shall be considered as an offset against the payments for service as provided under this Ordinance.

Section 210. Water service, as provided by this Ordinance, is rendered to the customer for the use of the customer in the operation of his residence, rentals, services, business, commercial, or institution. Said service shall not be subleased, assigned, transferred, sold, or disposed of to others, in whole or any part thereof.

Section 211. Each water connection shall require the connection fee as required by Section 201. All accounts will be billed monthly, regardless of usage or days of service. The applicant shall be responsible to all Articles of this Ordinance regardless of ownership of the property being served by that water connection.

Section 212. No water service shall be furnished or rendered free of charge to any person.

Section 213. To discontinue service with the City, the customer must make a request, in writing, to have the service discontinued. The City has forms available at City Hall, which can be completed in person, by mail, or online. Service will not be discontinued until the completed form is received.

Section 214. Customers with a critical medical need for water service shall provide a letter stating the medical necessity for water service on their physician's letterhead. If the customer's account is unpaid after the 20th, a written disconnect notice will be given, and service discontinued 48 hours later if balance remains unpaid. All penalties, late fees, and non-payment fees will apply.

ARTICLE III

SERVICE

Section 301. The City shall provide personnel to operate the system in number and of skill as required by the rules and regulations of the South Carolina State Department of Health and Environmental Control. The City agrees to use reasonable diligence in providing a regular and uninterrupted supply of water service. In case the supply of water shall be interrupted, or fail by accident, or any cause whatsoever, except negligence on the part of the City, the City shall not be liable for any damages sustained by the customer by reason thereof.

(A) WATER METER OWNERSHIP

The City of Walhalla shall exclusively own all water meters as a part of its water system. The user of utility service shall pay for the tap to the City of Walhalla Water System to provide such service to connect water to the ultimate user. Customer is liable for ANY damages or tampering to the meter, box, valve, connections, etc. The City is NOT responsible for any portion of a service line beyond the discharge meter coupling.

(B) WATER METER REMOVAL FOR NONPAYMENT, TAMPERING, OR DAMAGE

If an individual, corporation, partnership, or other entity does not pay a bill for utility service prior to the 20th of the month, and service shall be disconnected, and the water meter shall be locked. The lock shall be removed only when the bill is paid, including delinquent charges. If the lock is removed, cut, bypassed and/or tampered with, or the meter is tampered with or damaged, the following will occur:

The water meter shall be removed, and service discontinued. The minimum charge for removal and reinstallation shall be \$250.00, or the cost of actual repairs, whichever is greatest, plus payment of any delinquent bill.

Section 302. All services will be metered. Where water meters fail to register, bills shall be arrived at by comparison with the same month of the previous year. When at the request of the customer, water meters have been tested by the City or any other party approved by the City and found to be more than 3% fast, previous bills reflecting such inaccuracy will be adjusted accordingly, but in no case will the adjustment exceed three months prior billing. If a meter is tested at the customer's request more than once in any six-month period, the customer shall pay a service charge of **\$25.00** for such service but in the event the meter is found to be more than 3% fast, then the customer will have his bill adjusted as stated above and no service charge will be applied. For remote read meters, the reading on the meter register shall be the reading used for billing purposes in the event of a transmitter failure.

Section 303. The City shall have the right to enter the Customer's premises without notice for the purpose of making emergency repairs, disconnection or reconnection of service, necessary installations, or reading of meters. The City shall further have the right to enter the Customer's premises for inspection and any other reason for administering reasonable

service provided that the customer is notified in advance.

Section 304. All commercial businesses inside the City, whether owner occupied or rental property, must pass a fire inspection before water service can be established.

Section 305. All applications for water service are also subject to the Oconee Joint Regional Sewer Authority policies in effect at the time of application.

Section 306. All water connections installed for sprinkler systems or similar business or commercial fire protection devices must be equipped with at least a testable double check valve or a reduced pressure backflow preventer on the customer's side of the line, at the customer's expense. These must be certified once per year by a certified backflow tester at the customer's expense, and all tests must be submitted in the iBackflow system. Testing notices will be sent by iBackflow several weeks before the test is due. If a customer fails to have the device tested, the City will have the device tested by a contract tester, and bill the customer \$75 on their water bill.

Section 307. The City will allow each customer two free convenience cutoffs and cut-ons each year; thereafter, a fee of \$25.00 will be billed for this service. Convenience cut-offs, as a protective device during periods of absence from the premises, do not relieve the customer of any obligation to pay the minimum charges as set forth in the rate schedule of Article VI.

Section 308. All building plumbing shall conform to the National Plumbing Code, latest revision, and shall be accomplished only by a regular, licensed plumber authorized by the City. It shall become the responsibility of each person requesting a water connection to notify the City and arrange for final inspection of the plumbing while visible and accessible to the inspecting agent of the City before permission to connect is granted.

Section 309. The City shall make inspections of existing building plumbing and if any condition is found which, in the opinion of the City, constitutes a health hazard or a potential health hazard to the water supply or operation of the Waterworks System. The City shall require immediate action to be taken by that customer or sever the water connection until remedial measures are instituted, and the hazard eliminated to the complete satisfaction of the City.

Section 310. Under no circumstance shall any part of the Waterworks System be connected in any way with any other water source. Any hazardous connection between the Waterworks System and any source of contamination is expressly prohibited.

Section 311. During any and all improvements, expansions, extensions, repairs, or fire calls, the City shall exercise all reasonable precautions to protect the quality of the water supply including, but not limited to, flushing of mains and chlorination.

Section 312. In the interest of the public health and safety, the City shall be permitted to take such emergency action as may be deemed necessary in the operation of the Waterworks System. These rights, include but are not limited to, the right to close down any water line

or portion of the System for the purpose of making connections, alterations, or repairs. The City shall not be liable for any damages to any portion of the customer's service line, plumbing, etc.

Section 313. The City shall conduct periodic tests in a recognized and generally accepted manner to ensure a potable water supply to the customer. These tests are to be in accordance with the rules and regulations of the SCDHEC.

Section 314. During times of drought, the City reserves the right to discontinue water service for failure to abide by the water restrictions imposed. All irrigation equipment must be removed prior to re-installation of the meter.

Section 315. For new business or commercial water service, where renovations will be taking place, and water service will be needed, all permits must be obtained (Zoning, OJRSA if applicable, Building Permit) prior to application. After permits have been obtained, the Fire Marshall can be contacted for an inspection. After passing inspection, the Fire Marshall will clear the property for water service, and the occupant may then apply for water service. If the Fire Marshall, at any time during the renovation process, determines that the occupant is working outside of the permitted use or activities, or not following the permitted actions, the Marshall may request that water service be discontinued.

ARTICLE IV

RECORDS AND BILLING

Section 401. All metered accounts shall be billed and payable monthly.

Section 402. While the City will make every reasonable effort to see that each customer received his bill, no responsibility will be assumed for non-delivery when same has been mailed at the Post office.

Section 403. All charges for water services are due and payable at the collecting office in the City Hall building of Walhalla.

Section 404. All bills paid after 5:00 PM shall be credited on the following business day.

Section 405. In no event will refunds for overcharges be made for a period covering more than three (3) months immediately preceding.

Section 406. Each account for water service shall be classified for billing purposes at the discretion of the City according to the definitions contained herein. The customer shall have the right to redress to the City for purpose of reclassification through presentation of sufficient evidence to the City Council.

Section 407. Billing will be based upon minimum rates for each meter size as given under Article VI. Any service discontinued for convenience under Section 305 shall be subject to

payment of the minimum monthly rate for the period of absence.

Section 408. Services discontinued for non-payment shall only be re-instated after all past due charges, penalties, non-payment fees, and tampering fees have been paid in full. If the balance remains unpaid for 2 months and exceeds the connection fee amount, or, is unpaid for 3 months, the account will be closed and the connection fee applied to the balance. Outstanding balances on old accounts may be transferred to a customer's active account for payment.

Section 409. The City shall keep separate from other business the records of the Water System.

Section 410. All records of business transactions, billings, and receipt of funds shall be maintained by the City clerk and treasured in accordance with the Bond Ordinances governing the system.

Section 411. The City Council shall prepare an annual budget for the Water System based upon the audit and establish such changes as may be necessary to fund said budget in accordance with the Water Use Ordinance.

Section 412. The City of Walhalla has the right, pursuant to the South Carolina Setoff Collection Act, to collect any sum due and owed by the applicant through offset of the applicant's state income tax refund. If the City of Walhalla chooses to pursue debts owed by the applicant through the Setoff Debt Collection Act, the applicant agrees to pay all fees and costs incurred through the setoff process, including fees charged by the Department of Revenue, the Municipal Association of South Carolina, and/or the City of Walhalla. If the City of Walhalla chooses to pursue debts in a manner other than setoff, the applicant agrees to pay the costs associated with the selected manor as well.

ARTICLE V

TAPS

Section 501. No water connection shall be made until the tap fee as set forth below has been paid, and all necessary encroachment permits have been obtained.

Section 502. All taps and related water connections shall be accomplished by the City using standard equipment and materials.

Section 503. Tap fees for new connections shall be determined by the following based upon the number of equivalent units served:

TAP FEES

Equivalent Units	Meter Size	Tap Fee	
		Inside	Outside

			Premade		Premade
1-2	¾"	1,000	850	1600	1200
3-5	1"	1200	1150	2000	1500

All tap fees for taps larger than one (1) inch in size, or requiring additional work beyond the normal tap, shall be the base one (1) inch tap cost, plus all materials, and appurtenances required for a complete installation. Each tap application will be reviewed, and a cost estimate provided to the customer, based upon actual site conditions. For new water taps that require additional materials (Additional pipe, concrete or asphalt work, special conditions, etc.), above and beyond that included in the tap fee listed, a quote for the additional cost will be prepared for the customer. The City reserves the right to postpone the installation of a service tap until all required permits are obtained, and all materials for the job have been delivered.

All taps requiring flow for fire protection shall be required to have a detector check valve assembly for backflow prevention and to monitor usage. The fire line charge is for the tap fee and inspection only. The tap fee for all fire lines is \$2500.00. For fire line taps outside City limits, or as part of a new construction project, all work, including tap, must be performed by a licensed contractor, and coordinated with City of Walhalla personnel. For retrofit fire sprinkler projects, within City limits, the City will perform the fire line tap.

Section 504 Master Meters are allowed only by special permission of the City Council. Each billing/dwelling unit is required to have a separate meter. If any unit is removed from a master meter connection, the unit must have a separate meter installed before service can be restored. If the unit is re-connected to the master meter, the master meter is subject to disconnection for violation of this ordinance.

ARTICLE VI

WATER USE RATES

RESIDENTIAL/COMMERCIAL USERS

	IN TOWN	OUT OF TOWN
First 2000 Gallons	\$16.50/UNIT	\$32.40/UNIT
Per 1,000 Gallons	3.31	\$5.10

INDUSTRIAL USERS

First 25,000 gallons	\$49.39/UNIT	\$76.00/UNIT
Over 25,000 gallons/1000 gallons	1.59	2.50

FARM USERS

First 40,000 gallons	\$81.00
Over 40,000 gallons (Per 1000 gals. Used.)	\$2.07

MUNICIPAL

First 25,000 gals.	\$100.00
Over 25,000 gals./1000 gals.	\$2.25

Section 601. Sprinkler service provided to commercial, business or industries which are not metered shall be charged a monthly rate of \$0.10 in town and \$0.20 out of town per one hundred (100) square feet.

Section 602. Discontinued or services, cut off for non-payment of bills may be reconnected only after payment of all charges, penalties, non-payment fees, and tampering fees.

Section 603. Discontinued water service cut on after normal hours of operation shall only be done with proof of payment of bill in full. Only a paid receipt or a cancelled check for the amount due will be accepted as proof.

Section 604. Each customer will be entitled to one adjustment every four years due to water leaks, upon showing proof of repair of the plumbing system. The customer will pay an estimated bill based upon the last six months of billing. The customer must have a minimum of six month's usage history to be eligible for an adjustment, and apply for the adjustment in person. If a customer has a leak, and is not eligible for a leak adjustment, the customer may be eligible for a payment plan. To qualify, there must be proof of the leak repair, and the customer's bill must be at least double their 6-month average usage. If qualified, the customer must request the payment plan prior to the 10th to avoid that month's penalties. The request must be made in person, by the account holder. The customer's high bill will be divided into 3 monthly payments that must be paid in addition to the normal monthly billing. If the payment is not made by the 10th, penalties will apply to the entire

balance. If payment is not made by the 20th, the account will be subject to disconnection. If the customer's bill is greater than \$1,000, the payment period will be extended to 6 months, and all other conditions above will apply.

ARTICLE VII

WATER SYSTEM EXTENSIONS INSIDE CITY LIMITS

Section 701. New developments proposed to be constructed within the City Limits of Walhalla shall be provided access to adequate water service along public road rights of way which border the property to be developed. All proposed water main extensions within the development will be at the developer's cost, and built to meet the City's specifications. The developer's engineer will develop a preliminary plan to serve the development to include:

- Proposed use (residential, commercial, etc.)
- Number of units
- Anticipated water demand
- Preliminary layout of lots, water mains and sizes, proposed connection point(s) to public water system, etc.
- Proposed timeline of project

Information provided during the initial design phase of the project will be used to determine the City's current ability to serve the project, and/or the need for existing system upgrades.

All required extensions of existing water mains, exceeding \$10,000, must be approved by City Council.

After the final development of plans, the project will follow the same process listed in Sections 703 – 711.

Section 702. Cost of design and construction of water lines in any new development, or line extension, shall be the responsibility of the person responsible for such development.

Section 703. Water lines constructed within new developments may be conveyed to the City provided all lines are located within public rights of way or upon approval easements of adequate unobstructed widths to provide maintenance vehicle access.

Section 704. Any new development proposing to construct water distribution line or extensions to existing transmission mains to connect directly into the City's water system shall conform it's plans and specs, shall be prepared by a registered engineer who is authorized by the laws of the state of South Carolina and approved or approval by any and all local, county and state authorities having jurisdiction.

Section 705. The following administrative procedures shall be followed:

- A. Submit preliminary construction plans to the approving authority in sufficient detail to indicate location, system layout, line sizes, service connections, flows, pressures and point of connection to the City's system.
- B. Receive preliminary approval from City and other jurisdictional agencies.
- C. Prepare construction drawings and documents for City approval.
- D. Secure all other agency approvals of construction drawings and contract documents.
- E. Upon receipt of all approvals, proceed with construction, notifying the approving authority of construction schedules.
- F. Provide the approving authority and its authorized representatives with permission for on-site inspection during construction.
- G. Furnish to the approving authority a certificate of completion, instrument of conveyance, warranty together with such other legal documents as may be required.

Section 706. Construction of the proposed water system shall be accomplished by a registered licensed contractor under the laws of the State of South Carolina who shall have paid all business licenses required by the City.

Section 707. Upon completion of construction, the engineer employed by the development shall inspect and furnish to the approving authority at no cost to the City, his certificate of completion indicating that the subject water system has been constructed in accordance with the approved plans and specs, and shall provide four copies of "As Built" drawings.

Section 708. The owner or his authorized agent shall submit a warranty which is a legal instrument in which the owner warrants the materials, equipment, and construction of the system for twelve months. The owner shall further warrant to the approving authority that all fees have been paid by him such that there is no outstanding indebtedness remaining and holding the City harmless in each instance.

Section 709. All water taps shall be made during construction from the main out to the property line. Location of all taps shall be recorded on the "AS Built" drawings.

Section 710. All water line extensions must be compatible with present and future plans and needs of the City.

Section 711. When all other requirements of this ordinance have been met and approved, the owner shall prepare and submit to the approving authority an Instrument of Conveyance, conveying the constructed system to the City, at no cost to the City and the system shall thereafter be owned, operated and maintained by the City as provided for in this ordinance. The Instrument of Conveyance shall also include permanent easements and rights-of-way fully described and duly recorded at the appropriate authority.

Section 712. Water system extensions (Single Family Dwelling). Construction of water lines to service a single family shall be made as follows:

1. All line extensions of over 1,000 ft. will require approval of the Water Committee.
2. All water lines shall be conveyed to the City of Walhalla at the time the service to dwelling is completed.

Article VIII

VALIDITY

Section 801. All ordinance or parts of ordinances or regulations or parts of regulations in conflict with this ordinance are hereby repealed.

Section 802. This ordinance shall be forthwith codified in the Code of City Ordinances as required by Section 47-61.3 Code of Laws of South Carolina, 1962, and same shall be indexed under the general heading "Waterworks System of City of Walhalla".

Section 803. The City of Walhalla, through its duly qualified officers, reserves the right to take such immediate action for emergencies not specifically covered herein, as they may deem necessary in the interest of public health and safety and further reserves the right to amend this ordinance, in part or in whole, whenever it may deem necessary, but such right will be exercised only in the manner established or prescribed for such matters, including but not limited to , Public Notice prior to final action.

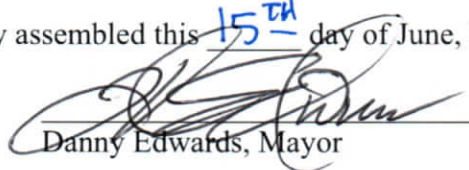
Section 804. The invalidity of any section, clause, sentence or provision in this ordinance shall not affect the validity of any other section clause, sentence or provision of this ordinance which can be given effect without such invalid part of part.

ARTICLE IX

EFFECTIVE DATE

Section 901. This ordinance shall be in full force and effect from and after its passage.

DONE AND RATIFIED in Council duly assembled this 15TH day of June, 2021.



Danny Edwards, Mayor

ATTEST:



Brandon Burton, Interim City Administrator

Introduced By: MRS. OWENS

First Reading: 5/18/2021

Second Reading
and adoption: 6/15/2021

STATE OF SOUTH CAROLINA)
COUNTY OF OCONEE)
CITY OF WALHALLA)

ORDINANCE 2021-06

**AN ORDINANCE TO RAISE REVENUE AND ADOPT FOR THE CITY OF
WALHALLA, SOUTH CAROLINA A BUDGET FOR THE FISCAL YEAR
BEGINNING JULY 1, 2021 AND ENDING JUNE 30, 2022.**

BE IT ORDAINED by the governing body of the City of Walhalla in Council duly assembled and by the authority of the same:

SECTION 1.

That the prepared budget and the estimated revenue for the payment of same are hereby adopted and is made part hereof as fully as if incorporated herein and a copy thereof is hereto attached and also be known as the current approved fiscal year budget document;

SECTION 2.

That the City has complied with the S.C. Code 6-1-80 which requires that a municipality shall provide notice to the public by advertising the public hearing before the adoption of its budget for the next fiscal year in at least one South Carolina paper of general circulation in the area;

SECTION 3.

That the tax to cover the period July 1, 2020 through June 30, 2021, both inclusive of the sums and in the manner hereafter mentioned is and shall be levied, collected and paid to the treasury of the City of Walhalla for the use and service thereof; that is a tax of eight dollars and forty cents (\$8.40) for every one hundred dollars (\$100.00) assessed value of all real estate and personal property owned and used in the City of Walhalla, except that which is exempt pursuant to South Carolina law, is levied and shall be paid to the City Treasury improvements, and current expenses of the City, such tax shall constitute a levy to eighty-four (84) mills against all property which is assembled by Oconee County for tax purposes;

SECTION 4.

The billing dates, the penalty dates and the amount of penalty, which shall be levied for delinquent taxes, shall be as follows:

Tax notices shall be issued on before September 20, 2021, providing for payment on or before January 1, 2022, with penalty of three percent (3%) if paid by January 15, 2022, and execution with another three percent (3%) will be issued if paid after March 15, 2022. Cost of levy, advertisement and sale shall be added as additional costs on all property of a defaulting taxpayer;

SECTION 5.

The Tax Collector Oconee County shall be responsible for the collection of all delinquent taxes and to levy and sell all property to defaulting taxpayer:

SECTION 6.

That the City Council shall administer this budget and City Administrator and/or Finance Director shall authorize the transfer of funds within departments of the City and lease purchases deemed necessary and appropriate:

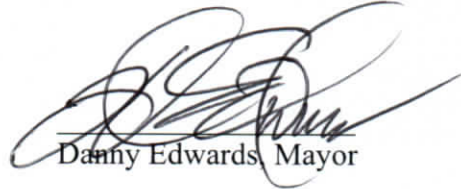
SECTION 7.

All new and existing business proposing to exercise, carry on any trade, or show intent to do business, shall procure a license before commencing such trade, business, or profession in accordance with the provisions of Ordinance 2020-18 An Ordinance Amending the Business License Ordinance of the City of Walhalla;

SECTION 8.

There will be an interfund transfer from FY 2022 Water Budget of \$456,478.45

DONE AND RATIFIED in Council Duly Assembled this 15TH Day of JUNE 2021.



Danny Edwards, Mayor

ATTEST:



Timothy B. Burton, Interim City Administrator

Introduced By: MR. PACE

First Reading: 5/18/2021

Public Hearing,
Second Reading
And Adoption: 6/15/2021



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